



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)  
BOARD OF DIRECTORS MEETING**

**APPROVED MINUTES**

**Tuesday, July 16, 2024**

- 1. CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chairman Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

**Board of Directors Present:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Directors Absent:** None.

**Alternates present, but not acting on behalf of a Director:** Jim Stollberg

- 2. PLEDGE OF ALLEGIANCE**

- 3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

- 4. CONSENT ITEMS**

- a. Approve Minutes from June 18, 2024, SABGSA Board Meeting**

**Motion by Director Chabot, second by Director Durant to approve the minutes of the June 18, 2024 Board meeting, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** None; **Abstain:** None

- b. Agency Finances, Budgeting, and Training**

**Motion by Director Wrather, second by Director Durant to approve the financial report dated June 30, 2024, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** None; **Abstain:** None

- 5. INFORMATIONAL ITEMS**

- a. Executive Director Updates:**

- SABGSA Metering Program: The Ad Hoc Committee is working on recommendations for the stakeholder workshop anticipated to take place in Fall 2024. The recommendations will be discussed at the August Board meeting.
- SABGSA attended an informational meeting with Solstra Communities (Solstra), the developer for the Solomon Hills project, on June 28, 2024. Solstra is in the process of developing their water supply portfolio. At this time, it is not anticipated that any extraction will occur from the San Antonio Creek Valley Groundwater Basin. SABGSA will continue to closely monitor this project.
- SABGSA's General Liability Insurance Policy was renewed (July 1, 2024 – July 1, 2025).

**b. San Antonio Basin Water District Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on July 16, 2024.

- The SABWD Board reviewed and approved the operating budget for FY 24-25.
- The SABWD Board reviewed and approved the Resolution Authorizing Levy and Collection of 2024-25 Assessment at a rate of \$40 per irrigated acre and \$0.40 per non-irrigated acre.
- The SABWD approved a fund request from the SABGSA for \$21,880.58 to cover invoices received this month.
- The SABWD Board reviewed and approved an Amendment to the Policy for Evaluating Requests for Assessment Changes to include a re-evaluation of all parcels within the District every 5 years to verify Irrigated versus Non-Irrigated lands based on the most current readily available aerial imagery.
- There are three SABWD Board members with terms expiring at the end of 2024. Update provided on the timeline and procedures for the three open positions.

**c. Advisory Committee Updates**

- The Advisory Committee did not meet in July 2024.

**d. Board Member Updates**

- None.

**6. DISCUSSION AND ACTION ITEMS**

**a. Consider a Proposal from GSI Water Solutions, Inc. to Provide On-Call Services for FY 2024-25**

The Board reviewed and discussed the scope of work and associated fees for GSI Water Solutions, Inc. to provide on-call hydrogeological services to SABGSA for fiscal year 2024-2025. **Motion by Director Merrill, second by Director Chabot to approve the proposal from GSI Water Solutions, Inc. for On-Call Services dated July 8, 2024 for a not to exceed amount of \$30,000 for the 2024-2025 fiscal year, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** None; **Abstain:** None

**b. Consider Contract Amendment No. 1 from Bertoux & Company**

Bertoux & Company is currently authorized to spend an average of 40 hours per month with a not to exceed total of 480 hours annually at a rate of \$125 per hour. The Board reviewed and discussed Contract Amendment No. 1 that authorizes Bertoux & Company to spend an average of 45 hours per month with a not to exceed total of 540 hours annually for Executive Director services. The increase in hours is due to additional tasks related to GSP implementation. The hourly rate and contract terms remain unchanged. **Motion by Director Durant, second by Director Pata to approve Contract Amendment No. 1 from Bertoux & Company, dated July 11, 2024, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** None; **Abstain:** None

**c. SABGSA Metering Program Ordinance and Administrative Enforcement Policy**

SABGSA legal counsel reviewed the updated draft ordinance requiring metering and reporting of groundwater extraction in the Basin as well as the draft Administrative Policy regarding

enforcement and penalties related to compliance with well registration, meter installation, and meter reporting requirements. Both documents are posted on the SABGSA's website, under the Metering Program tab. SABGSA legal counsel recommended developing a fee deposit agreement related to the appeal process (Section 11 of the draft updated Rules and Regulations). **Motion by Director Merrill, second by Director Durant to direct SABGSA legal counsel to begin drafting the fee deposit agreement related to the appeal process outlined in Section 11 of the draft updated Rules and Regulations.**

**Ayes:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** None; **Abstain:** None

**d. SABGSA Metering Program Frequently Asked Questions**

The Ad Hoc Committee proposed one additional question and answer related to potential future groundwater allocations be included in the Frequently Asked Questions document (What's Next Section - page 7) for the Metering Program. SABGSA Staff reviewed the draft written response.

**Motion by Director Wrather, second by Director Chabot to approve the revised Frequently Asked Questions document dated July 11, 2024, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

**Nos:** None; **Absent:** None; **Abstain:** None

**7. NEXT MEETING: August 20, 2024 at 6pm at the Los Alamos Community Services District.**

**8. ADJOURN – 7:10pm**