



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)**  
**BOARD OF DIRECTORS MEETING**  
**APPROVED MINUTES**  
**Tuesday, August 20, 2024**

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chairman Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

**Board of Directors Present:** Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Directors Absent:** Dan Chabot

**Alternates present, but not acting on behalf of a Director:** None.

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

4. **CONSENT ITEMS**

a. **Approve Minutes from July 16, 2024, SABGSA Board Meeting**

**Motion by Director Merrill, second by Director Mosby to approve the minutes of the July 16, 2024 Board meeting, as presented.**

**Ayes:** Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

b. **Agency Finances, Budgeting, and Training**

Carrie Troup, CPA, presented the financial report dated July 31, 2024. The Board inquired about the “\$ Over Budget” column on the Profit and Loss Budget v. Actual report. Ms. Troup explained that the budget numbers shown as a negative in the report are the amounts remaining (unspent) in the FY 24-25 budget.

**Motion by Director Wrather, second by Director Pata to approve the financial report dated July 31, 2024, as presented.**

**Ayes:** Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

5. **INFORMATIONAL ITEMS**

a. **Executive Director Updates:**

- The Q3 2024 Monitoring Event will take place on August 27-28, 2024. The vegetation trimming along well access trails near Barka Slough will be done concurrently if the proposal is approved by the Board (agenda item 6a).
- The appeal form and fee deposit agreement related to the appeal process (Section 11 of the draft Rules & Regulations referenced in the draft Metering Program Ordinance) is being drafted by SABGSA legal counsel and will be presented at the September Board

meeting.

- The Bureau of Reclamation has released two WaterSMART Grants. SABGSA Executive Director will attend the informational webinar on August 29, 2024. The Water and Energy Efficiency grant requires a 50% non-federal funding match. The application is due November 13, 2024. The Small-Scale Water Efficiency grant is due January 14, 2025.
- DWR is offering funding for the purchase/installation of stream gage equipment and maintenance until June 2027. Letters of Interest are being accepted through December 31, 2024. SABGSA to review with GSI Water Solutions, Inc.
- Chair Randy Sharer and Executive Director Stephanie Bertoux are meeting with Mary Maranville, new Executive Director for the Cachuma Resources Conservation District, on August 22, 2024.
- Groundwater Resources Assoc. Meeting – September 11, 2024 at 6pm in Paso Robles. Sarah Lopez, Preservation Inc., will present the monitoring network refinements in the Santa Maria Basin to enhance Ag Order 4.0 compliance and improved water quality.

**b. San Antonio Basin Water District Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on August 20, 2024.

- The 2024-25 Assessment was approved at July 18, 2024 SABWD meeting. The Assessment Book was filed on August 5, 2024, with the Treasurer. The SABWD picked up an additional 120 irrigated acres for 2024-25 tax roll.
- The SABWD approved a fund request from SABGSA for \$23,506.75 to cover invoices received this month.
- There are three SABWD Board members with terms expiring at the end of 2024. The SABWD received three filings – Kevin Merrill, Randy Sharer, and Andrew Reade – for three open seats so the County Board of Supervisors can appoint in lieu of an election. The next step is to notify the Board of Supervisors and request to be added to their agenda before December 2, 2024.

**c. Advisory Committee Updates**

- The Advisory Committee did not meet in August 2024.

**d. Board Member Updates**

- None.

**6. DISCUSSION AND ACTION ITEMS**

**a. Consider a Proposal from GSI Water Solutions, Inc. to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough**

The Board reviewed and discussed the scope of work and associated fees for GSI Water Solutions, Inc. to provide planning and oversight of vegetation trimming along access trails to wells near Barka Slough that are included in SABGSA’s Groundwater Level Monitoring Network. **Motion by Director Merrill, second by Director Durant to approve the proposal from GSI Water Solutions, Inc. for Vegetation Trimming dated July 24, 2024 for a not to exceed amount of \$9,981.00, as presented.**  
**Ayes:** Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrathner.

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

**b. Consider a Proposal from GSI Water Solutions, Inc. to Purchase and Install Transducers**

The Board reviewed and discussed the scope of work and associated fees for GSI Water Solutions, Inc. to purchase and install five continuous water level data logging devices call pressure

transducers (transducers) in five Representative Monitoring Site well in SABGSA's Groundwater Level Monitoring Network. **Motion by Director Merrill, second by Director Durant to approve the proposal from GSI Water Solutions, Inc. to Purchase and Install Transducers dated August 5, 2024 for a not to exceed amount of \$9,957.00, as presented.**

**Ayes:** Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrathner.

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

**c. SABGSA Metering Program Stakeholder Workshop**

The Ad Hoc Committee provided the following recommendations to the Board regarding the stakeholder workshop for the metering program. The Board concurred with the recommendations. SABGSA is moving forward with the stakeholder workshop on October 15, 2024 at 6pm.

- Date: October 15, 2024 at 6pm during SABGSA's regular board meeting.
- Public Participation: In-person and/or via Zoom
- Format: 30-minute presentation by SABGSA staff, followed by 45-minute Q&A period.
- Draft Outline for Presentation:
  - Development Process
  - Current Basin Conditions
  - Why Metering
  - Results of Well Registration
  - Framework/Ordinance/Timeline for Implementation
  - Enforcement, Penalties, Appeal
  - 30-day "public comment" window October 15-November 15, 2024.
- Draft Policy Documents Available for Workshop:
  - Draft Ordinance and Rules & Regs
  - Draft Flow Meter Installation Form and Flow Meter Reporting Form
  - Draft Administrative Enforcement Policy
  - Draft Appeal Form and Appeal Fee and Deposit Agreement
  - Frequently Asked Questions
  - Resource Documents for Meter Selection
- Communication with Landowners: Develop a flyer to be posted on SABGSA's website and emailed to landowners.

**7. NEXT MEETING: September 17, 2024 at 6pm at the Los Alamos Community Services District.**

**8. ADJOURN – 6:40pm**