



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)**  
**BOARD OF DIRECTORS MEETING**  
**UNAPPROVED MINUTES**  
**Tuesday, November 18, 2025**

- 1. CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

**Board of Directors Present:** Dan Chabot, Tom Durant, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Directors Absent:** None

**Alternates present, but not acting on behalf of a Director:** None

- 2. PLEDGE OF ALLEGIANCE**

- 3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

- 4. CONSENT ITEMS**

- a. Minutes from October 21, 2025, SABGSA Board Meeting**

**Motion by Director Merrill, second by Director Mosby to approve the minutes of the October 21, 2025 Board meeting, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** None; **Abstain:** None

- b. Agency Finances, Budgeting, and Training**

**Motion by Director Chabot, second by Director Pata to approve the financial report dated October 31, 2025, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** None; **Abstain:** None

- 5. INFORMATIONAL ITEMS**

- a. SABGSA Executive Director Updates**

- Ordinance 25-001 (Well Metering & Groundwater Extraction Reporting)
  - 1 inquiry from landowner regarding de minimis well requirements
  - Mailing #3 will go out the first week of December
  - Updated Frequently Asked Questions document posted to SABGSA's website
- The SABGSA submitted a funding request to the SABWD on November 12, 2025 for \$10,018.75 to cover invoices received this month.
- The Q4 2025 Groundwater Level Monitoring event is scheduled to take place November 25-26, 2025.

**b. San Antonio Basin Water District (SABWD) Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on November 18, 2025.

- As of October 25, 2025, \$293,710 (58%) of the FY 2025–26 Assessments has been received, leaving a remaining balance of \$213,817. At the same point last year, 76% of Assessments were received. The payment due date is February 2, 2026, and reminder notices will be sent in early January.
- The SABWD approved a fund request from the SABGSA for \$10,018.75 to cover invoices received this month
- The County Board of Supervisors appointed Ken Hunter and Victor Schaff to the two open seats on the SABWD Board in lieu of an election at their meeting on November 18, 2025.

**b. Advisory Committee Updates**

- The Advisory Committee did not meet in October 2025.

**c. Board Member Updates**

- None.

**6. DISCUSSION AND ACTION ITEMS**

**a. Q3 2025 Quarterly Groundwater Level Monitoring Report**

Chair Randy Sharer provided an overview of the Q3 2025 Quarterly Groundwater Level Monitoring Report prepared by GSI Water Solutions, Inc. The Q3 2025 report is posted on the SABGSA's website. Staff reported that SABGSA is working with GSI Water Solutions, Inc. to develop a trend monitoring program, consisting of approximately 8 to 10 wells, to evaluate long-term groundwater level trends—such as declining, stable, or recovering conditions—dependent of short-term seasonal or climatic fluctuations. SABGSA staff reviewed the first draft of the proposed trend monitoring program with the Board.

**b. Discussion of What's to Come in Early 2026 – SABGSA Milestones**

SABGSA staff provided the Board with a preview of key upcoming activities and decisions for Q1 2026 and highlighted the following.

- January 2026: Appoint Officers for 2026 – Chair, Vice Chair, Secretary, Treasurer; Update Bank Signature Card & Authorized Signers; Form 700 Filing Requirements for SABGSA Board + Staff; Content for Mailing #4 + Email Schedule to Landowners Re: Ordinance 25-001; Review Q4 2025 Groundwater Level Monitoring + Q4 2025 Trend Monitoring
- February 2026: GSP Annual Report Presentation for WY 2025; Barka Slough Vegetation Trimming Proposal – may be moved to January; Content for Mailing #5 to Landowners Re: Ordinance 25-001; Discuss Enforcement for Delinquent Well Registrations
- March 2026: Approve GSP Annual Report for WY 2025; Review Q1 2026 Groundwater Level Monitoring + Q1 2026 Trend Monitoring; Discuss Timeline for GSP 5-Year Periodic Evaluation

**7. NEXT MEETING:** January 20, 2026 at 6pm at the Los Alamos Community Services District.

**8. ADJOURN – 6:29pm**