

**RESOLUTION NO. 24-001**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY APPROVING THE CONFLICT OF INTEREST CODE FOR DESIGNATED EMPLOYEES AND AUTHORIZING THE SUBMISSION OF THE 2024 LOCAL AGENCY BIENNIAL NOTICE**

**WHEREAS**, the Political Reform Act, Government Code section 81000 et seq., requires each local government agency to review biennially its conflict of interest code to ensure the code is accurate and up-to-date;

**WHEREAS**, the Board of Directors (“Board”) of the San Antonio Basin Groundwater Sustainability Agency (“SABGSA”) has reviewed its conflict of interest code (“Code”);

**WHEREAS**, the Board has determined that the Code accurately designates all positions that make or participate in the making of governmental decisions;

**WHEREAS**, the Board has determined that the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be materially affected by the decisions made by those holding the designated positions; and

**WHEREAS**, the Board has determined that the Code otherwise includes all other provisions required by Government Code section 87302 and all components that the County of Santa Barbara, the Code reviewing agency for the District, has requested.

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. The above recitals are true, correct and incorporated herein by reference.
2. No amendment is required to the SABGSA’s conflict of interested code, and it shall remain as shown in the attached Exhibit A.
3. The Executive Director of the SABGSA is authorized and directed to submit the 2024 Local Agency Biennial Notice, attached as Exhibit B, to the Santa Barbara County Board of Supervisors.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Board of Directors of the San Antonio Basin Groundwater Sustainability Agency at a meeting thereof held on the 17<sup>th</sup> day of September 2024, by the following vote of the members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

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Stephanie Bertoux, Secretary

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Randy Sharer, Chair

**Exhibit A**

CONFLICT OF INTEREST CODE

[ATTACHED]

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY  
CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **San Antonio Basin Groundwater Sustainability Agency (Agency)**.

Individuals holding designated positions shall file their statements of economic interests with the Agency, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the Agency. Upon receipt of the statements, the Filing Official of the Agency shall make and retain a copy and forward the original statement to The Santa Barbara County Clerk, Recorder and Assessor. Mailing address: County Elections, PO Box 61510, Santa Barbara CA 93160-1510.

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY  
CONFLICT-OF-INTEREST CODE**

**APPENDIX A: DESIGNATED POSITIONS**

<b>Designated Positions</b>	<b>Disclosure Categories</b>
Members of the Board of Directors and Alternate Directors	1, 2, 3, 4
Executive Director	1, 2, 3, 4
Treasurer	1, 2, 3, 4
Legal Counsel (Lead Attorney)	1, 2, 3, 4
Consultants/new positions that will make or participate in making governmental decisions on behalf of the Agency*	1, 2, 3, 4

\* Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of extent of disclosure requirements. The Executive Director's determination is public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code.

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY  
CONFLICT-OF-INTEREST CODE**

**APPENDIX B: DISCLOSURE CATEGORIES**

**GENERAL PROVISIONS**

Designated employees or individuals shall disclose their financial interest pursuant to the appropriate disclosure category as indicated. Disclosure categories pertain to investments, real property, business positions and sources of income, including loans, gifts and travel payments from sources located in or doing business within the jurisdiction of the San Antonio Basin Groundwater Sustainability Agency (“Agency”).

**DISCLOSURE CATEGORIES**

**Category 1:**

A designated employee in this category must report all interests in real property as well as investments, business positions, sources of income, and gifts from any source in, or doing business in, the jurisdiction of the Agency, and all other interests, which are subject to the regulation or supervision of the Agency.

**Category 2:**

A designated employee in this category must report all interests in real property located within the Agency. Investments, business positions in business entities and income, gifts, loans and travel payments, from sources in, or doing business within the Agency which:

1. Engages in the appraisal, acquisition, disposal, development of real property, or rehabilitation or construction of improvements on real property including architects, contractors, and subcontractors.
2. Provides services, supplies, materials, machinery, or equipment of any type utilized by the Agency to which the employee is assigned.
3. Are of the type which is subject to the regulation or supervision of the Agency.

**Category 3:**

A designated employee in this category must report all interests in real property located within the Agency. Investments, business positions in business entities and income, gifts, loans and travel payments from sources in, or doing business within the Agency which:

1. Provide services, supplies, materials, machinery or equipment of any type utilized by designated filers in the Agency.
2. Are of the type which is subject to the regulation or supervision of the Agency.

**Category 4:**

A designated employee in this category must report all interests in real property located within the Agency. Investments, business positions in business entities, income, and gifts from sources in, or doing business within the Agency, and all other interests which are subject to the regulation or supervision of the Agency.

**Exhibit B**

2024 LOCAL AGENCY BIENNIAL NOTICE

[ATTACHED]



# 2024 Local Agency Biennial Notice

Name of Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Department Head or Director

Contact Person

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone No: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its Conflict of Interest Code and has determined that *(Check one box)*:

**No amendment is required.**

**The following amendments are required:**

*(Check all that apply.)*

- Add new positions (including consultants) that must be designated.
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- Revise based on updates to disclosure categories
- Revise the titles of existing positions.
- Other *(describe)* \_\_\_\_\_

By signing below, you are attesting to the following:

*To the best of my knowledge, the agency's code accurately designates all positions that make or participate in the making of the governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

*I have reviewed the Conflict of Interest Code requirements against the positions within my department and as indicated above, I have either determined the revised Conflict of Interest Code attached meets the filing requirements and I authorize the changes or that no amendment is required.*

\_\_\_\_\_  
Signature of Department Head or Director

\_\_\_\_\_  
Date

**The code is currently under review by the code reviewing body.**

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than October 1, 2024 to the following address:

Santa Barbara County  
Clerk of the Board of Supervisors  
Attn: Chelsea Lenzi  
105 E. Anapamu St., Room 407  
Santa Barbara, CA 93101

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**