



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, October 21, 2025

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Tom Durant, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Directors Absent: Kevin Merrill

Alternates present, but not acting on behalf of a Director: Jim Stollberg

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

4. **CONSENT ITEMS**

a. **Minutes from September 16, 2025, SABGSA Board Meeting**

Motion by Director Mosby, second by Director Chabot to approve the minutes of the September 16, 2025 Board meeting, as presented.

Ayes: Dan Chabot, Tom Durant, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Kevin Merrill; **Abstain:** None

b. **Agency Finances, Budgeting, and Training**

Motion by Director Durant, second by Director Pata to approve the financial report dated September 30, 2025, as presented.

Ayes: Dan Chabot, Tom Durant, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Kevin Merrill; **Abstain:** None

5. **INFORMATIONAL ITEMS**

a. **SABGSA Executive Director Updates**

- Ordinance 25-001 (Well Metering & Groundwater Extraction Reporting):
 - Since the September 16, 2025 board meeting, the SABGSA received several communications and/or inquiries from Basin landowners regarding Ordinance 25-001 - 1 mailing address correction, 2 updated well registration forms received, 1 inquiry from a landowner regarding the County's Well Meter Assistance Program, 1 Inactive Well Form received.
 - Mailing #3 to landowners regarding Ordinance 25-001 and the updated Frequently Asked Questions document will be reviewed and discussed under agenda item 6.a.

- The SABGSA submitted a funding request to the SABWD on October 13, 2025 for \$31,249.56 to cover invoices received this month.
- The Q3 2025 Groundwater Level Monitoring event took place on September 16-17, 2025. The Q3 2025 Tech Memo will be reviewed at the November Board meeting. The Barka Slough Veg Trimming occurred simultaneously and was completed within budget. The SABGSA is working with GSI Water Solutions, Inc. to develop a trend monitoring program comprised of 6-7 wells. It is anticipated that it will begin following the Q4 2025 Monitoring Event.

b. San Antonio Basin Water District (SABWD) Update

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors did not meet on October 21, 2025.

- The SABWD approved a fund request from the SABGSA for \$31,249.56 to cover their monthly invoices.
- Two SABWD Board terms are set to expire at the end of 2025. Candidate forms were received from Ken Hunter and Victor Schaff. Their appointments are scheduled to be confirmed by the County Board of Supervisors at the meeting on November 18, 2025, in lieu of election, prior to the December 1, 2025 deadline.

c. Advisory Committee Updates

- The Advisory Committee did not meet in September 2025.

d. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Review SABGSA Communications Plan Regarding Implementation of SABGSA's Metering and Groundwater Extraction Reporting Requirements

SABGSA staff reviewed the redlined version of the revised Frequently Asked Questions (FAQ) document related to the Well Metering and Groundwater Extraction Program.

The primary update provides additional clarity regarding SABGSA's requirement for routine calibration. Field accuracy testing and verification—performed as a non-invasive, on-site test comparing the installed flow meter's readings to those of a calibrated reference meter—is an acceptable method for satisfying the routine calibration requirement. If verified accuracy is within the $\pm 5\%$ standard, removal of the flow meter for laboratory or manufacturer testing is not required.

Staff also presented the draft contents of Mailing #3 to landowners concerning implementation of the Well Metering and Groundwater Extraction Reporting Program. The mailing included a cover letter, program compliance summary, resource list, and well registration information (by APN) currently on file with SABGSA.

Motion by *Director Chabot*, second by *Director Wrather* to approve the updated Frequently Asked Questions document and the contents of mailing #3 to landowners regarding implementation of SABGSA's Metering and Groundwater Extraction Reporting Requirements, as presented.

Ayes: Dan Chabot, Tom Durant, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Kevin Merrill; **Abstain:** None

b. Consider a Proposal from GSI Water Solutions for Quarterly Groundwater Level Monitoring and Reporting for Calendar Year 2026

The Board reviewed and discussed the proposed scope of work and associated fees from GSI Water Solutions, Inc. to perform quarterly groundwater level monitoring and reporting services during the 2026 calendar year to support the ongoing groundwater level monitoring effort in the San Antonio Creek Valley Groundwater Basin, in accordance with the Sustainable Groundwater Management Act (SGMA) requirements, and upload to the SGMA Portal. The proposal also includes a quarterly technical memorandum prepared for the SABGSA.

Motion by *Director Durant*, second by *Director Pata* to approve the proposal from GSI Water Solutions, Inc. for Quarterly Groundwater Level Monitoring and Reporting for Calendar Year 2026, dated September 25, 2025, in the amount of \$65,000, as presented.

Ayes: Dan Chabot, Tom Durant, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Kevin Merrill; **Abstain:** None

7. NEXT MEETING: November 18, 2025 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 6:25pm