



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING**

APPROVED MINUTES

Tuesday, May 21, 2024

- 1. CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chairman Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Tom Durant, Juan Gomez, Alternate Director Bart Haycraft, Alternate Director Richard Kline, Randy Sharer, Chris Wrather.

Directors Absent: Dan Chabot, Kevin Merrill, Patrice Mosby, Kenny Pata.

Alternates present, but not acting on behalf of a Director: None.

- 2. PLEDGE OF ALLEGIANCE**

- 3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

- 4. CONSENT ITEMS**

- a. Approve Minutes from April 16, 2024, SABGSA Board Meeting**

Motion by *Director Gomez*, second by *Director Durant* to approve the minutes of the April 16, 2024 Board meeting, as presented.

Ayes: Tom Durant, Juan Gomez, Alternate Director Bart Haycraft, Alternate Director Richard Kline, Randy Sharer, Chris Wrather.

Nos: None; **Absent:** Dan Chabot, Kevin Merrill, Patrice Mosby, Kenny Pata; **Abstain:** None

- b. Agency Finances, Budgeting, and Training**

Motion by *Alternate Director Kline*, second by *Director Wrather* to approve the financial report dated April 30, 2024, as presented.

Ayes: Tom Durant, Juan Gomez, Alternate Director Bart Haycraft, Alternate Director Richard Kline, Randy Sharer, Chris Wrather.

Nos: None; **Absent:** Dan Chabot, Kevin Merrill, Patrice Mosby, Kenny Pata; **Abstain:** None

- 5. INFORMATIONAL ITEMS**

- a. Executive Director Updates:**

- The Q2 2024 Groundwater Level Monitoring event will take place on June 4-5, 2024.

- b. San Antonio Basin Water District Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors did not hold a meeting on May 21, 2024. The next meeting is scheduled for June 18, 2024.

- Invoices for the 2023-24 Assessments were sent out on August 8, 2023. As of May 15, 2024, 89% has been collected totaling \$512,635. The delinquent assessments totaling \$64,266 will be placed on the County's property tax roll.
- The deadline for Property Change Order Requests from landowners for FY 24-25 was April 1, 2024. The SABWD Board will review at the June 18, 2024 meeting.

- The SABWD Board will review the operating budget and assessment levels for FY 24-25 at the June 18, 2024 meeting.
- The SABWD approved a fund request from the SABGSA for \$12,659.50 to cover invoices received this month.

c. Advisory Committee Updates

- The Advisory Committee did not meet in May 2024.

d. Board Member Updates

- None

6. DISCUSSION AND ACTION ITEMS

a. SABGSA Metering Program Ordinance

SABGSA staff reviewed the metering program framework developed to date and presented the first draft of the ordinance requiring metering and reporting of groundwater extraction in the Basin. The presentation and draft ordinance are posted on the SABGSA’s website, under the [Metering Program](#) tab. The Board directed SABGSA staff and the Ad Hoc Committee to begin developing the content, timeline, and communications plan for the stakeholder workshop.

SABGSA legal counsel reviewed the options for enforcement and penalties and recommended that SABGSA develop a separate Administrative Policy that covers enforcement of well registration, meter installation, and meter reporting requirements. The Board directed SABGSA legal counsel to begin drafting the Administrative Policy.

b. SABGSA Budget Priorities for Fiscal Year 2024-25

SABGSA staff presented the first draft of the priorities and budget for fiscal year 2024-25. The final draft will be presented to the Board for approval at the June 18, 2024 meeting.

7. NEXT MEETING: June 18, 2024 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 7:11pm