



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold its regular **Board Meeting** at **6:00 P.M.** on **Tuesday, August 15, 2023** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/83127401605?pwd=WHpIQmZTR2hoY2NWa3J2MDczbnhtUT09>

Meeting ID: 831 2740 1605 Passcode: 203727

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, August 15, 2023

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from July 18, 2023, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee

d. Board Member Updates

- Board members will provide any updates relevant to the SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. Consider a Proposal from GSI Water Solutions to Provide On-Call Services

The Board will review and discuss the proposed scope of work and associated fees for GSI Water Solutions to provide on-call hydrogeological services for fiscal year 2023-24. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

b. Discuss and Consider Issuing Requests for Proposals (RFPs)

The Board will discuss and consider issuing RFPs for Quarterly Groundwater Level Monitoring and Reporting for calendar year 2024 and the Annual Report for Water Year 2023. The Board may take action and/or provide specific direction to SABGSA staff and/or legal counsel related to this item.

c. SABGSA Metering Program Conceptual Framework

The Board will receive an update from the Ad Hoc Committee on the draft conceptual framework for the Metering Program. The Board may take action and/or provide specific direction to the Ad Hoc Committee, staff and/or SABGSA's legal counsel related to this item.

7. ADJOURN

NEXT MEETING: September 19, 2023, at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, July 18, 2023

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by President Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Alternates present, but not acting on behalf of a Director: None

Directors Absent: Juan Gomez

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comments received.

4. **CONSENT ITEMS**

- a. **Approve Minutes from June 20, 2023, SABGSA Board Meeting**

Motion by Director Durant, second by Director Merrill to approve the minutes of the June 20, 2023 Board meeting, as presented.

Ayes: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Juan Gomez; **Abstain:** None.

- b. **Agency Finances, Budgeting, and Training**

Motion by Director Wrather, second by Director Chabot to approve the financial report dated June 30, 2023, as presented.

Ayes: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Juan Gomez; **Abstain:** None.

5. **INFORMATIONAL ITEMS**

- a. **Executive Director Updates:**

- No report.

- b. **San Antonio Basin Water District Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on July 18, 2023.

- The SABWD budget for FY 2023-24 was approved.
- The 2023-24 Assessments were levied. The values are: Irrigated Land - \$40.00 per acre, Non-Irrigated Land - \$0.40 per acre, Non-Overlying Land - \$0.00 per acre, Minimum Assessment - \$50.00.
- The SABWD received the Change Order Requests for the 2023-24 Assessment Roll and added approximately 300 irrigated acres.

c. Advisory Committee Updates

- The Advisory Committee did not meet in July 2023.

d. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Q2 2023 Quarterly Water Level Monitoring Report

President Randy Sharer provided an overview of the Q2 2023 Quarterly Water Level Monitoring Report prepared by GSI Water Solutions, Inc. The [Q2 2023 report](#) is posted on SABGSA's website. The Board did not take action on this item.

b. Proposal from GSI Water Solutions, Inc.

The Board discussed the proposal from GSI Water Solutions, Inc. - dated July 7, 2023 for \$10,600 - to provide planning and oversight of vegetation trimming along access trails to wells near Barka Slough that are included in the SABGSA's Groundwater Level Monitoring Network. The SABGSA budgeted \$20,000 for this task under annual maintenance.

Motion by Director Mosby, second by Director Pata to approve the proposal from GSI Water Solutions, Inc. in the amount of \$10,600 for vegetation trimming along access trails to wells near Barka Slough, as presented.

Ayes: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Juan Gomez; **Abstain:** None.

c. SABGSA Metering Program Conceptual Framework

The Ad Hoc Committee presented the first draft of the conceptual framework for the metering program. The Board did not take action on this item. The Ad Hoc Committee will continue to refine and add to the framework. An update will be provided at the August 15, 2023 board meeting.

- Program Objective: Facilitate consistent and reliable reporting of groundwater extraction volumes excluding de minimis wells (under 2AFY).
- Program Purpose: Provide accurate and reliable data of groundwater extraction volumes as specified in GSP as a Tier 1 Management Action. Informs future demand management actions.
- Overarching Goal: Sustainably manage, protect, and maintain the groundwater resources within the Basin consistent with SGMA for the benefit of all water users.
- Program Components:
 - Who: All wells in the GSA (excluding de minimis wells).
 - Specifications: Flow meter with totalizer calibrated to accuracy level of +/- 5%.
 - Installation: Per manufacturers specifications.
 - Reporting: Landowners record monthly readings and self-report to the GSA twice per year in Spring and Fall.

7. NEXT MEETING: August 15, 2023, at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 7:27pm

Please contact Stephanie Bertoux at admin@sanantoniobasinga.org with any questions.

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2023

8% of the year has elapsed	Jul 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4-Interest Income	4.25			
Total Income	4.25			
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	5,391.88	76,000.00	-70,608.12	7.1%
02-Accountant	675.00	7,500.00	-6,825.00	9.0%
04-Monitoring	17,864.03	90,000.00	-72,135.97	19.85%
05-Legal Counsel	210.00	75,000.00	-74,790.00	0.28%
06-Insurance	0.00	3,000.00	-3,000.00	0.0%
07-Audit Fees	0.00	4,000.00	-4,000.00	0.0%
09-GSP Related Costs-Annual Rep	0.00	100,000.00	-100,000.00	0.0%
10-GSP Implementation / PMAs	2,230.00	142,500.00	-140,270.00	1.57%
Total Administration and Operation	26,370.91	498,000.00	-471,629.09	5.3%
Total Expense	26,370.91	498,000.00	-471,629.09	5.3%
Net Ordinary Income	-26,366.66	-498,000.00	471,633.34	5.3%
Other Income/Expense				
Other Income				
11 Operating Transfers	0.00	498,000.00	-498,000.00	0.0%
12 Carryover Funds	0.00	50,000.00	-50,000.00	0.0%
Total Other Income	0.00	548,000.00	-548,000.00	0.0%
Other Expense				
Contingency (10%)	0.00	50,000.00	-50,000.00	0.0%
Total Other Expense	0.00	50,000.00	-50,000.00	0.0%
Net Other Income	0.00	498,000.00	-498,000.00	0.0%
Net Income	-26,366.66	0.00	-26,366.66	100.0%

San Antonio Basin GSA

Balance Sheet

As of July 31, 2023

Jul 31, 23

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 30,801.82

Community Bank of SM MMKT-9014 25,040.42

Total Checking/Savings 55,842.24

Other Current Assets

Prepaid Insurance 1,733.00

Total Other Current Assets 1,733.00

Total Current Assets 57,575.24

TOTAL ASSETS 57,575.24

LIABILITIES & EQUITY

Equity

Retained Earnings 83,941.90

Net Income -26,366.66

Total Equity 57,575.24

TOTAL LIABILITIES & EQUITY 57,575.24

**San Antonio Basin GSA
Expenses by Vendor Detail
July 2023**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	07/13/2023	3032	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
Total BERTOUX & COMPANY						<u>5,000.00</u>
Brownstein Hyatt Farber Schreck						
	Check	07/13/2023	3033	05-Legal Counsel	Community Bank of SM -ACCT 9006	210.00
Total Brownstein Hyatt Farber Schreck						<u>210.00</u>
Cachuma Resource Conservation District						
	Check	07/13/2023	3034	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	191.88
Total Cachuma Resource Conservation District						<u>191.88</u>
Carrie Troup, C.P.A.						
	Check	07/13/2023	3038	02-Accountant	Community Bank of SM -ACCT 9006	675.00
Total Carrie Troup, C.P.A.						<u>675.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	07/13/2023	3035	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	1,845.00
	Check	07/13/2023	3036	04-Monitoring	Community Bank of SM -ACCT 9006	17,864.03
Total GSI WATER SOLUTIONS, INC.						<u>19,709.03</u>
Los Alamos CSD						
	Check	07/13/2023	3037	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						<u>200.00</u>
WALLACE GROUP						
	Check	07/13/2023	3039	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	385.00
Total WALLACE GROUP						<u>385.00</u>
TOTAL						<u><u>26,370.91</u></u>



August 9, 2023

Stephanie Bertoux
Executive Director
San Antonio Basin Groundwater Sustainability Agency
930A Nysted Drive
Solvang, CA 93463
admin@sanantoniobasinga.org

Dear Ms. Bertoux:

GSI Water Solutions, Inc. (GSI), is pleased to present this scope of work and budget for performing on-call hydrogeological services for the San Antonio Basin Groundwater Sustainability Agency's (SABGSA) consideration. GSI will provide services associated with implementation of the San Antonio Creek Valley Groundwater Basin (Basin) Groundwater Sustainability Plan (GSP) and other activities that are requested by the SABGSA and the Executive Director. GSI anticipates on-call services may include:

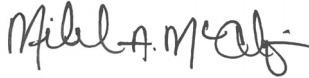
- Performance of technical reviews of replacement well applications pursuant to EO N-7-22 paragraph 9a and the Santa Barbara County Temporary Water Well Permitting Urgency Ordinance,
- Formatting and uploading monitoring data to the SABGSA's data management system (DMS),
- Hosting and managing the DMS,
- Populating, formatting, and uploading Spring and Fall monitoring data to DWR's Sustainable Groundwater Management Act (SGMA) online portal as required by DWR,
- Assisting with development of the well registration and metering program,
- Planning for Barka Slough vegetation trimming,
- Planning for well 2M1 sounding tube installation,
- Planning for installation of stream gauging equipment,
- Planning the wellhead reference point elevation surveys,
- Planning for Groundwater Dependent Ecosystem (GDE) investigation,
- Assistance with SABGSA budgeting and project planning,
- Review USGS/VSF/SBWA Barka Slough Study,
- Attendance at stakeholder and Board of Directors meetings at the request of the Executive Director, and
- Attendance at Advisory Committee meetings at the request of the Executive Director.

These services would be performed at the specific direction of the SABGSA Executive Director (Executive Director). GSI will perform the work on a time and materials basis in accordance with the attached rate sheet. Because it is not possible to estimate fees for the work that will be requested, GSI is proposing that the SABGSA

authorize a budget allocation of **\$30,000** for the 2023-2024 fiscal year.¹ This amount will not be exceeded without the written approval of the Executive Director. On a monthly basis, GSI will provide a summary of activities that were performed that month with the associated cost. GSI understands that the Executive Director may re-prioritize requested services depending on what is needed at the time.

We thank you for your consideration of this proposal. Please contact us if you have any questions. Thank you for allowing GSI the opportunity to continue to serve the interests of the SABGSA.

Sincerely,
GSI Water Solutions, Inc.



Michael McAlpin, PG
Managing Hydrogeologist



David O'Rourke, PG, CHg, PE
Principal Hydrogeologist

Approval

You may indicate your approval of this proposal by signing on the space provided below.

Approved by

Date

¹ GSI understands a total of \$55,000 has been allocated in the SABGSA 2023-2024 fiscal year budget for hydrogeological on-call services. If the proposed total of \$30,000 is exhausted prior to the end of the fiscal year, GSI, at the direction of the Executive Director, will submit a change order request to the SABGSA up to the remaining budgeted amount of \$25,000.



2023 GSI Fee Schedule

Labor Category	Hourly Rate
Technical Professionals	
Principal	\$275 – \$325
Supervising	\$195 – \$285
Managing	\$165 – \$205
Consulting	\$160 – \$180
Project	\$150 – \$180
Staff	\$120 – \$150
Other Services	
GIS/Graphics/Database	\$140 – \$180
Editor/Documents	\$120 – \$150
Administration	\$80 – \$120

The hourly rate for trial preparation and expert witness testimony is 1.5 times the standard billing rate shown above.

Expenses

- **Mileage:** IRS authorized rate/mile plus 10 percent markup
- **Direct expenses and outside services:** Cost plus 10 percent markup
- **Enterprise GIS:** \$100 per month for the duration of use