



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, April 15, 2025

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather.

Directors Absent: Tom Durant

Alternates present, but not acting on behalf of a Director: None

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

4. **CONSENT ITEMS**

- a. **Minutes from March 18, 2025, SABGSA Board Meeting**

Motion by Director Merrill, second by Director Mosby to approve the minutes of the March 18, 2025 Board meeting, as presented.

Ayes: Dan Chabot, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather.

Nos: None; **Absent:** Tom Durant; **Abstain:** None

- b. **Agency Finances, Budgeting, and Training**

Motion by Director Chabot, second by Director Pata to approve the financial report dated March 31, 2025, as presented.

Ayes: Dan Chabot, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather.

Nos: None; **Absent:** Tom Durant; **Abstain:** None

5. **INFORMATIONAL ITEMS**

- a. **SABGSA Executive Director Updates**

- Adoption of Ordinance 25-001: The CEQA Notice of Exemption for Ordinance 25-001 was filed with the County of Santa Barbara on March 21, 2025 and the State's Office of Planning and Research on April 14, 2025. The Notice of Adoption was published in the Santa Maria Times on March 25, 2025.
- The GSP Annual Report for Water Year 2024 was submitted to DWR on March 24, 2025. Corrections to Change in Groundwater in Storage Volumes for Water Years 2019, 2020, 2021, and 2023 were submitted to DWR on April 9, 2025.
- The SABGSA submitted a funding request to the SABWD on April 10, 2025 for \$20,781.95 to cover invoices received this month.

- b. **San Antonio Basin Water District (SABWD) Update**
 - The SABWD Board of Directors did not meet on April 15, 2025.
- c. **Advisory Committee Updates**
 - The Advisory Committee did not meet in April 2025.
- d. **Board Member Updates**
 - None.

6. DISCUSSION AND ACTION ITEMS

a. **Consider Adoption of Resolution 25-001 SABGSA Administrative Enforcement Policy**

At the March 18, 2025 meeting, SABGSA's legal counsel reviewed the draft Administrative Enforcement Policy regarding penalties and other enforcement tools for the SABGSA's Rules and Regulations. The Board directed SABGSA's legal counsel to prepare a resolution for consideration at the April 15, 2025 Board meeting. SABGSA's legal counsel reviewed Resolution 25-001 approving an Administrative Policy concerning penalties and enforcement actions.

Motion by Director Wrather, second by Alternate Director Stollberg to adopt Resolution 25-001, as presented.

Ayes: Dan Chabot, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather.

Nos: None; **Absent:** Tom Durant; **Abstain:** None

b. **Consider SABGSA Appeal Form and Appeal Fee and Deposit Agreement**

SABGSA's legal counsel outlined the process for landowners to appeal issuance of a Notice of Violation, fine, or other decision made by the SABGSA to implement the Rules and Regulations. SABGSA's legal counsel also reviewed the draft Appeal Form and draft Appeal Fee and Deposit Agreement.

The Board directed SABGSA's legal counsel to prepare a resolution for adoption of the Appeal Form and Appeal Fee & Deposit Agreement for consideration at the May 20, 2025 Board meeting.

c. **Consider a Proposal from Wallace Group for On-Call Services to Provide Support for the SABGSA's Metering and Groundwater Extraction Reporting Requirements**

The Board reviewed and discussed the proposed scope of work and associated fees for Wallace Group to provide ongoing support for the implementation of SABGSA's Ordinance 25-001 requiring meter installation and reporting of groundwater extraction.

Motion by Director Merrill, second by Director Chabot to approve the proposal from Wallace Group for On-Call Support, dated April 10, 2025, in the amount of \$25,000, as presented.

Ayes: Dan Chabot, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather.

Nos: None; **Absent:** Tom Durant; **Abstain:** None

d. **Review of SABGSA's Communications Plan Regarding Implementation of SABGSA's Metering and Groundwater Extraction Reporting Requirements**

The Board reviewed the draft correspondence with landowners regarding the implementation of the Well Metering and Groundwater Extraction Reporting Program including the cover letter, program compliance summary, and well registration information (by APN) on file with the SABGSA. The Board directed SABGSA staff to proceed with the mailing the correspondence on May 5, 2025.

7. **NEXT MEETING:** May 20, 2025 at 6pm at Los Alamos Community Services District.

8. **ADJOURN** – 7:00pm