



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold its regular **Board Meeting** at **6:00 P.M.** on **Tuesday, February 21, 2023** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/83127401605?pwd=WHplQmZTR2hoY2NWa3J2MDc3bnhtUT09>

Meeting ID: 831 2740 1605 Passcode: 203727

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, February 21, 2023

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from January 17, 2023, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee

d. Board Member Updates

- Board members will provide any updates relevant to the SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. SABGSA Well Registration Program

The Board will receive an update on the status of the Well Registration Program. The Board may take action and/or provide specific direction to SABGSA staff and/or Wallace Group.

b. Groundwater Sustainability Plan Annual Report for Water Year 2022

The Board will receive a presentation from GSI Water Solutions on the first draft of the Groundwater Sustainability Plan Annual Report for Water Year 2022 for the San Antonio Creek Valley Groundwater Basin. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

7. ADJOURN

NEXT MEETING: March 21, 2023, at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, January 17, 2023

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by President Sharer at 6:00pm at the Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Alternates present, but not acting on behalf of a Director: None

Directors Absent: Tom Durant

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comments received.

4. **CONSENT ITEMS**

- a. **Approve Minutes from November 15, 2022, SABGSA Board Meeting**

Motion by Director Merrill, second by Director Wrather to approve the minutes of the November 15, 2022, Board meeting as presented.

Ayes: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None.

- b. **Agency Finances, Budgeting, and Training**

Motion by Director Chabot, second by Director Pata to approve the December 31, 2022, financial report as presented.

Ayes: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None.

5. **INFORMATIONAL ITEMS**

- a. **Executive Director Updates**

- Well Registration Program: Information, forms, and instructions were mailed to landowners on January 17, 2023 with forms due back by March 31, 2023. The board will receive an update at the February meeting.
- SABGSA's Special District Financial Transaction Report was submitted to the State Controller's Office.

- b. **San Antonio Basin Water District Update**

Executive Director Donna Glass reported that the SABWD Board of Directors met on January 17, 2023.

- The SABWD Board appointed Patrice Mosby to the SABGSA Board of Directors in the vineyards representational category replacing Patrick Huguenard.
- The SABWD Board approved a fund transfer to the SABGSA in the amount of \$50,000.
- As of December 31, 2022, 73% of the assessments levied in 2022 have been collected.
- The SABWD Board will begin meeting in-person at the Los Alamos Community Services District office on the third Tuesday of each month at 1pm beginning March 21, 2023.

c. Advisory Committee Updates

The Advisory Committee did not meet in January 2023.

d. Board Member Updates

No report.

6. DISCUSSION AND ACTION ITEMS

a. Appointment of Patrice Mosby to the SABGSA Board of Directors and Discussion of Alternate Directors

On January 17, 2023, the San Antonio Basin Water District appointed Patrice Mosby to the SABGSA Board of Directors in the vineyards representational category replacing Patrick Huguenard. The Board welcomed Director Mosby. The Board did not make any recommendations for potential alternates for the vineyard and row crop representational categories.

b. Consider Electing Officers for 2023 for SABGSA Board of Directors

Pursuant to Article 8 of the Joint Exercise of Powers Agreement, the San Antonio Basin Groundwater Sustainability Agency Board of Directors shall elect Officers – Chair, Vice Chair, Secretary, and Treasurer – annually for one (1) year terms by a majority vote.

Motion by Director Merrill, second by Director Chabot to elect Randy Sharer as President, Tom Durant as Vice Chair, Stephanie Bertoux as Secretary, and Carrie Troup CPA as Treasurer for a one year term ending December 31, 2023.

Ayes: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None.

c. Discuss the Q4 2022 Groundwater Level Monitoring Report

Michael McAlpin, GSI Water Solutions, Inc., reviewed the Q4 2022 Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin. The Board did not take any action related to this item.

d. Consider a Proposal from GSI Water Solutions to Provide Quarterly Water Level Monitoring and Reporting in the San Antonio Creek Valley Basin

Motion by Director Merrill, second by Director Pata to approve the proposal from GSI Water Solutions, Inc. in the amount of \$50,000 to provide quarterly water level monitoring and reporting for calendar year 2023.

Ayes: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None. **Ayes:** Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None.

- e. **Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough**

Motion by Director Merrill, second by Director Chabot to approve the proposal from GSI Water Solutions, Inc. in the amount of \$20,000 to provide planning and oversight of vegetation trimming along access trails to wells near Barka Slough that are included in SABGSA's Groundwater Level Monitoring Network.

Ayes: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None.

- f. **Discuss SABGSA's Application to the Department of Water Resources (DWR) to Obtain a SGMA Implementation Grant Under the 2021 Sustainable Groundwater Management Grant (SGM) Program**

The Board received an update on the final scope of work and budget included in [SABGSA's grant application](#) submitted to the Department of Water Resources to fund projects and management actions outlined in the GSP. The Board did not take any action related to this item.

- g. **Discuss DWR's Airborne Electromagnetic (AEM) Survey for the San Antonio Creek Valley Groundwater Basin.**

Michael McAlpin, GSI Water Solutions, Inc., provided an overview of [DWR's Statewide Airborne Electromagnetic \(AEM\) Survey Project](#) that includes the San Antonio Creek Valley Groundwater Basin. The DWR requested that the SABGSA share a map showing areas of interest for data collection, complete the Existing Data Fact Sheet and designate a Point of Contact. Michael McAlpin reviewed the [draft areas of interest map](#) based on data gaps identified in the GSP.

1) Barka Slough, 2) Harris Canyon, 3) Careaga Canyon, 4) Canada de las Flores, 5) Eastern portion of the Basin, 6) Town of Los Alamos / LACSD

Motion by Alternate Director Stollberg, second by Director Wrather to approve the areas of interest map as presented and designate Michael McAlpin, GSI Water Solutions, Inc., as SABGSA's Point of Contact authorized to submit all required documents to the Department of Water Resources on behalf of the SABGSA.

Ayes: Dan Chabot, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None.

7. NEXT MEETING: February 21, 2023, at Los Alamos Community Services District

8. ADJOURN - 7:05pm

Please contact Stephanie Bertoux at admin@sanantoniobasinga.org with any questions.

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2022 through January 2023

58% of the year has elapsed	<u>Jul '22 - Jan 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	29,000.00	-29,000.00	0.0%
01 DWR Grant #2 Payments	40,852.88	63,000.00	-22,147.12	64.85%
4-Interest Income	7.36			
Total Income	<u>40,860.24</u>	<u>92,000.00</u>	<u>-51,139.76</u>	<u>44.41%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	30,161.30	91,000.00	-60,838.70	33.14%
02-Accountant	3,925.00	10,000.00	-6,075.00	39.25%
03-Comm Eng Grant Wrtnng NonGSP	0.00	35,000.00	-35,000.00	0.0%
04-Monitoring	19,810.43	63,145.00	-43,334.57	31.37%
05-Legal Counsel	49,493.23	80,000.00	-30,506.77	61.87%
06-Insurance	1,734.00	2,500.00	-766.00	69.36%
07-Audit Fees	780.00	3,500.00	-2,720.00	22.29%
09-GSP Related Costs-Annual Rep	9,580.90	75,000.00	-65,419.10	12.78%
10-GSP Implementation / PMAs	75,137.20	226,500.00	-151,362.80	33.17%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>190,622.06</u>	<u>611,645.00</u>	<u>-421,022.94</u>	<u>31.17%</u>
Total Expense	<u>190,622.06</u>	<u>611,645.00</u>	<u>-421,022.94</u>	<u>31.17%</u>
Net Ordinary Income	-149,761.82	-519,645.00	369,883.18	28.82%
Other Income/Expense				
Other Income				
11 Operating Transfers	202,000.00	762,300.00	-560,300.00	26.5%
Total Other Income	<u>202,000.00</u>	<u>762,300.00</u>	<u>-560,300.00</u>	<u>26.5%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	<u>202,000.00</u>	<u>519,645.00</u>	<u>-317,645.00</u>	<u>38.87%</u>
Net Income	<u><u>52,238.18</u></u>	<u><u>0.00</u></u>	<u><u>52,238.18</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of January 31, 2023

Jan 31, 23

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 54,808.31

Community Bank of SM MMKT -2449 25,024.38

Total Checking/Savings 79,832.69

Total Current Assets 79,832.69

TOTAL ASSETS 79,832.69

LIABILITIES & EQUITY

Equity

Retained Earnings 27,594.51

Net Income 52,238.18

Total Equity 79,832.69

TOTAL LIABILITIES & EQUITY 79,832.69

San Antonio Basin GSA Expenses by Vendor Detail

January 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	01/17/2023	2363	01Administrative Exp/Office Ex	Community Bank of Santa Maria	2,500.00
	Check	01/17/2023	2364	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>1,161.15</u>
Total BERTOUX & COMPANY						3,661.15
Carrie Troup, C.P.A.						
	Check	01/17/2023	2370	02-Accountant	Community Bank of Santa Maria	<u>675.00</u>
Total Carrie Troup, C.P.A.						675.00
GSI WATER SOLUTIONS, INC.						
	Check	01/17/2023	2365	09-GSP Related Costs-Annual Rep	Community Bank of Santa Maria	8,464.40
	Check	01/17/2023	2366	10-GSP Implementation / PMAs	Community Bank of Santa Maria	4,870.00
	Check	01/17/2023	2367	10-GSP Implementation / PMAs	Community Bank of Santa Maria	5,293.95
	Check	01/17/2023	2368	04-Monitoring	Community Bank of Santa Maria	<u>8,512.42</u>
Total GSI WATER SOLUTIONS, INC.						27,140.77
WALLACE GROUP						
	Check	01/17/2023	2369	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>778.75</u>
Total WALLACE GROUP						<u>778.75</u>
TOTAL						<u><u>32,255.67</u></u>

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
ACCOUNTS RECEIVABLE**

Name	Total per agreement	Amount Invoiced	Amount Paid	Invoices Due	Retention Due
DWR Agreement A	300,000.00				
DWR 4600012675 Inv #1		16,690.68	16,690.68	-	1,854.52
DWR 4600012675 Inv #2		8,118.26	8,118.26	-	902.03
DWR 4600012675 Inv #3		3,312.97	3,312.97	-	368.11
DWR 4600012675 Inv #4		2,750.75	2,750.75	-	305.64
DWR 4600012675 Inv #5		1,968.90	1,968.90	-	218.77
DWR 4600012675 Inv #6		5,129.04	5,129.04	-	569.89
DWR 4600012675 Inv #7		34,047.11	34,047.11	-	3,783.01
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-	3,392.59
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-	3,118.37
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-	3,858.35
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-	3,998.76
DWR 4600012675 Inv #12A		46,747.57	46,747.58	-	5,194.16
DWR 4600012675 Inv #13A		10,321.78	10,321.78	-	1,146.86
DWR 4600012675 Inv #14A		850.50	850.50	-	94.50
Total Grant A	300,000.00			Adj.	(0.13)
		259,250.22	259,250.23	-	28,805.44
DWR Agreement B	249,400.00				
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-	892.51
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-	3,196.91
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-	2,681.00
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-	3,064.54
DWR 4600012675 Inv #12B		41,750.42	41,750.42	-	4,638.94
DWR 4600012675 Inv #13B		36,955.38	36,955.38	-	4,106.15
DWR 4600012675 Inv #14B		40,852.88	40,852.88	-	4,539.21
Total Grant B	249,400.00			Adj.	(3,086.95)
		208,073.27	208,073.27	-	20,032.30
				Invoices Due	Retention Due

Total Due (Grants A and B)

48,837.74

San Antonio Basin GSA

TRAINING / CERTIFICATIONS

	<i>Required Biannually</i>	<i>Required Annually</i>	<i>Required Biannually</i>
	Harassment Training	Conflict of Interest Form 700 Annual	Public Service Ethics
	Next Due	Next Due	Next Due
Randy Sharer	November 6, 2023	April 1, 2023	November 6, 2023
Kevin Merrill	May 17, 2023	FILED	March 24, 2024
Tom Durant	February 26, 2024	FILED	August 24, 2024
Chris Wrather	January 1, 2025	April 1, 2023	January 17, 2025
Kenny Pata	August 31, 2023	April 1, 2023	November 15, 2023
Juan Ramon Gomez	April 20, 2023	April 1, 2023	July 14, 2024
Dan Chabot	April 7, 2023	April 1, 2023	March 17, 2024
James Stollberg	February 17, 2023	FILED	February 24, 2023
Patrice Mosby	May 17, 2023	April 1, 2023	April 12, 2023
Brad Vidro	December 30, 2024	April 1, 2023	April 22, 2023
Eric Pooler	NEED	April 1, 2023	NEED
Marvin Teixeira	NEED	FILED	NEED
Richard Kline	August 26, 2023	April 1, 2023	August 10, 2023
Bart Haycraft	NEED	April 1, 2023	NEED

Advisory Committee

Barbara Landon

James duBois

Claire Wineman

Mathew Scrudato

Kenneth Domako

Seth Steiner

Leta Spencer

<i>Required Biannually</i>	<i>Required Annually</i>	<i>Required Biannually</i>
Harassment Training	Conflict of Interest Form 700 Annual	Public Service Ethics
Next Due	Next Due	Next Due
May 25, 2023	N/A	N/A
Due	N/A	N/A
February 3, 2023	N/A	N/A
Due	N/A	N/A
Due	N/A	N/A
Due	N/A	N/A
October 26, 2023	N/A	N/A

ETHICS:

<https://localethics.fppc.ca.gov/login.aspx>

HARASSMENT TRAINING:

Through Golden State Risk Management Target Solutions

<http://www.targetsolutions.com/crcd>

1-800-840-8048

Please enter your username : which will be your email

Password: welcome1

Form 700- Conflict of Interest Statement:

FORM 700 link to Edisclosure 2022

<https://www.southtechhosting.com/santabarbaracounty/edisclosure/>