



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold a regularly scheduled **Board Meeting** at **6:00 P.M.** on **Tuesday, June 16, 2026** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/89064309004?pwd=aMNkPYbJ0QBnSNS3syLNhHW1BzpbQu.1>

Meeting ID: 890 6430 9004 Passcode: 497436

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, June 16, 2026

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from May 19, 2026, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses for May 2026.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee activities

d. Board Member Updates

- Board members will provide any updates relevant to SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. **Update Regarding Landowner Compliance with SABGSA Ordinance 25-001 and Implementation of Administrative Enforcement Policy**

The Board will receive an update from SABGSA staff regarding landowner compliance with Ordinance 25-001 requiring all active non-de minimis wells to have a flow meter installed by April 1, 2026 and report groundwater extraction on a biannual basis.

Consistent with SABGSA's adopted Administrative Enforcement Policy, legal counsel will review draft Warning Letters prepared for landowners who are not in compliance with SABGSA's Rules and Regulations. The Board may take action and/or provide specific direction to SABGSA staff and/or SABGSA's legal counsel related to this item.

b. **Consider Adoption of SABGSA Priorities and Budget for Fiscal Year 2026-27**

The Board of Directors will review priorities and consider adoption of the budget for fiscal year 2026-27. The Board may take action and/or provide specific direction to SABGSA staff related to this item

c. **Consider a Proposal from GSI Water Solutions to Prepare and Submit the GSP 5-Year Periodic Evaluation**

The Sustainable Groundwater Management Act (SGMA) requires Groundwater Sustainability Agencies to evaluate their GSPs at least every five years and to provide a written assessment to the Department of Water Resources. SABGSA's Periodic Evaluation is due no later than January 21, 2027. The Board will review and discuss the proposed scope of work, schedule, and associated fees from GSI Water Solutions, Inc. to prepare and submit the GSP Periodic Evaluation for the San Antonio Creek Valley Groundwater Basin, in accordance with SGMA requirements. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

7. ADJOURN

NEXT MEETING: July 19, 2026 at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, May 19, 2026

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Alternate Jim Stollberg, Chris Wrather

Directors Absent: Tom Durant

Alternates present, but not acting on behalf of a Director: None

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment received.

4. **CONSENT ITEMS**

a. **Minutes from April 21, 2026, SABGSA Board Meeting**

Motion by Alternate Director Stollberg, second by Director Mosby to approve the minutes of the April 21, 2026 Board meeting, as presented.

Ayes: Dan Chanot, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None

b. **Agency Finances, Budgeting, and Training**

Motion by Director Pata, second by Director Chabot to approve the financial report dated April 30, 2026, as presented.

Ayes: Dan Chanot, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None

5. **INFORMATIONAL ITEMS**

a. **SABGSA Executive Director Updates**

- The SABGSA submitted a funding request to the SABWD on May 13, 2026 in the amount of \$12,962.75 to cover invoices received this month.
- The Q2 2026 Groundwater Level Monitoring event will take place on June 9-10, 2026.
- County of Santa Barbara – Well Meter Assistance Program (WMAP) Application: A complete application must include all supporting documents:
 - Complete WMAP Application
 - Calibration documentation from the manufacturer
 - Original receipt (or copy) showing the meter serial number and purchase cost
 - Photo(s) of the meter showing the installation, serial number, make and model

b. San Antonio Basin Water District (SABWD) Update

SABWD Executive Director Donna Glass reported that the SABWD Board of Directors met on May 19, 2026.

- The SABWD Board approved the property change order requests from landowners for FY 2026-27. The total irrigated acreage for FY 26-27 is 13,797, a decrease of 40.5 irrigated acres compared to the previous year.
- As of April 30, 2026, total assets are \$2,269,923, including \$2,232,695 in California CLASS and \$37,228 in the operating account.
- As of May 5, 2026, SABWD has collected \$496,371, representing 98% of the FY 2025–26 assessments. The remaining outstanding balance is \$11,156. Unpaid assessments, including the applicable 5% penalty, will be presented to the Board at the June meeting for consideration. Upon Board approval, the delinquent amounts will be submitted to the County for collection through the property tax roll.
- The SABWD approved a fund request from the SABGSA for \$12,962.75 to cover monthly invoices.

c. Advisory Committee Updates

- The Advisory Committee did not meet.

d. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Administrative Enforcement Policy and Procedures for SABGSA’s Rules & Regulations

SABGSA staff provided an update regarding landowner compliance with Ordinance 25-001, which requires all active non-de minimis wells to have a flow meter installed by April 1, 2026, and to report groundwater extraction on a biannual basis.

A total of 286 wells are currently registered with SABGSA. Of those, 219 wells (77%) are in compliance with Ordinance 25-001 and 67 wells (23%) remain non-compliant.

Staff categorized non-compliant wells into three tiers:

- Tier 1 (37 Wells): Wells are registered with the SABGSA, and compliance forms have been submitted; however, the wells remain non-compliant due to incomplete or incorrect forms, missing information for some registered wells, or discrepancies requiring follow-up. In all Tier 1 cases, landowners have communicated with SABGSA and are working toward compliance.
- Tier 2 (30 Wells): Wells are registered with SABGSA, but compliance forms have not been received and landowners have not contacted SABGSA to provide a status update.
- Tier 3: Wells have not been registered with SABGSA, no compliance forms have been received, and landowners have not contacted SABGSA. Tier 3 currently represents 38 APNs and 20 unique landowners; the total number of wells is unknown. Consistent with SABGSA’s adopted Administrative Enforcement Policy, SABGSA’s legal counsel will review the draft Warning Letters for Tier 3 at the June Board meeting.

b. Q1 2026 Quarterly Groundwater Level Monitoring Report

The SABGSA received the Q1 2026 Quarterly Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin. Chair Randy Sharer provided an overview of the report and the trend monitoring graphs, which have been posted on the SABGSA website.

c. Consider a Proposal from GSI Water Solutions to Purchase and Install Transducers

The Board reviewed and discussed the scope of work and associated fees for GSI Water Solutions to purchase and install five continuous water level data logging devices called pressure transducers (transducers) in five wells in SABGSA's Groundwater Level Monitoring Network.

Motion by *Alternate Director Stollberg*, second by *Director Wrather* to approve the proposal from GSI Water Solutions, Inc. dated May 12, 2026, in the amount of \$10,000, to purchase and install transducers in five Basin Monitoring Network wells, as presented.

Ayes: Dan Chanot, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Jim Stollberg, Chris Wrather

Nos: None; **Absent:** Tom Durant; **Abstain:** None

d. Review SABGSA Priorities and Budget for Fiscal Year 2026-27

SABGSA staff presented the initial draft of the FY 2026–27 priorities and budget. The draft budget document included:

- A detailed FY 2026–27 budget with line-item comparisons to prior fiscal years;
- Budget priorities accompanied by narrative descriptions for each budget category;
- A breakdown of FY 2026–27 budget categories as a percentage of the proposed budget; and
- GSP Tier 1 Management Actions linked to the FY 2026–27 priorities and budget.

The proposed FY 2026–27 budget totals \$550,000, including contingency funds. The draft budget has been posted on SABGSA's website for public review. A final draft budget will be presented to the Board for consideration and adoption at the June 16, 2026 meeting.

7. NEXT MEETING: June 16, 2026 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 6:55pm

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2025 through May 2026

92% of the year has elapsed

	Jul '25 - May 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	56,756.14	75,900.00	-19,143.86	74.78%
02-Accountant	8,225.00	9,000.00	-775.00	91.39%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	83,313.98	110,000.00	-26,686.02	75.74%
05-Legal Counsel	11,205.50	35,000.00	-23,794.50	32.02%
06-Insurance	1,755.00	1,800.00	-45.00	97.5%
07-Audit Fees	2,100.00	4,000.00	-1,900.00	52.5%
09-GSP Related Costs-Annual Rep	64,982.30	80,000.00	-15,017.70	81.23%
10-GSP Implementation / PMAs	37,256.26	165,000.00	-127,743.74	22.58%
Total Administration and Operation	265,594.18	505,700.00	-240,105.82	52.52%
Total Expense	265,594.18	505,700.00	-240,105.82	52.52%
Net Ordinary Income	-265,594.18	-505,700.00	240,105.82	52.52%
Other Income/Expense				
Other Income				
11 Operating Transfers	265,885.54	550,000.00	-284,114.46	48.34%
Total Other Income	265,885.54	550,000.00	-284,114.46	48.34%
Other Expense				
Contingency (10%)	0.00	44,300.00	-44,300.00	0.0%
Total Other Expense	0.00	44,300.00	-44,300.00	0.0%
Net Other Income	265,885.54	505,700.00	-239,814.46	52.58%
Net Income	291.36	0.00	291.36	100.0%

San Antonio Basin GSA

Balance Sheet

As of May 31, 2026

May 31, 26

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Total Current Assets 25,000.00

TOTAL ASSETS 25,000.00

LIABILITIES & EQUITY

Equity

Retained Earnings 24,708.64

Net Income 291.36

Total Equity 25,000.00

TOTAL LIABILITIES & EQUITY 25,000.00

**San Antonio Basin GSA
Expenses by Vendor Detail
May 2026**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	05/19/2026	3294	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>5,625.00</u>
Total BERTOUX & COMPANY						5,625.00
Brownstein Hyatt Farber Schreck						
	Check	05/19/2026	3295	05-Legal Counsel	Community Bank of SM -ACCT 9006	<u>3,312.00</u>
Total Brownstein Hyatt Farber Schreck						3,312.00
Carrie Troup, C.P.A.						
	Check	05/19/2026	3299	02-Accountant	Community Bank of SM -ACCT 9006	<u>750.00</u>
Total Carrie Troup, C.P.A.						750.00
GSI WATER SOLUTIONS, INC.						
	Check	05/19/2026	3296	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	1,963.75
	Check	05/19/2026	3297	04-Monitoring	Community Bank of SM -ACCT 9006	<u>1,112.00</u>
Total GSI WATER SOLUTIONS, INC.						3,075.75
Los Alamos CSD						
	Check	05/19/2026	3298	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>200.00</u>
Total Los Alamos CSD						200.00
TOTAL						<u><u>12,962.75</u></u>



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

[Date]

Via certified mail and e-mail

[Name]

[Mailing Address]

[City, State ZIP]

Re: **Warning Letter - Non-Compliance with SABGSA Well Registration, Metering, and Reporting Requirements**

Dear [REDACTED]:

You are receiving this warning letter because our records indicate that you are the current owner of property within the San Antonio Creek Valley Groundwater Basin ("Basin"), and have not complied with one or more requirements under the Rules and Regulations of the San Antonio Basin Groundwater Sustainability Agency ("SABGSA").

Based on SABGSA's records, the following actions require your immediate attention. For each Assessor Parcel Number ("APN") shown on Attachment A, you must complete the following items:

Step 1: Submit the enclosed *Well Registration Form*, which was due March 31, 2023.

This is required even if there is no groundwater well on the APN(s) shown on Attachment A.

Step 2: If there is an active, inactive, or abandoned groundwater well on any APN shown on Attachment A, submit the appropriate meter installation documentation, as listed below. Please see SABGSA's Rules and Regulations for the definition of an "Inactive Well" or "Abandoned Well" to ensure compliance with the applicable rules.

- **For Active Wells:** Submit the enclosed *Flow Meter Installation & Calibration Compliance Form*, which was due April 1, 2026.
- **For Inactive Wells:** Submit an *Inactive Well: Intention of Future Use Form*, which was due April 1, 2026 (if applicable).
- **For Abandoned Wells:** Submit a *Verification of Well Abandonment Form*, which was due April 1, 2026 (if applicable).

Deadline(s):

- **Step 1** must be completed within thirty (30) days of the date of this letter.
- **Step 2** must be completed within sixty (60) days of the date of this letter, if applicable.



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

Further Background on SABGSA's Rules and Regulations:

On November 18, 2022, the SABGSA Board of Directors adopted Ordinance No. 22-001, requiring that all wells within the Basin be registered. A copy of the Well Registration Form, the notification letter sent to landowners within the Basin, and more information on SABGSA's well registration program can be found here: <https://sanantoniobasingsa.org/well-registration/>.

On March 18, 2025, the SABGSA Board of Directors adopted Ordinance No. 25-001 Requiring Metering And Reporting of Groundwater Extraction. That ordinance requires well owners or operators to install measuring devices (i.e., meters) on groundwater wells, document compliance on the forms provided by the SABGSA, and file reports of groundwater extraction on a biannual basis with SABGSA. Information and resources on the metering and reporting program, along with the required documentation for Inactive Wells and Abandoned Wells, can be found here: <https://sanantoniobasingsa.org/metering-program/>.

This letter is intended to provide you with an opportunity to correct non-compliance before SABGSA proceeds further in its enforcement process, which includes the issuance of a formal Notice of Violation and associated monetary penalties. Pursuant to SABGSA Resolution No. 25-001, and consistent with California Water Code Section 10732, these penalties may include a \$1,000 fine plus an additional \$100 for each additional day a violation continues, or \$500 per acre-foot extracted in excess of the amount a person is authorized to extract. SABGSA has the discretion to utilize judicial or non-judicial methods to ensure compliance.

If you believe SABGSA's records are incomplete or inaccurate, please provide any supporting information by the same deadline so SABGSA can review your response. SABGSA prefers to resolve compliance issues without the need for formal enforcement action. Accordingly, please contact SABGSA's Executive Director at admin@sanantoniobasingsa.org promptly if you have any questions.

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Bertoux".

Stephanie Bertoux, Executive Director
San Antonio Basin Groundwater Sustainability Agency

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

DRAFT BUDGET FOR FY 2026-27

May 13, 2026

EXPENSES	2024-25 ACTUAL	2025-26 YTD	2025-26 BUDGET	2026-27 BUDGET
01 - Administrative/Office Exp				
A. Professional Admin Services	\$54,500.00	\$54,375.00	\$67,500.00	\$67,500.00
B. Website	\$791.22	\$318.14	\$5,500.00	\$4,500.00
C. Facilities Use and Support Services	\$2,200.00	\$2,000.00	\$2,400.00	\$2,400.00
D. Supplies/Checks/Postage	\$91.36	\$291.36	\$500.00	\$500.00
02 - Accountant	\$7,975.00	\$8,225.00	\$9,000.00	\$9,500.00
03 - Comm Eng/Grant Writing/Non-GSP	\$0.00	\$0.00	\$25,000.00	\$25,000.00
04 - Monitoring				
A. Quarterly Monitoring & Reporting	\$55,200.06	\$53,363.54	\$65,000.00	\$65,000.00
B. Annual Maintenance + Field Issues	\$15,672.65	\$19,955.44	\$25,000.00	\$25,000.00
C. Install Transducers	\$9,936.98	\$0.00	\$10,000.00	\$0.00
D. Review Well Reg to Expand Network	\$0.00	\$9,995.00	\$10,000.00	\$0.00
05 - Legal Counsel	\$25,944.00	\$11,205.50	\$35,000.00	\$40,000.00
06 - Insurance	\$1,765.00	\$1,755.00	\$1,800.00	\$1,800.00
07 - Audit Fees	\$1,000.00	\$2,100.00	\$4,000.00	\$5,000.00
08 - GSP Development Consultant	\$0.00	\$0.00	\$0.00	\$0.00
09 - GSP Related Costs				
GSP Annual Report	\$57,453.00	\$64,982.30	\$65,000.00	\$55,000.00
GSP 5-Year Period Evaluation	\$0.00	\$0.00	\$15,000.00	\$120,000.00
10 - GSP Implementation / PMAs				
A. Address Data Gaps				
i. AEM Survey Data Review	\$0.00	\$0.00	\$25,000.00	\$0.00
ii. Barka Slough - Shallow Piezometers	\$0.00	\$0.00	\$0.00	\$0.00
iii. GDE & Barka Slough Survey	\$0.00	\$0.00	\$0.00	\$0.00
iv. Streamflow Monitoring, Maintenance, & C	\$0.00	\$0.00	\$0.00	\$0.00
v. Update Water Use Factors	\$0.00	\$0.00	\$0.00	\$0.00
vi. USGS Model Review	\$0.00	\$0.00	\$50,000.00	\$0.00
vii. Well Surveys (RPE)	\$0.00	\$0.00	\$10,000.00	\$65,000.00
B. Well Registration + Metering	\$437.11	\$6,370.01	\$40,000.00	\$16,000.00
C. On-Call Hydrogeological Consulting	\$35,305.00	\$30,886.25	\$40,000.00	\$20,000.00
TOTAL EXPENSES	\$268,271.38	\$265,822.54	\$505,700.00	\$522,200.00
TOTAL	2024-25 ACTUAL	2025-26 YTD	2024-25 BUDGET	2026-27 BUDGET
Income Total	\$268,271.38	\$265,822.54	\$550,000.00	\$550,000.00
Expenses	\$268,271.38	\$265,822.54	\$505,700.00	\$522,700.00
Contingency	\$0.00	\$0.00	\$44,300.00	\$27,300.00
Expenses Total	\$268,271.38	\$265,822.54	\$550,000.00	\$550,000.00

DRAFT BUDGET FOR FY 2026-27

May 13, 2026

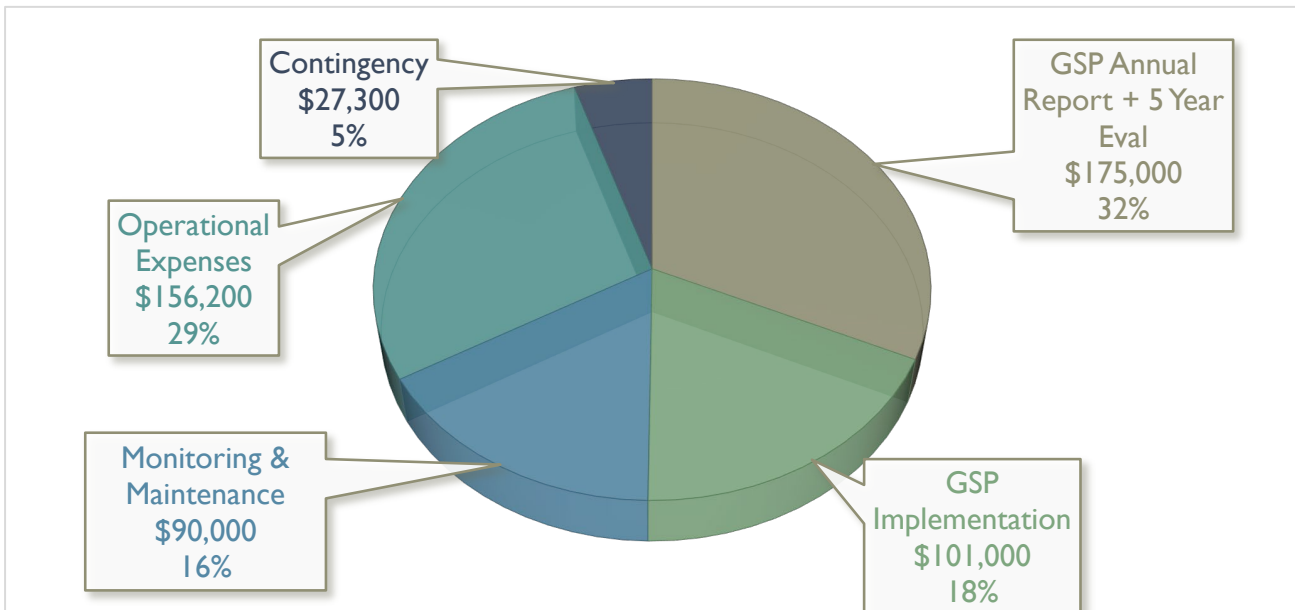
10 - GSP Implementation	
Address GSP Data Gaps	\$65,000
Metering + Reporting	\$16,000
Hydrogeological Services	\$20,000
Total	\$101,000

Operational Expenses	
01- Administrative/Office Expenses	\$74,900
02 - Accounting	\$9,500
03 - Grant Writing	\$25,000
05 - Legal	\$40,000
06 - Insurance	\$1,800
07 - Audit	\$5,000
Total	\$156,200

04 - Monitoring & Maintenance	
Quarterly GW Level Monitoring & R	\$65,000
Annual Maintenance	\$25,000
Install Transducers	\$0
Review Well Registration	\$0
Total	\$90,000

09 - GSP Reporting	
GSP Annual Report WY 2026	\$55,000
GSP 5 Year Periodic Evaluation	\$120,000
Total	\$175,000
Contingency	\$27,300

PERCENTAGE OF BUDGET





SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

FY 2026-27 **DRAFT** Budget Priorities

May 13, 2026

The draft priorities listed below are aligned with the Tier 1 Management Actions outlined in the GSP. A draft budget will be reviewed at the May 19, 2026 Board meeting. The final budget will be presented and adopted at the June 16, 2026 Board meeting. It is anticipated that SABGSA's budget will not exceed \$550,000 including a 10% contingency.

Budget Summary by Category

01 – Administrative / Office Expense - \$74,900

- A. Professional Administrative Services - \$67,500: Hourly Not-to-Exceed Contract.
- B. Website - \$4,500: Domain Name, Webhosting, etc. Web programmer to assist with making website more user-friendly.
- C. Facilities Use Fee - \$2,400: \$200 per month for up to 2 meetings per month at LACSD.
- D. Office Supplies/Printing/Postage/Checks - \$500

02 – Accountant - \$9,500

Invoices average \$775 per month. Accountant is also SABGSA Treasurer, tracks Board and Committee training (Ethics and anti-Harassment) and Form 700 compliance, and coordinates with auditor.

03 – Grant Writing - \$25,000

Grant writer to assist SABGSA in pursuing grant funding for GSP implementation. Prop 4 – part of California's 2024 Climate Bond initiative approved by voters - is expected to provide funding through DWR programs such as the Sustainable Groundwater Management (SGM) Grant Program, Watershed Resilience Program, flood management, and water infrastructure grants. Eligible activities may include groundwater recharge, drought resilience, water supply reliability, monitoring, planning, and projects that help achieve SGMA sustainability goals. DWR is currently developing grant guidelines and funding solicitations are anticipated in FY 2026-27.

04 – Monitoring - \$90,000

- A. Quarterly GWL Monitoring and Reporting: \$65,000
SABGSA's monitoring network consists of 40 wells. SABGSA may add 4-5 wells based on well registration analysis. Current budget assumes that GSI can measure the additional wells within allotted time for each Monitoring Event and no changes in scope to the quarterly Tech Memo. NOTE: SABGSA's budget cycle is a fiscal year. However, this contract is for calendar year 2027.
- B. Annual Maintenance: \$25,000
 - \$20,000 for Barka Slough vegetation trimming along access trails to wells in SABGSA monitoring network in February and September (2 x \$10,000)
 - \$5,000 for contingency to address field issues, replace existing equipment, increased cost to A above if wells added, etc.
- C. Install Transducers: \$0
- D. Review Well Registration Data: \$0 – This was completed in FY 25-26.

05 – Legal Counsel - \$40,000

- A. General, as needed
- B. Implementation of Well Metering & Reporting Program

06 – Insurance - \$1,800

Policy for FY 26-27 is estimated to be \$1,800.

07 – Auditor - \$5,000

Financial audit and Special District Financial Transaction Report required annually. Contract for FY 2026-27 is estimated to be \$5,000 (hourly not to exceed).

08 – GSP Development Consultant - \$0

N/A. GSP approved in January 2024.

09 – GSP Related Costs - \$175,000

- A. GSP Annual Report - \$55,000: Required annually under SGMA. SABGSA combines the GSP Annual Report and Annual GWL Monitoring Report. This assumes SABGSA is not using the SACIM (USGS Model) for analyses/calculations for the WY 2026 Annual Report. The GSP Annual Report is a yearly reporting requirement that summarizes groundwater conditions and GSP implementation activities for a single water year. It includes groundwater elevation data, groundwater extraction estimates, surface water supply information, total water use, changes in groundwater storage, and progress on projects and management actions. The Annual Report is primarily a data-driven status update.

This cost estimate assumes efficiencies with 5-Year Periodic Evaluation (9B.). SABGSA’s due date is April 1, 2027. SABGSA will begin work in October 2026 with a goal of approving the Annual Report at the March 2027 Board meeting.

- B. GSP 5 Year Periodic Evaluation - \$120,000: Required every five years following GSP adoption under SGMA. The 5-Year GSP Periodic Evaluation is a broader and more comprehensive assessment of the overall effectiveness of the GSP over a five-year period. In addition to summarizing monitoring data and the status of projects and management actions, the evaluation assesses whether the GSP is making adequate progress toward achieving sustainability goals and avoiding undesirable results.

The Periodic Evaluation includes assessment of: basin setting updates based on new information or changes in water use; groundwater conditions relative to sustainable management criteria; responses to recommended corrective actions identified in the GSP determination letter; outreach and coordination with agencies and stakeholders; new information and data acquired since GSP submittal; previously unidentified challenges; consideration of adjacent basin conditions; and whether modifications or amendments to the GSP, projects, management actions, monitoring network, or sustainability criteria are warranted.

SABGSA’s due date is January 1, 2027. SABGSA to begin work in July 2026 with a goal of approving the Periodic Evaluation at the November 2026 Board meeting.

10 – GSP Implementation - \$101,000

A. Address Data Gaps - \$65,000:

- i. Review Data from Statewide Airborne Electromagnetic (AEM) Surveys Performed by DWR - \$0: The AEM project provides SABGSA with basin-specific and cross-basin geophysical data, tools, and analyses for understanding aquifer structures. It can also help with the

refinement of the HCM and help identify areas for recharging groundwater. GSI's scope of work would include review of data, comparison to GSP HCM and SACIM HCM, and development of a tech memo. Estimate \$25,000 for FY 27-28 Budget. (Not included in FY 26-27 Budget).

- ii. Install Stream Gages and Piezometers at Barka Slough: No stream gages needed at this time. SABGSA is utilizing gages that USGS/VSFb have provided. Estimate \$20,000 in FY 27-28 for planning, equipment, and installation of 3 shallow piezometers in the Slough. This assumes GSI can install manually, and a contractor is not needed. Need to investigate if permitting or bio surveys are needed. Could potentially use satellite/model in lieu of piezometers based on review of recent USGS/County/VSFb Barka Slough climate impact report (A.vi. below). (Not included in FY 26-27 Budget).
- iii. GDE & Barka Slough Survey. (Not included in FY 26-27 Budget).
- iv. Streamflow Monitoring, Maintenance, Calibration. (Tied to 10.A.ii. above – Not included in FY 26-27 Budget).
- v. Update Water Use Factors - \$0: Evaluate Crop Type Water Use Factors and Update Water Budget - This was validated by using the satellite-based method for the last couple of years and compared to crop water duty-based calculations. (Not included in FY 26-27 Budget).
- vi. USGS Model Review - \$0: San Antonio Creek Integrated Model (SACIM) Review/Update of the Hydrogeologic Conceptual Model (HCM). In April 2025, the USGS, in cooperation with the Santa Barbara County Water Agency and Vandenberg Space Force Base (VSFB), completed an assessment of potential future climate scenario effects within the Basin and Barka Slough. The assessment extended the SACIM through water year 2021 and included simulation of two 30-year future climate scenarios for water years 2022 through 2051.

The SACIM is publicly available. Results from the future climate scenario simulations were used to evaluate potential climatic effects on streamflow, groundwater flow, recharge, groundwater conditions within Barka Slough, and potential impacts to riparian habitat and species.

For future Basin reporting and analysis, SABGSA may consider use of the SACIM for evaluation of proposed Basin projects and management actions, including recharge projects, allocation programs, water market scenarios, varying climate conditions, revisions to the Basin HCM, and calculation of changes in groundwater storage for GSP annual reporting purposes.

A future GSI scope of work may include review of the 2022 and 2025 modeling reports, review of the SACIM, and preparation of a technical memorandum evaluating potential future model scenarios and applications (e.g., reduced pumping scenarios). SABGSA estimates approximately \$50,000 for this work in the FY 2027-28 Budget after one full year of groundwater extraction reporting data is available following flow meter installation pursuant to Ordinance 25-001. (Not included in FY 26-27 Budget)

- vii. Reference Point Elevation Survey (SGMA-driven) - \$65,000: 25 wells in the network have ground surface elevations that do not meet accuracy standards (within 0.5 feet under SGMA) based on DWR best management practices. Measurements of elevations, aquifer-system compaction, and water levels would be used as a monitoring point for

interconnected surface water and to improve SABGSA's understanding of the processes responsible for land-surface elevation changes. Elevation or elevation-change measurements are fundamental to monitoring land subsidence. NOTE: To potentially reduce the number of surveys, SABGSA would request that GSI work with DWR to identify any outstanding State Well Numbers for wells that have RPEs on NWIS (USGS database).

B. Metering & Groundwater Extraction Reporting Program: \$16,000

- Wallace Group - \$16,000: Notifications/Mailings to Landowners, on-call support, input flow meter installation data and extraction reporting.
 - Existing Contract signed in April 2025: \$25,000 with \$9,000 spent to date
 - Budget for FY 26-27: \$16,000 left on current contract

C. On-Call Hydrogeological Consulting (GSI Water Solutions): \$20,000

- Ongoing coordination/consultation with SABGSA
- Collaborate with Central Coast Water Quality Preservation, Inc. to share existing Irrigated Lands Regulatory Program well information.
- Planning for Barka Slough vegetation trimming
- Assistance with SABGSA budgeting and project planning
- Hosting, managing, and expanding DMS
- Trend Monitoring
- Other services and meeting attendance, as needed, at the request of SABGSA
- Other considerations for discussion include:
 - Managed Aquifer Recharge (MAR)/AgMAR Feasibility Study

Tier 1 Management Actions (from GSP) for Reference:

A. Address Data Gaps - Expand Monitoring Well Network in the Basin to Increase Spatial Coverage and Well Density

- Continue public outreach to Basin stakeholders to discuss participation in the Monitoring Network. (Budget Item 4A).
- Perform ongoing maintenance of the well access trails within Barka Slough (Budget Item 4B).
- Purchase and installation of transducers in, at a minimum, all RMS wells. (Not included in FY 26-27 Budget).
- Review SABGSA Well Registration Program data to identify existing candidate wells to incorporate into the Monitoring Network. **Completed in FY 25-26.**
- Reference Point Elevation Survey (SGMA-driven) - 25 wells in the network have ground surface elevations that do not meet accuracy standards (within 0.5 feet under SGMA) based on DWR best management practices (Budget Item 10.A.vii.).
- Collaborate with Central Coast Water Quality Preservation, Inc. to share existing Irrigated Lands Regulatory Program well information (Budget Item 10.C.).
- Install Shallow Piezometers at Barka Slough (Not included in FY 26-27 Budget).
- Review Water Usage Factors and Crop Acreages and Update Water Budget (**Complete**).

- Review USGS Groundwater Model/Update HCM (Not included in FY 26-27 Budget).
- LACSD Wellfield Pumping Coordination/Offsite Well Impact Mitigation (Not included in FY 26-27 Budget).
- Survey and Investigate Potential Groundwater-Dependent Ecosystems (GDEs) in the Basin and further characterize Barka Slough (Not included in FY 26-27 Budget).

B. Well Registration Program and Well Metering/Reporting (Budget Item 10.B.)

C. Water Use Efficiency Programs (Not included in FY 26-27 Budget).

D. Groundwater Pumping Fee Program (Not included in FY 26-27 Budget).



Scope of Work and Fee Estimate

To: Stephanie Bertoux, Executive Director, San Antonio Basin Groundwater Sustainability Agency

From: Michael McAlpin and Dave O'Rourke, GSI Water Solutions, Inc.

Date: June 10, 2026

RE: San Antonio Creek Valley Groundwater Basin Groundwater Sustainability Plan 5-Year Periodic Evaluation

GSI Water Solutions, Inc. (GSI) is pleased to present this proposal to develop a Groundwater Sustainability Plan (Plan) 5-Year Periodic Evaluation for the San Antonio Creek Valley Groundwater Basin (Basin). The Periodic Evaluation will review the progress and effectiveness of Plan implementation to date and assess how current efforts are advancing the Basin toward its established sustainability goals. Evaluation will also address recommended corrective actions (RCAs) provided by the California Department of Water Resources (DWR) in their Plan approval determination. Based on the findings of the Periodic Evaluation, potential amendments to the Plan may be identified as needed.

The GSI team is excited to support the SABGSA in the development of this important document and is prepared to act swiftly to ensure it is submitted to DWR on time. Our team offers:

- **Expertise with the Sustainable Groundwater Management Act (SGMA).** GSI led the development of multiple Plans and provided hydrogeologic input on several others. We served as technical lead in the development of the Basin Plan, and we understand the needs and challenges of the SABGSA. We have proven experience in developing annual reports for several clients on the Central Coast that successfully meet DWR requirements. GSI has developed the annual reports for the Basin Plan since Plan submittal in 2022. Our team members are highly knowledgeable and familiar with the specific hydrogeology of the Basin.
- **Efficiency and continuity.** Our experience preparing the Basin Plan annual reports has allowed us to develop standardized templates and procedures for data analysis and reporting. These tools can be carried forward into the Periodic Evaluation, helping to increase efficiency in report preparation and support timely completion of project milestones and deadlines.
- **Comprehensive experience with the 5-Year Periodic Evaluation reporting process.** Our groundwater experts have developed Periodic Evaluations for nearby groundwater basins, including the Eastern Management Area (EMA) portion of the Santa Ynez River Valley Groundwater Basin and the Paso Robles Area Subbasin. GSI is familiar with the Periodic Evaluation process and content requirements as well as addressal of DWR RCAs.

We value our partnership with the SABGSA and appreciate this opportunity to continue to collaborate with you. Please contact us if you have any questions regarding our proposal. The detailed scope of work is outlined below.

Scope of Work

The San Antonio Creek Valley Groundwater Basin (Basin), designated as Basin No. 3-014 and classified by DWR as a medium-priority basin, submitted its Plan in January 2022. DWR approved the Plan in January 2024. Pursuant to the requirements of the Sustainable Groundwater Management Act (SGMA), GSAs must prepare and submit a Periodic Evaluation every five years to assess progress made during Plan implementation.

The Periodic Evaluation will summarize Basin conditions and implementation progress during the evaluation period. Consistent with guidance provided in DWR's *Groundwater Sustainability Plan Implementation: A Guide to Annual Reports, Periodic Evaluations, and Plan Amendments* (DWR, 2023), the evaluation will assess groundwater conditions, progress toward sustainability objectives, and the effectiveness of projects and management actions implemented during the first five years of SGMA implementation. The evaluation will include, at a minimum, the following elements:

- An assessment of groundwater conditions and trends observed during the first five years of SGMA implementation.
- An evaluation of progress toward achieving interim milestones and measurable objectives.
- A summary of the status of projects and management actions, including their quantified cumulative benefits.
- A discussion of how these benefits support achievement of the Basin's sustainability goal and operation within the Basin's sustainable yield.
- Identification of any challenges encountered during project implementation and the outcomes of actions taken to address those challenges.
- An assessment of the RCAs identified in DWR's Basin Plan approval determination, including the status of efforts to address those recommendations through implementation activities or potential future Plan updates.

The tasks proposed to complete the Periodic Evaluation are described in the following sections.

Task 1 – Project Management and Administration

GSI will allocate staff and resources strategically to ensure the work is completed efficiently and effectively. The project team will draw on the broader expertise of GSI's technical staff as needed. Our approach to project management emphasizes proactive and consistent communication with our clients. Accordingly, the team will maintain regular interaction with SABGSA staff throughout the project. GSI has developed strong working relationships with members of the SABGSA staff and working group and looks forward to continuing this collaborative partnership during preparation of the Periodic Evaluation.

Completion of the 5-Year Periodic Evaluation will require intentional management to remain within budget, adhere to the project schedule, and minimize unexpected issues. To support these objectives, GSI proposes a streamlined project team led by Michael McAlpin, who will oversee overall project performance and ensure that the work progresses according to the agreed scope, schedule, and budget. Project financial tracking will be supported by GSI's accounting staff, enabling Michael to provide the GSA with regular updates on project status, including scope, schedule, and budget considerations.

Task 2 – Review Background Information

Through many years of work in the Basin, GSI staff have developed a strong familiarity with relevant background documentation. The resources that will be reviewed include these in addition to Periodic Evaluation guidance documents. Background information includes but is not limited to the following:

- The entirety of the approved Plan, which provides information and data regarding historical groundwater use, Basin conditions, sustainable management criteria (SMC), and recommended projects and management actions.
- The entirety of submitted annual reports, which provide annual updates on Basin conditions and progress toward sustainability.
- The DWR GSP Implementation Guide (DWR, 2023), which provides DWR guidance on periodic evaluations. This document will be a significant resource, because this is the first Periodic Evaluation being completed on the Basin Plan.
- DWR's Basin Plan Determination Letter detailing RCAs.
- Relevant California Water Code Sections regarding periodic evaluations, including Sections 10728.2, 356.4, and 357.4.
- Recent U.S. Geological Survey San Antonio Creek Integrated Model publications.
- Recent DWR Airborne Electromagnetic (AEM) Surveys Data and subsurface texture modeling for the Basin

Task 3 – Develop Responses to DWR's Recommended Corrective Actions

This task will be the most significant effort in the Periodic Evaluation process. Responses to the DWR corrective actions outlined in the January 18, 2024 determination letter from DWR will demonstrate adequate progress during the first 5-year implementation period of the Plan. GSI has reviewed the comments and five numbered RCAs presented in DWR's determination letter. DWR categorized their RCAs into the following five general categories:

1. Reevaluate the sustainable management criteria for the chronic lowering of water levels.
2. Reevaluate the quantitative definition of undesirable results related to degradation of water quality.
3. Evaluate the rate, timing, and volume of depletions of interconnected surface water and support for establishing specific sustainable management criteria.
4. Define the data collection frequency in tabular format for the degraded water quality monitoring network in the Plan.
5. Expand the land subsidence monitoring network to provide sufficient coverage of the Basin.

The determination letter provides additional detail on DWR's comments and RCAs. GSI will consult with the SABGSA to determine applicability and prioritization of these comments and RCAs. GSI will then develop appropriate responses to DWR that demonstrate significant progress or current compliance with respect to the RCAs.

We assume that GSI will incorporate two rounds of SABGSA staff edits to the responses to the DWR's RCAs and that these edits will satisfy the DWR requirements.

Task 4 – Develop Plan Periodic Evaluation

GSI will develop the Periodic Evaluation for the Basin Plan and ensure that the evaluation meets the requirements of SGMA and California Water Code, and references the annotated outline provided in the DWR GSP Implementation Guide. The evaluation will focus on determining whether the actions performed under the implementation of the Plan to date are meeting the Plan's management objectives, and whether those objectives are demonstrating reasonable progress toward meeting the SABGSA's Basin sustainability goals. Consistent with SGMA regulations, the evaluation will include:

- a) A discussion assessing if the original Plan's implementation is advancing the Basin toward sustainability.

- b) A description of current groundwater conditions over the evaluation period for each applicable sustainability indicator relative to measurable objectives, interim milestones, and minimum thresholds.
- c) A description of the progress toward implementation of any projects or management actions, and the resulting effect on groundwater conditions toward meeting the original Plan's sustainability goal.
- d) A description of the monitoring network within the Basin, including identification of data gaps, or any areas within the Basin that are represented by data that does not satisfy the requirements of Sections 352.4 and 354.34(c). The description of the monitoring network shall include the following:
- e) A discussion of any other Plan topics that have changed during the Plan. These may include some or all of the following, based on results of the evaluation and input from the stakeholder groups:
- f) A detailed discussion of how the RCAs are being addressed. This subject is discussed previously in Task 3 of this proposal. This detailed discussion will be addressed in the text of the Periodic Evaluation.
- g) A description of public outreach activities during the evaluation period, describing engagement of interested parties and beneficial users potentially including mailers, flyers, public workshops, public meetings, receipt of public comments and SABGSA response to comments, and other elements of a public engagement program executed during the development of this 5-year evaluation.

Report Outline

The following outline will be used to structure the Periodic Evaluation, as provided in the GSP Implementation Guide:

1. Executive Summary
2. New Information (23 California Code of Regulations [CCR] § 356.4. (f))
 - a. Compile new information since Plan Adoption
 - b. Evaluate aspects of Plan affected by new information
 - c. Determine whether new information warrants Plan Amendment
3. Groundwater Conditions Relative to Sustainable Management Criteria (23 CCR § 356.4. (a))
 - a. Evaluate current groundwater conditions for each sustainability indicator (Management Objectives [MOs], Interim Milestones, Minimum Thresholds [MTs])
 - b. Describe effectiveness of Plan implementation
 - c. Explain areas for improvement and GSA plans for improvement
 - d. Forecast for next evaluation cycle (10 year)
4. Status of Projects and Management Actions (23 CCR § 356.4. (b) & (f))
 - a. Summarize Projects and Management Actions since Plan Adoption
 - b. Detailed project descriptions, including current status and quantified or anticipated benefits
 - c. Discuss added, removed, or delayed projects
 - d. Outline anticipated projects during next 10-Year Evaluation cycle
5. Basin Setting based on New Information or Changes in Water Use (23 CCR § 356.4(d))
 - a. Detail hydrogeologic conceptual model revisions due to new information and infilling of data gaps
 - b. Discuss remaining data gaps and create detailed plan to address and fill these gaps
 - c. Evaluate groundwater conditions utilizing data from: Synthetic Aperture Radar (InSAR), dry well reports, water quality data, and assessments of interconnected surface water (ISW) and groundwater-dependent ecosystems (GDEs)
 - d. Discuss water use changes, including updated current and projected water budgets
 - e. Model updates
6. Monitoring Networks (23 CCR § 356.4(e))
 - a. Assessment of Plan's monitoring networks (for each applicable sustainability indicator)
 - i. Groundwater levels/groundwater in storage/depletion of ISW
 - ii. Land subsidence
 - iii. Water quality

7. GSA Authorities and Enforcement Actions (23 CCR § 356.4. (g) and (h))
 - a. Describe implemented authorities/enforcements
8. Documentation of Outreach, Engagement, and Coordination with Other Agencies
 - a. Outreach and engagement
 - b. Responsibilities of GSA Boards
 - c. Coordination with other agencies
9. Other Information
 - a. Consideration of adjacent basins
 - b. Challenges not previously discussed
10. Summary of Proposed or Completed Revisions to Plan Elements (23 CCR § 356.4. (c) and (i))
 - a. Summary of Periodic Evaluation
 - b. Proposed revisions to plan elements

Assumptions

This task includes:

- One set of revisions to the Administrative Draft report
- One set of revisions to the Public Draft report
- One set of minor revisions to the Final Draft report

While the Periodic Evaluation will provide an overview of any potential revisions to the Plan, the Plan Amendments will not be prepared at this time.¹ We estimate that amendments to the Plan may be warranted during the next Periodic Evaluation, which may be prepared approximately two to five years following preparation of the subject Periodic Evaluation. The preparation of the Plan Amendments may take place sooner pending additional evidence that they are warranted to support both compliance with SGMA regulations and sustainable groundwater management.

Task 5 – Support Public Outreach

GSI will support the public and stakeholder outreach component of the Periodic Evaluation in coordination with the SABGSA. The scope of public outreach activities anticipated will include continuation of outreach efforts to engage stakeholders, interested parties, and the public during the development and review of the Periodic Evaluation process. This is anticipated to be accomplished through the on-going public meetings, which include broad public communication strategies similar to those being used currently by the SABGSA for this purpose during Plan implementation. In this context, a public workshop may be held during a SABGSA Board of Directors (Board) meeting to guide the public's understanding of the Periodic Evaluation and Plan Amendment processes, curating the receipt of public comments received on the public draft document, and documenting the public outreach component for inclusion in the final Periodic Evaluation report.

Task 6 – Meetings

GSI will attend the following meetings:

- Attend 2 SABGSA Board meetings to provide progress reports, engage in public outreach, and receive SABGSA member feedback. We anticipate that the Periodic Evaluation will be discussed during an agenda item during these meetings. Attendance at additional meetings at the SABGSA staff's request can be accommodated and will be charged on a time and materials basis.
- Attend no more than 3 SABGSA staff meetings, including a kickoff meeting, to review the development of the Periodic Evaluation and receive feedback.

¹ Plan Amendments may be necessary if significant changes are identified, including revisions to SMC, management areas, or the representative monitoring network; updates to projects or management actions that could affect the Basin water budget or sustainable yield; or administrative changes such as the addition or removal of GSAs or Plans.

- Facilitate and provide technical input during a Public Workshop to present the report.

GSI assumes that all public meetings will be attended by the GSI Project Manager. Budget estimates include the preparation of meeting materials and presentations.

Task 7 – Upload Periodic Evaluation to DWR SGMA Portal

GSI shall prepare and upload the Final Periodic Evaluation of the Plan to DWR electronically by January 21, 2027 (5 years from the submittal of the initial Basin Plan). The budget for this task is included in this proposal. We have routinely performed this task for other Plans and are familiar with how to navigate the portal.

Fee Estimate and Schedule

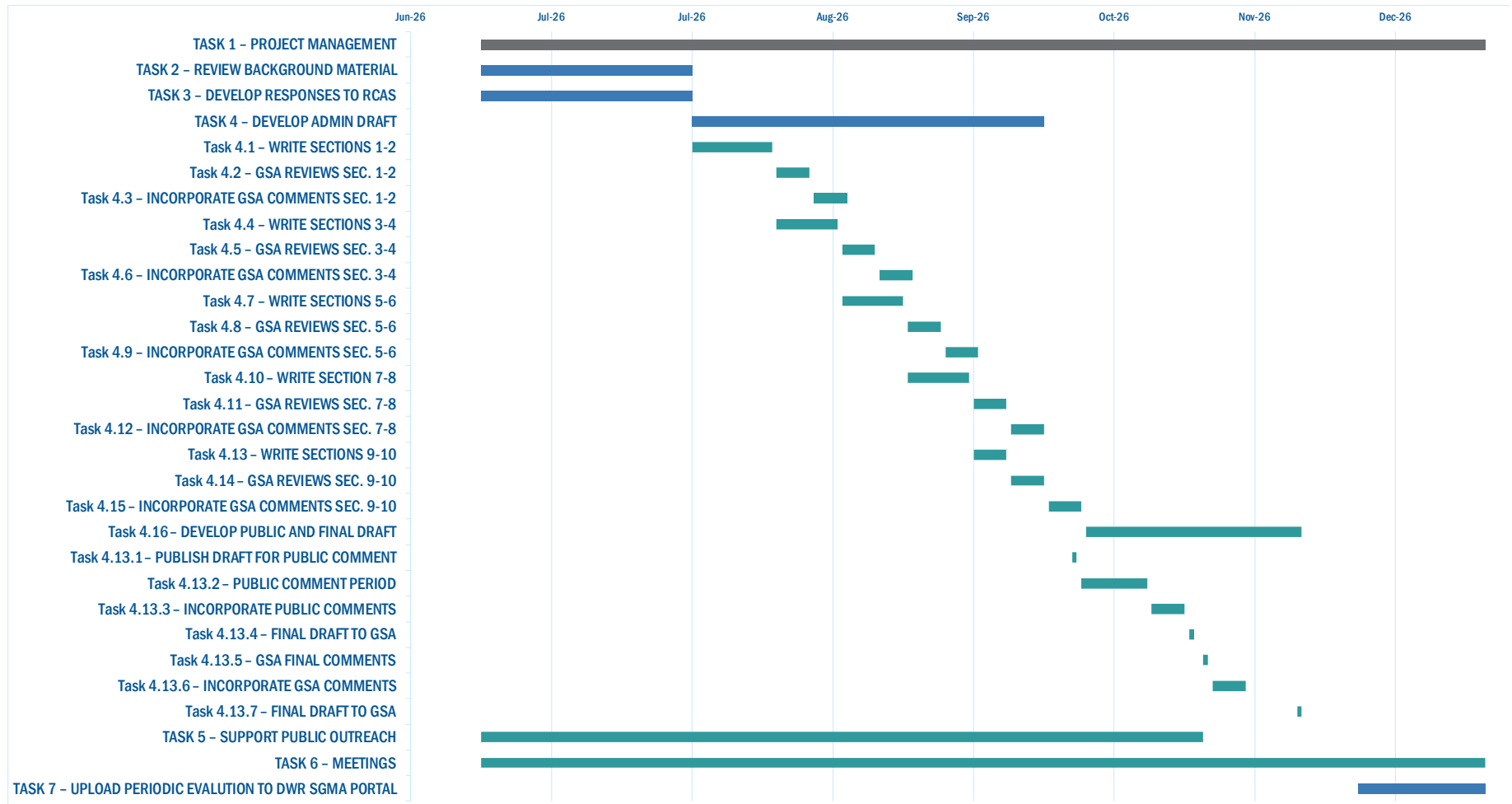
Fee Estimate

Our team’s proposed fee to complete the tasks is **\$120,000**. The work will be performed on a time and materials basis for an amount that will not exceed the authorized budget unless approved by SABGSA. GSI will perform the work in accordance with GSI’s Master Services Agreement with SABGSA dated December 14, 2023. The proposed budget is based on GSI’s 2026 fee schedule (attached). The rates included in the 2026 fee schedule are valid through the 2026 calendar year and are subject to change thereafter.

Task	Total
Task 1 – Project Management and Administration	\$8,000
Task 2 – Review Background Information	\$7,700
Task 3 - Develop Responses to DWR’s Recommended Corrective Actions	\$25,700
Task 4 – Develop Plan Periodic Evaluation	\$62,100
Task 5 – Support Public Outreach	\$7,400
Task 6 – Meetings	\$8,000
Task 7 – Upload Periodic Evaluation to DWR SGMA Portal	\$1,100
Project Total	\$120,000

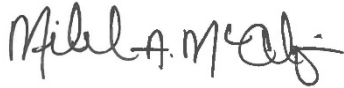
Project Delivery Schedule

The schedule below assumes contracting is finalized in June 2026. The Periodic Evaluation is due for upload to the DWR SGMA portal by January 21, 2027. An estimated schedule is outlined below.



We have enjoyed working with the SABGSA over the past several years and we are committed to helping you continue to meet DWR requirements on your path to achieving groundwater sustainability. Please do not hesitate to contact us with questions about this proposal.

Sincerely,
GSI Water Solutions, Inc.



Michael McAlpin, PG
Senior Managing Hydrogeologist



Dave O'Rourke, PG, CHG, PE
Principal Hydrogeologist

Approval

You may indicate your approval of this proposal by signing on the space provided below.

Approved by

Date



2026 GSI Fee Schedule

Labor Category	Hourly Rate
Technical Professionals	
Principal II	\$300 – \$370
Principal I	\$275 – \$330
Senior Managing II	\$245 – \$315
Senior Managing I	\$220 – \$255
Managing II	\$190 – \$225
Managing I	\$180 – \$210
Senior Project II	\$170 – \$200
Senior Project I	\$160 – \$190
Project II	\$150 – \$180
Project I	\$140 – \$170
Staff II	\$130 – \$160
Staff I	\$120 – \$150
Other Services	
GIS/Graphics/Database	\$130 – \$185
Editor/Documents	\$130 – \$160
Administration	\$95 – \$130

The hourly rate for trial preparation and expert witness testimony is 1.5 times the standard billing rate shown above.

Expenses

- **Mileage:** IRS authorized rate/mile plus 10 percent markup
- **Direct expenses and outside services:** Cost plus 10 percent markup
- **Enterprise GIS:** \$100 per month for the duration of use

**Hourly rates are subject to annual increases on the contract anniversary date.*