



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold its regular **Board Meeting** at **6:00 P.M.** on **Tuesday, April 16, 2024** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/83127401605?pwd=WHplQmZTR2hoY2NWa3J2MDczbnhtUT09>

Meeting ID: 831 2740 1605 Passcode: 203727

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, April 16, 2024

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from March 19, 2024, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses for March 2024.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee

d. Board Member Updates

- Board members will provide any updates relevant to the SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. **Presentation from the Center for Irrigation Technology, Fresno State University**

Sarge Green, Research Scientist, California Water Institute/Center for Irrigation Technology (CIT) at Fresno State University will provide an informational presentation on metering programs implemented by other groundwater sustainability agencies and water districts throughout the State as well as highlight relevant research, studies, and resources published by the CIT. Mr. Green has worked with the public and private sectors to advance irrigation, water, and energy efficiency technologies and management practices.

b. **SABGSA Budget Priorities for Fiscal Year 2024-25**

The Board of Directors will discuss priorities for the San Antonio Basin Groundwater Sustainability Agency's budget for fiscal year 2024-25. The Board may provide direction to SABGSA staff related to this item.

7. ADJOURN

NEXT MEETING: May 21, 2024, at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, March 19, 2024

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chairman Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather.

Directors Absent: Dan Chabot

Alternates present, but not acting on behalf of a Director: None

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

4. **CONSENT ITEMS**

- a. **Approve Minutes from February 20, 2024, SABGSA Board Meeting**

Motion by Director Wrather, second by Director Mosby to approve the minutes of the February 20, 2024 Board meeting, as presented.

Ayes: Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot; **Abstain:** None

- b. **Agency Finances, Budgeting, and Training**

Motion by Director Durant, second by Director Pata to approve the financial report dated February 29, 2024, as presented.

Ayes: Tom Durant, Juan Gomez, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot; **Abstain:** None

5. **INFORMATIONAL ITEMS**

- a. **Executive Director Updates:**

- The Department of Water Resources has issued guidance on Groundwater Well Permitting. The report contains observations and analysis on Executive Orders N-7-22 and N-3-23. The report is posted on SABGSA's website under the Well Verification tab.
- The Righetti Well Verification Request for a New Well under the Hardship Exemption was withdrawn. A revised application was submitted to Environmental Health Services (EHS) to change the well's intended use from an irrigation/cattle well to Domestic – Multi-Parcel to serve the existing domestic connections and reducing the annual yield to less than 2-acre feet. With these changes, written verification by SABGSA is no longer required.
- SABGSA has a Frequently Asked Questions document relating to SGMA, Basin conditions,

and development of the GSP posted on the Resources page of SABGSA's website. With the recent approval of the GSP, SABGSA will need to review and update the Frequently Asked Questions document.

- The SABGSA requested a fund transfer from the SABWD in the amount of \$43,165.80 to cover invoices received in March 2024.

b. San Antonio Basin Water District Update

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors did not have a quorum for their meeting on March 19, 2024.

- Invoices for the 2023-24 Assessments were sent out on August 8, 2023. As of March 19, 2024, 89% has been collected totaling \$512,635. The delinquent assessments were placed on the County's property tax roll. The County does not have a fixed payment schedule since it is dependent on timing of landowners paying their property taxes. It is anticipated that SABWD will receive payments in April, May, and June 2024.
- Property Change Order Requests for FY 24-25 are due from landowners on April 1, 2024.

c. Advisory Committee Updates

- The Advisory Committee did not meet in March 2024.

d. Board Member Updates

- Chairman Sharer recognized the contributions of Willy Chamberlin and attorney Susan Petrovich in the initial formation of the SABGSA, creating a pathway for GSP development, approval, and implementation.

6. DISCUSSION AND ACTION ITEMS

a. Q1 2024 Quarterly Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin

Chairman Sharer provided an overview of the Q1 2024 Quarterly Groundwater Level Monitoring Report prepared by GSI Water Solutions, Inc. The Q1 2024 report is posted on SABGSA's website. The Board did not take action on this item.

b. Groundwater Sustainability Plan Annual Report for Water Year 2023

At the February 20, 2024 Board meeting, GSI Water Solutions, Inc. presented the draft Annual Report for Water Year 2023 highlighting water year type, groundwater elevations, groundwater pumping, change in groundwater in storage, Tier 1 Management Actions, and progress toward sustainability. The draft Annual Report was posted on SABGSA's website and circulated to the Board for review and comment. The Board did not propose any revisions or edits. Should the need for any minor corrections arise, the Board directed and authorized SABGSA Executive Director and/or SABGSA Board Chair to make the corrections prior to submitting to the Department of Water Resources on April 1, 2024.

Motion by Director Mosby, second by Director Pata to approve the GSP Annual Report for Water Year 2023, as presented, and direct GSI Water Solutions, Inc. to upload the Annual Report to the SGMA portal.

c. GSP Staff Report Consultation Meeting with the Department of Water Resources (DWR)

The San Antonio Creek Valley Groundwater Basin's GSP was approved on January 18, 2024. The Department of Water Resources staff agreed to a follow up meeting with SABGSA on April 9, 2024 to review the recommendations and potential corrective actions outlined in the Staff Report. The Board of Directors reviewed the draft agenda for the consultation meeting. The Board did not propose any revisions or edits. SABGSA Executive Director, SABGSA Board Chair and GSI Water Solutions will attend the meeting. The Board did not take action on this item.

d. SABGSA Metering Program Conceptual Framework

The Ad Hoc Committee presented the latest draft of the conceptual framework for the Metering Program as well as the first draft of the proposed Frequently Asked Questions (FAQ) document. The Board did not propose any revisions to the conceptual framework or the FAQ. Both documents will be posted on SABGSA's website under the Metering Program tab. The intent behind publishing the draft documents is to provide landowners with advance notice of policies being considered by SABGSA. The Board discussed authorizing SABGSA legal counsel to prepare the first draft of the Ordinance in order to identify additional policy considerations that may not have been addressed in the conceptual framework. The draft Ordinance, FAQ, and conceptual framework presentation can be used as communication tools for stakeholder workshops before formal adoption of the Metering Program.

Motion by *Director Wrather*, second by *Director Mosby* to approve the Frequently Asked Questions document for the Metering Program, as presented, and authorize SABGSA legal counsel to begin drafting the Ordinance.

7. NEXT MEETING: April 16, 2024 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 7:00pm

Please contact Stephanie Bertoux at admin@sanantoniobasinga.org with any questions.

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2023 through March 2024

75% of the year has elapsed	Jul '23 - Mar 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4-Interest Income	12.21			
Total Income	12.21			
Expense				
Administration and Operation				
01 Admininstrative Exp/Office Ex	39,945.34	76,000.00	-36,054.66	52.56%
02-Accountant	5,600.00	7,500.00	-1,900.00	74.67%
04-Monitoring	37,869.67	90,000.00	-52,130.33	42.08%
05-Legal Counsel	12,588.50	75,000.00	-62,411.50	16.79%
06-Insurance	1,733.00	3,000.00	-1,267.00	57.77%
07-Audit Fees	0.00	4,000.00	-4,000.00	0.0%
09-GSP Related Costs-Annual Rep	52,091.34	100,000.00	-47,908.66	52.09%
10-GSP Implementation / PMAs	17,497.50	142,500.00	-125,002.50	12.28%
11- Exec Order WellVerification	-197.50			
Total Administration and Operation	167,127.85	498,000.00	-330,872.15	33.56%
Total Expense	167,127.85	498,000.00	-330,872.15	33.56%
Net Ordinary Income	-167,115.64	-498,000.00	330,884.36	33.56%
Other Income/Expense				
Other Income				
11 Operating Transfers	136,904.65	498,000.00	-361,095.35	27.49%
12 Carryover Funds	0.00	50,000.00	-50,000.00	0.0%
Total Other Income	136,904.65	548,000.00	-411,095.35	24.98%
Other Expense				
Contingency (10%)	0.00	50,000.00	-50,000.00	0.0%
Total Other Expense	0.00	50,000.00	-50,000.00	0.0%
Net Other Income	136,904.65	498,000.00	-361,095.35	27.49%
Net Income	-30,210.99	0.00	-30,210.99	100.0%

San Antonio Basin GSA

Balance Sheet

As of March 31, 2024

Mar 31, 24

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Total Current Assets 25,000.00

TOTAL ASSETS 25,000.00

LIABILITIES & EQUITY

Equity

Retained Earnings 55,210.99

Net Income -30,210.99

Total Equity 25,000.00

TOTAL LIABILITIES & EQUITY 25,000.00

San Antonio Basin GSA Expenses by Vendor Detail

March 2024

	Type	Date	Num	Account	Split	Amount
BERTOUX & COMPANY						
	Check	03/15/2024	3097	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
Total BERTOUX & COMPANY						5,000.00
Brownstein Hyatt Farber Schreck						
	Check	03/15/2024	3098	05-Legal Counsel	Community Bank of SM -ACCT 9006	392.00
Total Brownstein Hyatt Farber Schreck						392.00
Carrie Troup, C.P.A.						
	Check	03/15/2024	3102	02-Accountant	Community Bank of SM -ACCT 9006	700.00
Total Carrie Troup, C.P.A.						700.00
GSI WATER SOLUTIONS, INC.						
	Check	03/15/2024	3099	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	6,675.00
	Check	03/15/2024	3100	04-Monitoring	Community Bank of SM -ACCT 9006	10,157.31
	Check	03/15/2024	3101	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	20,041.49
Total GSI WATER SOLUTIONS, INC.						36,873.80
Los Alamos CSD						
	Check	03/15/2024	3103	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						200.00
TOTAL						43,165.80