



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency ("Agency" or "SABGSA") Board of Directors ("Board") will hold a regularly scheduled **Board Meeting** at **6:00 P.M. on Tuesday, August 18, 2026** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/89064309004?pwd=aMNkPYbJ0QBnSNS3syLNhHW1BzpbQu.1>

Meeting ID: 890 6430 9004 Passcode: 497436

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, August 18, 2026

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board's discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from July 21, 2026, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses for July 2026.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee activities

d. Board Member Updates

- Board members will provide any updates relevant to SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. Update Regarding Landowner Compliance with SABGSA Ordinances and Implementation of Administrative Enforcement Policy

The Board will receive an update from SABGSA staff regarding landowner compliance with Ordinance No. 22-001, requiring well registration and Ordinance 25-001 requiring all active non-de minimis wells to have a flow meter installed by April 1, 2026 and report groundwater extraction on a biannual basis. The Board may take action and/or provide specific direction to SABGSA staff and/or SABGSA's legal counsel related to this item.

b. Consider a Proposal from GSI Water Solutions to On-Call Services for Fiscal Year 2026-27

The Board will review and discuss the proposed scope of work and associated fees for GSI Water Solutions to provide on-call hydrogeological services for fiscal year 2026-27. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

7. ADJOURN

NEXT MEETING: September 15, 2026 at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, July 21, 2026

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Directors Absent: Dan Chabot

Alternates present, but not acting on behalf of a Director: Jim Stollberg

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment received.

4. **CONSENT ITEMS**

- a. **Minutes from June 16, 2026, SABGSA Board Meeting**

Motion by *Director Durant*, second by *Director Mosby* to approve the minutes of the June 16, 2026 Board meeting, as presented.

Ayes: Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot; **Abstain:** None

- b. **Agency Finances, Budgeting, and Training**

Motion by *Alternate Director Kline*, second by *Director Wrather* to approve the financial report dated June 30, 2026, as presented.

Ayes: Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot; **Abstain:** None

5. **INFORMATIONAL ITEMS**

- a. **SABGSA Executive Director Updates**

- SABGSA submitted a funding request to the SABWD on July 15, 2026 in the amount of \$44,812.09 to cover invoices received this month.
- The Q3 2026 Groundwater Level Monitoring is scheduled for September 8-9, 2026.
- Potential Grant Opportunities – SABGSA will continue to monitor.
 - Proposition 4 Watershed Resilience and Sustainable Groundwater Management (SGM) Grant Programs. The draft guidelines are anticipated to be released in Fall 2026.
- In coordination with legal counsel, SABGSA is conducting its biennial review of its Conflict of Interest Code. SABGSA must submit the required form to the County by October 2, 2026,

indicating whether an amendment to the Code is required.

- SABGSA staff reviewed the draft schedule for development, review, and presentation of the GSP 5-Year Periodic Evaluation. The schedule is subject to change. Once finalized, a flyer will be developed to support community outreach and public participation.
 - August Board Meeting – Review Sections 2–6
 - September Board Meeting – Review Sections 7–10
 - Following September Board Meeting – Publish draft for public review and comment
 - October Board Meeting – Review final draft incorporating SABGSA and public comments
 - November Board Meeting – Consider approval of the GSP 5-Year Periodic Evaluation

b. San Antonio Basin Water District (SABWD) Update

SABWD Executive Director Donna Glass reported the following.

- The SABWD Board of Directors met on July 23, 2026.
- As of June 30, 2026, total assets are \$2,249,071, including \$2,221,469 in California CLASS and \$27,603 in the operating account.
- The SABWD approved a fund request from the SABGSA for \$44,812.09 to cover invoices received this month.
- The delinquent assessments for FY 2025-26 totaling \$11,662, including the 5% penalty, were approved to be placed on the County's property tax roll.
- The SABWD Board reviewed and approved the operating budget for FY 2026-27. The total irrigated acres for FY 0226-27 are 13,797, a decrease of 40.5 irrigated acres.
- The SABWD Board designated \$251,647 to Reserves.
- The SABWD Board reviewed and approved the Resolution Authorizing Levy and Collection of 2026-27 Assessment at a rate of \$30 per irrigated acre and \$0.30 per non-irrigated acre. No change from FY 2025-26.
- The Annual Audit for FY 2024-25 was completed and uploaded to the SABWD website.
- Director Sharer provided the Board with an update on SABGSA activities and reviewed their upcoming agenda.

c. Advisory Committee Updates

The Advisory Committee did not meet.

d. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Update Regarding Landowner Communication with SABGSA Ordinance 25-001 and Implementation of Administrative Enforcement Policy

SABGSA staff provided an update regarding landowner compliance with Ordinance 25-001, which requires all active non-de minimis wells to have a flow meter installed by April 1, 2026, and groundwater extraction to be reported on a biannual basis.

Staff reported that 286 wells are currently registered with SABGSA. Of those, 227 wells (80%) are in compliance with Ordinance 25-001, while 59 wells (20%) remain non-compliant. Non-compliant wells were categorized as follows:

- Tier 1 (40 Wells): Wells are registered with SABGSA, and compliance forms have been submitted; however, the wells remain non-compliant due to incomplete or incorrect forms, missing information, or discrepancies requiring follow-up. In each case, landowners have communicated with SABGSA and are working toward compliance.

- Tier 2 (19 Wells): Wells are registered with SABGSA, but the required compliance forms have not been submitted, and landowners have not responded to requests for a status update.
- Tier 3: Wells have not been registered with SABGSA, no compliance forms have been received, and landowners have not contacted SABGSA. Because the wells have not been registered, the total number of wells is unknown.

Consistent with SABGSA's adopted Administrative Enforcement Policy, warning letters were sent by certified mail to Tier 3 landowners. The letters included an aerial map identifying the applicable APN(s) and parcel boundaries, along with the applicable SABGSA compliance forms. SABGSA staff are working with legal counsel to prepare warning letters and aerial maps for Tier 2 landowners.

b. Q2 2026 Quarterly Groundwater Level Monitoring Report

The SABGSA received the Q2 2026 Quarterly Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin. Chair Randy Sharer provided an overview of the report and associated trend monitoring graphs, which have been posted on the SABGSA website. During the quarter, groundwater levels were measured in 38 of the 40 monitoring network wells, and five transducers were installed in network wells.

c. Consider a Proposal from GSI Water Solutions, Inc. to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough

The Board reviewed and discussed the proposed scope of work and associated fees for GSI Water Solutions, Inc. to provide planning and oversight of vegetation trimming along access trails to 9 wells - totaling approximately 3,320 feet - near Barka Slough that are included in SABGSA's Groundwater Level Monitoring Network.

Staff noted that the proposed fees are included within SABGSA's approved Fiscal Year 2026–27 budget under Line-Item 4b Groundwater Level Monitoring Network Maintenance. The vegetation trimming would occur during the Q3 Monitoring Event.

Motion by *Director Mosby*, second by *Director Pata* to approve the proposal from GSI Water Solutions, Inc. for Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough, dated July 13, 2026, in the amount of \$10,000, as presented.

Ayes: Tom Durant, Bart Haycraft, Alternate Richard Kline, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrathner

Nos: None; **Absent:** Dan Chabot; **Abstain:** None

7. NEXT MEETING: August 18, 2026 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 6:24pm

San Antonio Basin GSA
Profit & Loss Budget vs. Actual 26/27
July 2026

8% of the year has elapsed	Jul 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
Administration and Operation				
01Admininstrative Exp/Office Ex	5,439.88	74,900.00	-69,460.12	7.26%
02-Accountant	750.00	9,500.00	-8,750.00	7.9%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	25,481.21	90,000.00	-64,518.79	28.31%
05-Legal Counsel	5,023.50	40,000.00	-34,976.50	12.56%
06-Insurance	0.00	1,800.00	-1,800.00	0.0%
07-Audit Fees	0.00	5,000.00	-5,000.00	0.0%
09-GSP Related Costs-Annual Rep	3,325.00	175,000.00	-171,675.00	1.9%
10-GSP Implementation / PMAs	4,792.50	101,000.00	-96,207.50	4.75%
Total Administration and Operation	44,812.09	522,200.00	-477,387.91	8.58%
Total Expense	44,812.09	522,200.00	-477,387.91	8.58%
Net Ordinary Income	-44,812.09	-522,200.00	477,387.91	8.58%
Other Income/Expense				
Other Income				
11 Operating Transfers	44,812.09	550,000.00	-505,187.91	8.15%
Total Other Income	44,812.09	550,000.00	-505,187.91	8.15%
Other Expense				
Contingency (10%)	0.00	27,800.00	-27,800.00	0.0%
Total Other Expense	0.00	27,800.00	-27,800.00	0.0%
Net Other Income	44,812.09	522,200.00	-477,387.91	8.58%
Net Income	0.00	0.00	0.00	0.0%

San Antonio Basin GSA
Balance Sheet
As of July 31, 2026

Jul 31, 26

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Total Current Assets 25,000.00

TOTAL ASSETS 25,000.00

LIABILITIES & EQUITY

Equity

Retained Earnings 25,000.00

Total Equity 25,000.00

TOTAL LIABILITIES & EQUITY 25,000.00

San Antonio Basin GSA
Expenses by Vendor Detail
July 2026

	Type	Date	Num	Account	Split	Amount
BERTOUX & COMPANY						
	Check	07/19/2026	3306	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
	Check	07/19/2026	3307	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	239.88
Total BERTOUX & COMPANY						5,239.88
Brownstein Hyatt Farber Schreck						
	Check	07/19/2026	3308	05-Legal Counsel	Community Bank of SM -ACCT 9006	483.00
	Check	07/19/2026	3309	05-Legal Counsel	Community Bank of SM -ACCT 9006	4,540.50
Total Brownstein Hyatt Farber Schreck						5,023.50
Carrie Troup, C.P.A.						
	Check	07/19/2026	3312	02-Accountant	Community Bank of SM -ACCT 9006	750.00
Total Carrie Troup, C.P.A.						750.00
GSI WATER SOLUTIONS, INC.						
	Check	07/19/2026	3310	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	4,792.50
	Check	07/19/2026	3313	04-Monitoring	Community Bank of SM -ACCT 9006	15,485.83
	Check	07/19/2026	3314	04-Monitoring	Community Bank of SM -ACCT 9006	9,995.38
	Check	07/19/2026	3315	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	3,325.00
Total GSI WATER SOLUTIONS, INC.						33,598.71
Los Alamos CSD						
	Check	07/19/2026	3311	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						200.00
TOTAL						44,812.09



August 7, 2026

Stephanie Bertoux
Executive Director
San Antonio Basin Groundwater Sustainability Agency
930A Nysted Drive
Solvang, CA 93463

Dear Ms. Bertoux:

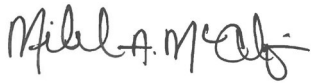
GSI Water Solutions, Inc. (GSI), is pleased to present this scope of work and budget for performing on-call hydrogeological services for the San Antonio Basin Groundwater Sustainability Agency's (SABGSA). GSI will provide services associated with the implementation of the San Antonio Creek Valley Groundwater Basin (Basin) Groundwater Sustainability Plan (GSP) and other activities that are requested by the SABGSA and the Executive Director. GSI anticipates on-call services may include:

- Hosting, managing, and expanding the DMS,
- Assisting with implementation of the well metering program,
- Collaborate with Central Coast Water Quality Preservation, Inc. to share existing Irrigated Lands Regulatory Program well information,
- Planning for Barka Slough vegetation trimming,
- Review and propose potential replacement RMS wells,
- Review and propose monitoring network well additions from Well Registration Data Review,
- Planning the wellhead reference point elevation surveys,
- Review of DWR AEM survey data,
- Review USGS/VISFB/SBWA Barka Slough Study,
- Review of USGS SACIM,
- Update HCM based on DWR AEM and USGS SACIM,
- Assisting the SABGSA with any grant writing to pursue funds for GSP implementation,
- Ongoing coordination and consultation with the SABGSA,
- Assistance with SABGSA budgeting and project planning,
- Attendance at stakeholder, Board of Directors, and Advisory Committee meetings at the request of the Executive Director,
- Other services and meeting attendance, as needed, at the request of SABGSA.

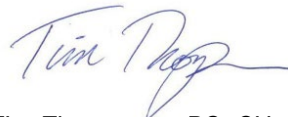
These services would be performed at the specific direction of the SABGSA Executive Director (Executive Director). GSI will perform the work on a time and materials basis in accordance with GSI's 2026 fee schedule (Attachment A) and the GSI-SABGSA Master Services Agreement dated December 14, 2023. The rates included in the 2026 fee schedule are valid through the 2026 calendar year and are subject to change thereafter. Because it is not possible to estimate fees for the work that will be requested, GSI is proposing that the SABGSA authorize a budget of **\$10,000** for the 2026-2027 fiscal year.¹ This amount will not be exceeded without the written approval of the Executive Director. On a monthly basis, GSI will provide a summary of activities that were performed that month with the associated cost. GSI understands that the Executive Director may re-prioritize requested services depending on what is needed at the time.

We thank you for your consideration of this proposal and allowing GSI the opportunity to continue to serve the interests of the SABGSA.

Sincerely,
GSI Water Solutions, Inc.



Michael McAlpin, PG
Senior Managing Hydrogeologist



Tim Thompson, PG, CHg
Principal Water Resources Consultant

Approval

You may indicate your approval of this proposal by signing on the space provided below.

Approved by

Date

¹ GSI understands a total of \$20,000 has been allocated in the SABGSA 2026-2027 fiscal year budget for hydrogeological on-call services. If the proposed total of \$10,000 is exhausted prior to the end of the fiscal year, GSI, at the direction of the Executive Director, will submit a change order request to the SABGSA up to the remaining budgeted amount.



2026 GSI Fee Schedule

Labor Category	Hourly Rate
Technical Professionals	
Principal II	\$300 – \$370
Principal I	\$275 – \$330
Senior Managing II	\$245 – \$315
Senior Managing I	\$220 – \$255
Managing II	\$190 – \$225
Managing I	\$180 – \$210
Senior Project II	\$170 – \$200
Senior Project I	\$160 – \$190
Project II	\$150 – \$180
Project I	\$140 – \$170
Staff II	\$130 – \$160
Staff I	\$120 – \$150
Other Services	
GIS/Graphics/Database	\$130 – \$185
Editor/Documents	\$130 – \$160
Administration	\$95 – \$130

The hourly rate for trial preparation and expert witness testimony is 1.5 times the standard billing rate shown above.

Expenses

- **Mileage:** IRS authorized rate/mile plus 10 percent markup
- **Direct expenses and outside services:** Cost plus 10 percent markup
- **Enterprise GIS:** \$100 per month for the duration of use

**Hourly rates are subject to annual increases on the contract anniversary date.*