



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, April 21, 2026

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Directors Absent: Dan Chabot, Tom Durant

Alternates present, but not acting on behalf of a Director: None

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment received.

4. **CONSENT ITEMS**

a. **Minutes from March 17, 2026, SABGSA Board Meeting**

Motion by Director Mosby, second by Alternate Director Stollberg to approve the minutes of the March 17, 2026 Board meeting, as presented.

Ayes: Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Dan Chabot; Tom Durant **Abstain:** None

b. **Agency Finances, Budgeting, and Training**

Motion by Director Wrather, second by Director Pata to approve the financial report dated March 31, 2026, as presented.

Ayes: Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Dan Chabot; Tom Durant **Abstain:** None

5. **INFORMATIONAL ITEMS**

a. **SABGSA Executive Director Updates**

- The GSP Annual Report for WY 2025 was uploaded to the SGMA Portal on March 24, 2026. The PMA Module was also updated.
- The SABGSA submitted a funding request to the SABWD on April 13, 2026 in the amount of \$42,514.10 to cover invoices received this month.
- The Q1 2026 Groundwater Level Monitoring event took place on March 17-18, 2026.
- County of Santa Barbara – Well Meter Assistance Program (WMAAP) Application: A complete application must include all supporting documents:
 - Complete WMAAP Application
 - Calibration documentation from the manufacturer

- Original receipt (or copy) showing the meter serial number and purchase cost
- Photo(s) of the meter showing the installation, serial number, make and model
- Solomon Hills Specific Plan Project – Notice of Preparation of EIR: The SABGSA submitted a short comment letter on the EIR Scoping Document noting the importance of a thorough and well-supported Water Supply Assessment as part of the EIR process.

b. San Antonio Basin Water District (SABWD) Update

SABWD Executive Director Donna Glass reported the following.

- The SABWD Board of Directors did not meet in April 2026.
- As of March 31, 2026, total assets are \$2,290,613, including \$2,275,871 in California CLASS and \$14,742 in the operating account.
- As of April 21, 2026, \$489,212 or 96% of the 2025-26 Assessments have been collected. The remaining balance is \$18,316. Assessments became delinquent on February 2, 2026.
- The SABWD approved a fund request from the SABGSA for \$42,514.10 to cover monthly invoices.

c. Advisory Committee Updates

- The Advisory Committee did not meet.

d. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Administrative Enforcement Policy and Procedures for SABGSA’s Rules & Regulations

SABGSA staff provided an update regarding landowner compliance with Ordinance 25-001, which requires all active non-de minimis wells to have a flow meter installed by April 1, 2026, and to report groundwater extraction on a biannual basis.

A total of 286 wells are currently registered with SABGSA. Of those, 210 wells (73%) are in compliance with Ordinance 25-001 and 76 wells (27%) remain non-compliant.

Staff categorized non-compliant wells into three tiers:

- Tier 1 (40 Wells): Wells are registered with the SABGSA, and compliance forms have been submitted; however, the wells remain non-compliant due to incomplete or incorrect forms, missing information for some registered wells, or discrepancies requiring follow-up. In all Tier 1 cases, landowners have communicated with SABGSA and are working toward compliance.
- Tier 2 (30 Wells): Wells are registered with SABGSA, but compliance forms have not been received and landowners have not contacted SABGSA to provide a status update.
- Tier 3: Wells have not been registered with SABGSA, no compliance forms have been received, and landowners have not contacted SABGSA. Tier 3 currently represents 38 APNs and 20 unique landowners; the total number of wells is unknown.

SABGSA’s legal counsel reviewed SABGSA’s six-step Administration Enforcement Policy, adopted April 15, 2025, regarding penalties and other enforcement tools for SABGSA’s Rules and Regulations, with particular focus on Step 1 (Investigation) and Step 2 (Preparation of Warning Letters). SABGSA staff and legal counsel presented the following recommended next steps.

Recommendation for Tiers 1 and 2:

1. SABGSA staff continues to work Landowners to bring wells into compliance.
2. SABGSA legal counsel advises on any landowner communications/questions that arise.
3. SABGSA staff will report on progress at the May GSA Board meeting

Recommendation for Tier 3:

Assuming no further investigation is required to reasonably confirm non-compliance, SABGSA's legal counsel would proceed with the following.

1. Preparing template "Warning Letters" for the various categories of non-compliance (including advising on deadlines and noticed penalties for non-response) and working with the SABGSA Board and staff to reach final versions.
2. Advising as necessary on delivery mechanics/protocol for Warning Letters.
3. As necessary, advising on any landowner communications/questions precipitated by the Warning Letters.
4. Once the deadlines set forth in the Warning Letters elapse, advising the Board on how to proceed with Notice of Violations

Motion by *Director Mosby*, second by *Alternate Director Stollberg* to accept the recommendations, as presented, and direct SABGSA staff and SABGSA legal counsel to proceed.

Ayes: Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Jim Stollberg, Chris Wrathner

Nos: None; **Absent:** Dan Chabot; Tom Durant **Abstain:** None

b. Q1 2026 Quarterly Groundwater Level Monitoring Report

The SABGSA received the Q1 2026 Quarterly Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin. Chair Randy Sharer provided a brief overview of the report, which has been posted on the SABGSA website. Trend monitoring graphs were still being finalized and were not included in the presentation. This item may be brought back for further discussion at the May Board meeting.

7. NEXT MEETING: May 19, 2026 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 6:45pm