



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)**  
**BOARD OF DIRECTORS MEETING**  
**UNAPPROVED MINUTES**  
**Tuesday, July 21, 2026**

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

**Board of Directors Present:** Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Directors Absent:** Dan Chabot

**Alternates present, but not acting on behalf of a Director:** Jim Stollberg

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment received.

4. **CONSENT ITEMS**

a. **Minutes from June 16, 2026, SABGSA Board Meeting**

**Motion by Director Durant, second by Director Mosby to approve the minutes of the June 16, 2026 Board meeting, as presented.**

**Ayes:** Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

b. **Agency Finances, Budgeting, and Training**

**Motion by Alternate Director Kline, second by Director Wrather to approve the financial report dated June 30, 2026, as presented.**

**Ayes:** Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

5. **INFORMATIONAL ITEMS**

a. **SABGSA Executive Director Updates**

- SABGSA submitted a funding request to the SABWD on July 15, 2026 in the amount of \$44,812.09 to cover invoices received this month.
- The Q3 2026 Groundwater Level Monitoring is scheduled for September 8-9, 2026.
- Potential Grant Opportunities – SABGSA will continue to monitor.
  - Proposition 4 Watershed Resilience and Sustainable Groundwater Management (SGM) Grant Programs. The draft guidelines are anticipated to be released in Fall 2026.
- In coordination with legal counsel, SABGSA is conducting its biennial review of its Conflict of Interest Code. SABGSA must submit the required form to the County by October 2, 2026,

indicating whether an amendment to the Code is required.

- SABGSA staff reviewed the draft schedule for development, review, and presentation of the GSP 5-Year Periodic Evaluation. The schedule is subject to change. Once finalized, a flyer will be developed to support community outreach and public participation.
  - August Board Meeting – Review Sections 2–6
  - September Board Meeting – Review Sections 7–10
  - Following September Board Meeting – Publish draft for public review and comment
  - October Board Meeting – Review final draft incorporating SABGSA and public comments
  - November Board Meeting – Consider approval of the GSP 5-Year Periodic Evaluation

**b. San Antonio Basin Water District (SABWD) Update**

SABWD Executive Director Donna Glass reported the following.

- The SABWD Board of Directors met on July 23, 2026.
- As of June 30, 2026, total assets are \$2,249,071, including \$2,221,469 in California CLASS and \$27,603 in the operating account.
- The SABWD approved a fund request from the SABGSA for \$44,812.09 to cover invoices received this month.
- The delinquent assessments for FY 2025-26 totaling \$11,662, including the 5% penalty, were approved to be placed on the County's property tax roll.
- The SABWD Board reviewed and approved the operating budget for FY 2026-27. The total irrigated acres for FY 0226-27 are 13,797, a decrease of 40.5 irrigated acres.
- The SABWD Board designated \$251,647 to Reserves.
- The SABWD Board reviewed and approved the Resolution Authorizing Levy and Collection of 2026-27 Assessment at a rate of \$30 per irrigated acre and \$0.30 per non-irrigated acre. No change from FY 2025-26.
- The Annual Audit for FY 2024-25 was completed and uploaded to the SABWD website.
- Director Sharer provided the Board with an update on SABGSA activities and reviewed their upcoming agenda.

**c. Advisory Committee Updates**

The Advisory Committee did not meet.

**d. Board Member Updates**

- None.

**6. DISCUSSION AND ACTION ITEMS**

**a. Update Regarding Landowner Communication with SABGSA Ordinance 25-001 and Implementation of Administrative Enforcement Policy**

SABGSA staff provided an update regarding landowner compliance with Ordinance 25-001, which requires all active non-de minimis wells to have a flow meter installed by April 1, 2026, and groundwater extraction to be reported on a biannual basis.

Staff reported that 286 wells are currently registered with SABGSA. Of those, 227 wells (80%) are in compliance with Ordinance 25-001, while 59 wells (20%) remain non-compliant. Non-compliant wells were categorized as follows:

- Tier 1 (40 Wells): Wells are registered with SABGSA, and compliance forms have been submitted; however, the wells remain non-compliant due to incomplete or incorrect forms, missing information, or discrepancies requiring follow-up. In each case, landowners have communicated with SABGSA and are working toward compliance.

- Tier 2 (19 Wells): Wells are registered with SABGSA, but the required compliance forms have not been submitted, and landowners have not responded to requests for a status update.
- Tier 3: Wells have not been registered with SABGSA, no compliance forms have been received, and landowners have not contacted SABGSA. Because the wells have not been registered, the total number of wells is unknown.

Consistent with SABGSA's adopted Administrative Enforcement Policy, warning letters were sent by certified mail to Tier 3 landowners. The letters included an aerial map identifying the applicable APN(s) and parcel boundaries, along with the applicable SABGSA compliance forms. SABGSA staff are working with legal counsel to prepare warning letters and aerial maps for Tier 2 landowners.

**b. Q2 2026 Quarterly Groundwater Level Monitoring Report**

The SABGSA received the Q2 2026 Quarterly Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin. Chair Randy Sharer provided an overview of the report and associated trend monitoring graphs, which have been posted on the SABGSA website. During the quarter, groundwater levels were measured in 38 of the 40 monitoring network wells, and five transducers were installed in network wells.

**c. Consider a Proposal from GSI Water Solutions, Inc. to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough**

The Board reviewed and discussed the proposed scope of work and associated fees for GSI Water Solutions, Inc. to provide planning and oversight of vegetation trimming along access trails to 9 wells - totaling approximately 3,320 feet - near Barka Slough that are included in SABGSA's Groundwater Level Monitoring Network.

Staff noted that the proposed fees are included within SABGSA's approved Fiscal Year 2026–27 budget under Line-Item 4b Groundwater Level Monitoring Network Maintenance. The vegetation trimming would occur during the Q3 Monitoring Event.

**Motion by *Director Mosby*, second by *Director Pata* to approve the proposal from GSI Water Solutions, Inc. for Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough, dated July 13, 2026, in the amount of \$10,000, as presented.**

**Ayes:** Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrathner

**Nos:** None; **Absent:** Dan Chabot; **Abstain:** None

**7. NEXT MEETING:** August 18, 2026 at 6pm at the Los Alamos Community Services District.

**8. ADJOURN** – 6:24pm