



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES

Tuesday, August 15, 2023

- 1. CALL TO ORDER and ROLL CALL** – The meeting was called to order by President Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Alternates present, but not acting on behalf of a Director: None

Directors Absent: None

- 2. PLEDGE OF ALLEGIANCE**

- 3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Bruce Falkenhagen commented that he has used a “portable” ultrasonic pump test device in conjunction with kilowatt hours based on annual usage from PG&E to calculate groundwater extraction. The device works on the principle of sending sound signal across a pipe from a transmitter to a receiver and calculates the flow based on the time it takes for that signal to get across the pipe. The annual kilowatt hours are then converted to acre/ft. Mr. Falkenhagen suggested SABGSA explore this methodology as part of the metering program framework.

- 4. CONSENT ITEMS**

- a. Approve Minutes from July 18, 2023, SABGSA Board Meeting**

Motion by Director Merrill, second by Director Chabot to approve the minutes of the July 18, 2023 Board meeting, as presented.

Ayes: Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None.

- b. Agency Finances, Budgeting, and Training**

Motion by Director Durant, second by Director Pata to approve the financial report dated July 31, 2023, as presented.

Ayes: Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None.

- 5. INFORMATIONAL ITEMS**

- a. Executive Director Updates:**

- No report.

- b. San Antonio Basin Water District Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board

of Directors met on August 15, 2023.

- Invoices for the 2023-24 Assessments were sent out on August 8, 2023. Payment is requested by October 6, 2023.
- The rate of return on SABWD's investment with CA CLASS is 5.5%.
- The SABWD approved adding an additional 294 irrigated acres to the tax roll.

c. Advisory Committee Updates

- The Advisory Committee did not meet in August 2023.

d. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Consider a Proposal from GSI Water Solutions to Provide On-Call Services

The Board reviewed and discussed the proposal from GSI Water Solutions, Inc. - dated August 9, 2023 for \$30,000 - to provide on-call hydrogeological services for fiscal year 2023-24.

Motion by Director Durant, second by Director Pata to approve the On-Call Services proposal from GSI Water Solutions, Inc. dated August 9, 2023 for \$30,000, as presented.

Ayes: Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None.

b. Discuss and Consider Issuing Requests for Proposals (RFPs)

The Board discussed issuing two Requests for Proposals (RFPs). One RFP for Quarterly Groundwater Level Monitoring and Reporting for calendar year 2024 and one RFP for the GSP Annual Report for Water Year 2023.

Motion by Director Wrather, second by Director Merrill to direct SABGSA Executive Director to prepare one RFP for Quarterly Groundwater Level Monitoring and Reporting for calendar year 2024 and one RFP for preparation of the GSP Annual Report for Water Year 2023 to bring back to the Board for review at the September meeting.

Ayes: Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None.

c. SABGSA Metering Program Conceptual Framework

The Ad Hoc Committee presented the second draft of the conceptual framework for the metering program focused on the program components. The program's objective, purpose, and overarching goal remain unchanged. The Board did not take action on this item. The Ad Hoc Committee will continue to refine and add to the framework.

- Specifications: Flow meter with totalizer calibrated to accuracy level of +/- 5%.
- Installation: Per manufacturers specifications. The Ad Hoc Committee does not recommend a licensed well driller or professional engineer be required for installation.
- Calibration: The Ad Hoc Committee will discuss the frequency of routine calibration and validation – per manufacturers specifications v. GSA master schedule. SABGSA will develop a calibration compliance form/certificate required for installation.
- Reporting Timeline: Landowners record monthly readings and self-report to the GSA twice per year in Spring and Fall and will be due on May 1 and November 1, respectively.

- Reporting Mechanism: The Ad Hoc Committee will continue to discuss the specific reporting mechanism (paper submission v. digital or some combination). While an all-digital format would streamline data collection for SABGSA, it could be a barrier to compliance for landowners. Internal data management does not need to be addressed in an Ordinance or Rules & Regs. However, landowners should be given notice of their reporting obligations concurrently with the requirement to install meters. That way they can form a plan for compliance.

7. NEXT MEETING: September 19, 2023, at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 7:15pm

Please contact Stephanie Bertoux at admin@sanantoniobasinga.org with any questions.