



## SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

### NOTICE OF PUBLIC MEETING

**NOTICE IS HEREBY GIVEN** that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold a regularly scheduled **Board Meeting** at **6:00 P.M. on Tuesday, February 17, 2026** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.<sup>1</sup>

Join Zoom Meeting:

<https://us06web.zoom.us/j/89064309004?pwd=aMNkPYbJ0QBnSNS3syLNhHW1BzpbQu.1>

Meeting ID: 890 6430 9004 Passcode: 497436

Dial: (669) 900 6833

### SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

#### BOARD OF DIRECTORS MEETING AGENDA

**Tuesday, February 17, 2026**

**1. CALL TO ORDER and ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

**4. CONSENT ITEMS**

**a. Approve Minutes from January 20, 2026, Regular Meeting**

**b. Agency Finances, Budget, and Training**

- i. The Board will receive a report from the accountant regarding finances and expenses for January 2026.
- ii. The Board will receive a report regarding training.

**5. INFORMATIONAL ITEMS**

**a. Executive Director Update**

- Update on activities performed by the Executive Director

**b. San Antonio Basin Water District Update**

- Update on San Antonio Basin Water District activities

**c. Advisory Committee Updates**

- Update on Advisory Committee activities

**d. Board Member Updates**

- Board members will provide any updates relevant to SABGSA

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<sup>1</sup> SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

## **6. DISCUSSION AND ACTION ITEMS**

### **a. Groundwater Sustainability Plan Annual Report for Water Year 2025**

Mike McAlpin, GSI Water Solutions, Inc., will present the first draft of the Groundwater Sustainability Plan Annual Report for Water Year 2025 for the San Antonio Creek Valley Groundwater Basin. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions, Inc. related to this item.

### **b. Consider Change Order (No. 1) to GSI Water Solutions, Inc. On-Call Services Agreement**

The Board will consider approval of Change Order No. 1 to the Fiscal Year 2025–2026 On-Call Services Agreement with GSI Water Solutions, Inc. The initial budget authorized in July 2025 is nearly expended. Approval of Change Order No. 1 would provide additional funding to continue as-needed hydrogeological services through the remainder of the fiscal year. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions, Inc. regarding this item.

## **7. ADJOURN**

**NEXT MEETING: March 17, 2026 at 6pm**



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)**  
**BOARD OF DIRECTORS MEETING**  
**UNAPPROVED MINUTES**  
**Tuesday, January 20, 2026**

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

**Board of Directors Present:** Dan Chabot, Tom Durant, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Directors Absent:** None

**Alternates present, but not acting on behalf of a Director:** Jim Stollberg

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Kevin Merrill stated that he has resigned from the SABGSA Board of Directors and expressed that it was an honor to serve the SABGSA for more than a decade.

4. **CONSENT ITEMS**

a. **Minutes from November 18, 2025, SABGSA Board Meeting**

**Motion by Director Durant, second by Director Chabot to approve the minutes of the November 18, 2025 Board meeting, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** None; **Abstain:** None

b. **Agency Finances, Budgeting, and Training**

**Motion by Director Pata, second by Director Wrather to approve the financial reports dated November 30, 2025 and December 31, 2025, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** None; **Abstain:** None

5. **INFORMATIONAL ITEMS**

a. **SABGSA Executive Director Updates**

- Director Merrill resigned from the SABGSA Board of Directors (Vineyard Representative Category), effective January 19, 2026. On January 20, 2026, the San Antonio Basin Water District (SABWD) appointed Alternate Director Haycraft to fill the vacancy.
- Ordinance 25-001 (Well Metering & Groundwater Extraction Reporting): Mailing #3 was sent to landowners and well operators on December 5, 2025, reminding them of the April 1, 2026 compliance deadline.
- The GSP Annual Report for WY 2025 is underway. GSI Water Solutions, Inc. will present the Draft Annual Report at the February 17, 2026 Board Meeting.

- The SABGSA submitted two funding requests to the SABWD to cover monthly invoices received.
  - December 17, 2025 - \$13,682.58
  - January 15, 2026 - \$14,444.63
- The Q1 2026 Groundwater Level Monitoring event is scheduled to take place in February 2026.
- All GSA Board Members and Alternates are required to file Form 700 with both the County and the FPPC. The SABGSA has a portal set up with both agencies and each board member has an account. The SABGSA will track on Board Training/Certifications sheet.

**b. San Antonio Basin Water District (SABWD) Update**

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on January 20, 2026.

- At the Special Board of Supervisors meeting on November 18, 2025, two (2) directors, Ken Hunter and Victor Schaff were appointed to the Board of the San Antonio Basin Water District in lieu of election with terms expiring in December 2029. Kevin Merrill and Randy Sharer will continue as President and Vice-President, respectively. District Manager, Donna Glass will continue as Secretary and Victor Schaff will continue as Assessor, Tax Collector, and Treasurer.
- As of December 31, 2025, total assets are \$2,179,802, including \$2,148,091 in California CLASS and \$31,711 in the checking account.
- As of January 20, 2026, \$306,846 (60%) of the FY 2025-26 Assessments have been received. Payment reminders were sent out in early January 2026. Invoices become delinquent on February 2, 2026.
- The SABWD Board approved a fund request from SABGSA for \$14,444.63 to cover invoices received this month.
- A contract amendment with Wallace Group to Prepare the 2026-27 Tax Roll was approved.
- Bart Haycraft was appointed as one of the two “Vineyards” positions to the SABGSA Board of Directors.

**b. Advisory Committee Updates**

- The Advisory Committee did not meet.

**c. Board Member Updates**

- The Board thanked Kevin Merrill for his years of service to the SABGSA and welcomed Bart Haycraft to the SABGSA Board.

**6. DISCUSSION AND ACTION ITEMS**

**a. Election of Officers for 2026 Terms**

Pursuant to Article 8 of the Joint Exercise of Powers Agreement, the Board of Directors shall elect Officers – Chair, Vice Chair, Secretary, Treasurer – annually for a (1) year term.

**Motion by Director Wrather, second by Director Durant to elect Randy Sharer as Chair, Patrice Mosby as Vice Chair, Stephanie Bertoux as Secretary, and Carrie Troup as Treasurer for calendar year 2026 and authorize the Officers to serve as signatories on the SABGSA bank signature card.**

**Ayes:** Dan Chabot, Tom Durant, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** None; **Abstain:** None

**b. Review SABGSA Communications Plan Regarding Implementation of SABGSA’s Metering and Groundwater Extraction Reporting Requirements**

SABGSA Staff presented the draft contents of Mailing #4 to landowners regarding implementation of the Well Metering and Groundwater Extraction Reporting Program. The mailing includes a cover letter; well registration information by APN currently on file with SABGSA; the Well Meter Installation & Calibration Compliance Form; and the Inactive Well: Intention of Future Use Form; and a condensed Frequently Asked Questions document.

An email campaign to landowners will begin in mid-February to encourage electronic submission of compliance forms. All forms are posted at: <https://sanantoniobasinga.org/metering-program/>

For ease of reporting, SABGSA Staff are also developing an Excel version of the Well Meter Installation & Calibration Compliance Form for landowners with multiple wells.

The Board directed SABGSA Staff to proceed with Mailing #4 to landowners and well operators.

**c. Q4 2025 Quarterly Groundwater Level Monitoring Report**

Chair Randy Sharer provided an overview of the Q4 2025 Quarterly Groundwater Level Monitoring Report prepared by GSI Water Solutions, Inc. The Q4 2025 report is posted on the SABGSA’s website. Staff reported that SABGSA is working with GSI Water Solutions, Inc. to develop a trend monitoring program, consisting of approximately 10 wells, to evaluate long-term groundwater level trends. Chair Randy Sharer reviewed a draft of the proposed trend monitoring program with the Board.

**d. Consider a Proposal from GSI Water Solutions, Inc. to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough**

The Board reviewed and discussed the proposed scope of work and associated fees for GSI Water Solutions, Inc. to provide planning and oversight of vegetation trimming along access trails to 9 wells - totaling approximately 3,320 feet - near Barka Slough that are included in SABGSA’s Groundwater Level Monitoring Network.

**Motion by Director Chabot, second by Director Pata to approve the proposal from GSI Water Solutions, Inc. for Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough, dated January 16, 2026, in the amount of \$10,000, as presented.**

**Ayes:** Dan Chabot, Tom Durant, Bart Haycraft, Barbara Landon, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

**Nos:** None; **Absent:** None; **Abstain:** None

**7. NEXT MEETING:** February 17, 2026 at 6pm at the Los Alamos Community Services District.

**8. ADJOURN – 6:47pm**

**San Antonio Basin GSA**  
**Profit & Loss Budget vs. Actual**  
July 2025 through January 2026

58% of the year has elapsed	<u>Jul '25 - Jan 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>Administration and Operation</b>				
01Administrative Exp/Office Ex	34,081.14	75,900.00	-41,818.86	44.9%
02-Accountant	5,225.00	9,000.00	-3,775.00	58.06%
03-Comm Eng Grant Wrng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	56,474.68	110,000.00	-53,525.32	51.34%
05-Legal Counsel	3,960.50	35,000.00	-31,039.50	11.32%
06-Insurance	1,755.00	1,800.00	-45.00	97.5%
07-Audit Fees	2,100.00	4,000.00	-1,900.00	52.5%
09-GSP Related Costs-Annual Rep	8,437.50	80,000.00	-71,562.50	10.55%
10-GSP Implementation / PMAs	23,943.87	165,000.00	-141,056.13	14.51%
<b>Total Administration and Operation</b>	<u>135,977.69</u>	<u>505,700.00</u>	<u>-369,722.31</u>	<u>26.89%</u>
<b>Total Expense</b>	<u>135,977.69</u>	<u>505,700.00</u>	<u>-369,722.31</u>	<u>26.89%</u>
<b>Net Ordinary Income</b>	-135,977.69	-505,700.00	369,722.31	26.89%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
11 Operating Transfers	136,269.05	550,000.00	-413,730.95	24.78%
<b>Total Other Income</b>	<u>136,269.05</u>	<u>550,000.00</u>	<u>-413,730.95</u>	<u>24.78%</u>
<b>Other Expense</b>				
Contingency (10%)	0.00	44,300.00	-44,300.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>44,300.00</u>	<u>-44,300.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>136,269.05</u>	<u>505,700.00</u>	<u>-369,430.95</u>	<u>26.95%</u>
<b>Net Income</b>	<u><u>291.36</u></u>	<u><u>0.00</u></u>	<u><u>291.36</u></u>	<u><u>100.0%</u></u>

# San Antonio Basin GSA

## Balance Sheet

As of January 31, 2026

Jan 31, 26

### ASSETS

#### Current Assets

##### Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Total Current Assets 25,000.00

**TOTAL ASSETS** **25,000.00**

### LIABILITIES & EQUITY

#### Equity

Retained Earnings 24,708.64

Net Income 291.36

Total Equity 25,000.00

**TOTAL LIABILITIES & EQUITY** **25,000.00**

**San Antonio Basin GSA  
Expenses by Vendor Detail**

January 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
<b>BERTOUX &amp; COMPANY</b>						
	Check	01/18/2026	3263	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	2,500.00
	Check	01/18/2026	3264	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>95.88</u>
Total BERTOUX & COMPANY						2,595.88
<b>Carrie Troup, C.P.A.</b>						
	Check	01/18/2026	3268	02-Accountant	Community Bank of SM -ACCT 9006	<u>750.00</u>
Total Carrie Troup, C.P.A.						750.00
<b>GSI WATER SOLUTIONS, INC.</b>						
	Check	01/18/2026	3265	04-Monitoring	Community Bank of SM -ACCT 9006	1,703.75
	Check	01/18/2026	3266	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	957.50
	Check	01/18/2026	3267	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	<u>8,437.50</u>
Total GSI WATER SOLUTIONS, INC.						<u>11,098.75</u>
<b>TOTAL</b>						<b><u><u>14,444.63</u></u></b>



February 11, 2026

Stephanie Bertoux  
Executive Director  
San Antonio Basin Groundwater Sustainability Agency  
930A Nysted Drive  
Solvang, CA 93463

Dear Ms. Bertoux:

GSI Water Solutions, Inc. (GSI) is submitting this Change Order (No. 1) to the existing On-Call Services for Fiscal Year 2025-2026 scope of work dated July 8, 2025. As of January 2026 (Invoice No. 0748.025-7), the initial approved budget of \$20,000 is nearly exhausted. As stated in the July 2025 scope of work, if the initial authorized budget is spent prior to the end of the fiscal year, GSI, at the direction of the San Antonio Basin Groundwater Sustainability Agency's (SABGSA) Executive Director, will submit a change order request to the SABGSA up to the remaining budgeted amount.<sup>1</sup> Therefore, GSI is requesting an additional \$20,000 to continue to support the SABGSA by providing as needed hydrogeological services. GSI will provide services associated with the implementation of the San Antonio Creek Valley Groundwater Basin (Basin) Groundwater Sustainability Plan (GSP) and other activities that are requested by the SABGSA and the Executive Director. GSI anticipates on-call services may include:

- Hosting, managing, and expanding the DMS,
- Assisting with implementation of the well metering program,
- Collaborate with Central Coast Water Quality Preservation, Inc. to share existing Irrigated Lands Regulatory Program well information,
- Planning for Barka Slough vegetation trimming,
- Review and propose potential replacement RMS wells,
- Planning the wellhead reference point elevation surveys,
- Review of DWR AEM survey data,
- Review USGS/VSFBS/SBWA Barka Slough Study,
- Review of USGS SACIM,
- Update HCM based on DWR AEM and USGS SACIM,
- Assisting the SABGSA with any grant writing to pursue funds for GSP implementation,
- Ongoing coordination and consultation with the SABGSA,
- Assistance with SABGSA budgeting and project planning,

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<sup>1</sup> GSI understands a total of \$40,000 has been allocated in the SABGSA 2025-2026 fiscal year budget for hydrogeological on-call services.

- Attendance at stakeholder, Board of Directors, and Advisory Committee meetings at the request of the Executive Director,
- Other services and meeting attendance, as needed, at the request of SABGSA.

These services would continue to be performed at the specific direction of the Executive Director. GSI will perform the work on a time and materials basis in accordance with GSI's 2026 fee schedule (Attachment A). The proposed Change Order budget will not be exceeded without the written approval of the Executive Director. On a monthly basis, GSI will provide a summary of activities that were performed that month with the associated cost. GSI understands that the Executive Director may re-prioritize requested services depending on what is needed at the time.

We thank you for your consideration of this Change Order and allowing GSI the opportunity to continue to serve the interests of the SABGSA.

Sincerely,  
GSI Water Solutions, Inc.



Michael McAlpin, PG  
Senior Managing Hydrogeologist



David O'Rourke, PG, CHg, PE  
Principal Hydrogeologist

## Approval

You may indicate your approval of this proposal by signing on the space provided below.

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date



## 2026 GSI Fee Schedule

Labor Category	Hourly Rate
<b>Technical Professionals</b>	
Principal II	\$300 – \$370
Principal I	\$275 – \$330
Senior Managing II	\$245 – \$315
Senior Managing I	\$220 – \$255
Managing II	\$190 – \$225
Managing I	\$180 – \$210
Senior Project II	\$170 – \$200
Senior Project I	\$160 – \$190
Project II	\$150 – \$180
Project I	\$140 – \$170
Staff II	\$130 – \$160
Staff I	\$120 – \$150
<b>Other Services</b>	
GIS/Graphics/Database	\$130 – \$185
Editor/Documents	\$130 – \$160
Administration	\$95 – \$130

The hourly rate for trial preparation and expert witness testimony is 1.5 times the standard billing rate shown above.

### Expenses

- **Mileage:** IRS authorized rate/mile plus 10 percent markup
- **Direct expenses and outside services:** Cost plus 10 percent markup
- **Enterprise GIS:** \$100 per month for the duration of use

*\*Hourly rates are subject to annual increases on the contract anniversary date.*