



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency ("Agency" or "SABGSA") Board of Directors ("Board") will hold a regularly scheduled **Board Meeting** at **6:00 P.M. on Tuesday, January 20, 2026** at the **Los Alamos Community Services District located at 82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/89064309004?pwd=aMNkPYbj0QBnSNS3syLNhHW1BzpbQu.1>

Meeting ID: 890 6430 9004 Passcode: 497436

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, January 20, 2026

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board's discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from November 18, 2025, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses for November 2025 and December 2025.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee activities

d. Board Member Updates

- Board members will provide any updates relevant to SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. Election of Officers for 2026 Term

Pursuant to Article 8 of the Joint Exercise of Powers Agreement, the Board of Directors shall elect Officers – Chair, Vice Chair, Secretary, and Treasurer – annually for one (1) year terms by a majority vote. Officers are also authorized signatories on the SABGSA checking account. The Board will also consider updating the bank signature card with the newly elected Officers. The Board may take action and/or provide specific direction to SABGSA staff related to this item.

b. Review SABGSA Communications Plan Regarding Implementation of SABGSA's Metering and Groundwater Extraction Reporting Requirements

The Board will discuss and consider draft correspondence with landowners within the Basin regarding the implementation of the Well Metering and Groundwater Extraction Reporting Program including the cover letter to landowners and other communication tools. The Board may take action and/or provide specific direction to SABGSA staff related to this item.

c. Q4 2025 Quarterly Groundwater Level Monitoring Report

The SABGSA has received the Q4 2025 Quarterly Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin. The Board of Directors will review and discuss the report and may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

d. Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough

The Board will review and discuss the proposed scope of work and associated fees for GSI Water Solutions to provide planning and oversight of vegetation trimming along access trails to wells near Barka Slough that are included in SABGSA's Groundwater Level Monitoring Network. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

7. ADJOURN

NEXT MEETING: February 17, 2026 at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, November 18, 2025

- 1. CALL TO ORDER and ROLL CALL** – The meeting was called to order by Chair Randy Sharer at 6:00pm at the Los Alamos Community Services District, located at 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Tom Durant, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Directors Absent: None

Alternates present, but not acting on behalf of a Director: None

- 2. PLEDGE OF ALLEGIANCE**

- 3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comment.

- 4. CONSENT ITEMS**

- a. Minutes from October 21, 2025, SABGSA Board Meeting**

Motion by Director Merrill, second by Director Mosby to approve the minutes of the October 21, 2025 Board meeting, as presented.

Ayes: Dan Chabot, Tom Durant, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None

- b. Agency Finances, Budgeting, and Training**

Motion by Director Chabot, second by Director Pata to approve the financial report dated October 31, 2025, as presented.

Ayes: Dan Chabot, Tom Durant, Barbara Landon, Kevin Merrill, Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** None; **Abstain:** None

- 5. INFORMATIONAL ITEMS**

- a. SABGSA Executive Director Updates**

- Ordinance 25-001 (Well Metering & Groundwater Extraction Reporting)
 - 1 inquiry from landowner regarding de minimis well requirements
 - Mailing #3 will go out the first week of December
 - Updated Frequently Asked Questions document posted to SABGSA's website
- The SABGSA submitted a funding request to the SABWD on November 12, 2025 for \$10,018.75 to cover invoices received this month.
- The Q4 2025 Groundwater Level Monitoring event is scheduled to take place November 25-26, 2025.

b. San Antonio Basin Water District (SABWD) Update

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on November 18, 2025.

- As of October 25, 2025, \$293,710 (58%) of the FY 2025–26 Assessments has been received, leaving a remaining balance of \$213,817. At the same point last year, 76% of Assessments were received. The payment due date is February 2, 2026, and reminder notices will be sent in early January.
- The SABWD approved a fund request from the SABGSA for \$10,018.75 to cover invoices received this month
- The County Board of Supervisors appointed Ken Hunter and Victor Schaff to the two open seats on the SABWD Board in lieu of an election at their meeting on November 18, 2025.

b. Advisory Committee Updates

- The Advisory Committee did not meet in October 2025.

c. Board Member Updates

- None.

6. DISCUSSION AND ACTION ITEMS

a. Q3 2025 Quarterly Groundwater Level Monitoring Report

Chair Randy Sharer provided an overview of the Q3 2025 Quarterly Groundwater Level Monitoring Report prepared by GSI Water Solutions, Inc. The Q3 2025 report is posted on the SABGSA's website. Staff reported that SABGSA is working with GSI Water Solutions, Inc. to develop a trend monitoring program, consisting of approximately 8 to 10 wells, to evaluate long-term groundwater level trends—such as declining, stable, or recovering conditions—dependent of short-term seasonal or climatic fluctuations. SABGSA staff reviewed the first draft of the proposed trend monitoring program with the Board.

b. Discussion of What's to Come in Early 2026 – SABGSA Milestones

SABGSA staff provided the Board with a preview of key upcoming activities and decisions for Q1 2026 and highlighted the following.

- January 2026: Appoint Officers for 2026 – Chair, Vice Chair, Secretary, Treasurer; Update Bank Signature Card & Authorized Signers; Form 700 Filing Requirements for SABGSA Board + Staff; Content for Mailing #4 + Email Schedule to Landowners Re: Ordinance 25-001; Review Q4 2025 Groundwater Level Monitoring + Q4 2025 Trend Monitoring
- February 2026: GSP Annual Report Presentation for WY 2025; Barka Slough Vegetation Trimming Proposal – may be moved to January; Content for Mailing #5 to Landowners Re: Ordinance 25-001; Discuss Enforcement for Delinquent Well Registrations
- March 2026: Approve GSP Annual Report for WY 2025; Review Q1 2026 Groundwater Level Monitoring + Q1 2026 Trend Monitoring; Discuss Timeline for GSP 5-Year Periodic Evaluation

7. NEXT MEETING: January 20, 2026 at 6pm at the Los Alamos Community Services District.

8. ADJOURN – 6:29pm

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July through November 2025

42% of the year has elapsed	<u>Jul - Nov 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
Administration and Operation				
01-Administrative Exp/Office Ex	26,285.26	75,900.00	-49,614.74	34.63%
02-Accountant	3,725.00	9,000.00	-5,275.00	41.39%
03-Comm Eng Grant Wrng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	50,920.60	110,000.00	-59,079.40	46.29%
05-Legal Counsel	3,899.50	35,000.00	-31,100.50	11.14%
06-Insurance	1,755.00	1,800.00	-45.00	97.5%
07-Audit Fees	2,100.00	4,000.00	-1,900.00	52.5%
09-GSP Related Costs-Annual Rep	0.00	80,000.00	-80,000.00	0.0%
10-GSP Implementation / PMAs	19,165.12	165,000.00	-145,834.88	11.62%
Total Administration and Operation	107,850.48	505,700.00	-397,849.52	21.33%
Total Expense	107,850.48	505,700.00	-397,849.52	21.33%
Net Ordinary Income	-107,850.48	-505,700.00	397,849.52	21.33%
Other Income/Expense				
Other Income				
11 Operating Transfers	108,141.84	550,000.00	-441,858.16	19.66%
Total Other Income	108,141.84	550,000.00	-441,858.16	19.66%
Other Expense				
Contingency (10%)	0.00	44,300.00	-44,300.00	0.0%
Total Other Expense	0.00	44,300.00	-44,300.00	0.0%
Net Other Income	108,141.84	505,700.00	-397,558.16	21.39%
Net Income	291.36	0.00	291.36	100.0%

San Antonio Basin GSA
Balance Sheet
As of November 30, 2025

Nov 30, 25

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006	25,000.00
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Total Checking/Savings	25,000.00
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Total Current Assets	25,000.00
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TOTAL ASSETS	<u>25,000.00</u>
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LIABILITIES & EQUITY

Equity

Retained Earnings	24,708.64
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Net Income	291.36
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Total Equity	25,000.00
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TOTAL LIABILITIES & EQUITY	<u>25,000.00</u>
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San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July through December 2025

50% of the year has elapsed	<u>Jul - Dec 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
Administration and Operation				
01Admininstrative Exp/Office Ex	31,485.26	75,900.00	-44,414.74	41.48%
02-Accountant	4,475.00	9,000.00	-4,525.00	49.72%
03-Comm Eng Grant Wrng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	54,770.93	110,000.00	-55,229.07	49.79%
05-Legal Counsel	3,960.50	35,000.00	-31,039.50	11.32%
06-Insurance	1,755.00	1,800.00	-45.00	97.5%
07-Audit Fees	2,100.00	4,000.00	-1,900.00	52.5%
09-GSP Related Costs-Annual Rep	0.00	80,000.00	-80,000.00	0.0%
10-GSP Implementation / PMAs	<u>22,986.37</u>	<u>165,000.00</u>	<u>-142,013.63</u>	<u>13.93%</u>
Total Administration and Operation	<u>121,533.06</u>	<u>505,700.00</u>	<u>-384,166.94</u>	<u>24.03%</u>
Total Expense	<u>121,533.06</u>	<u>505,700.00</u>	<u>-384,166.94</u>	<u>24.03%</u>
Net Ordinary Income	<u>-121,533.06</u>	<u>-505,700.00</u>	<u>384,166.94</u>	<u>24.03%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	<u>121,824.42</u>	<u>550,000.00</u>	<u>-428,175.58</u>	<u>22.15%</u>
Total Other Income	<u>121,824.42</u>	<u>550,000.00</u>	<u>-428,175.58</u>	<u>22.15%</u>
Other Expense				
Contingency (10%)	0.00	44,300.00	-44,300.00	0.0%
Total Other Expense	<u>0.00</u>	<u>44,300.00</u>	<u>-44,300.00</u>	<u>0.0%</u>
Net Other Income	<u>121,824.42</u>	<u>505,700.00</u>	<u>-383,875.58</u>	<u>24.09%</u>
Net Income	<u>291.36</u>	<u>0.00</u>	<u>291.36</u>	<u>100.0%</u>

San Antonio Basin GSA Balance Sheet As of December 31, 2025

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Total Current Assets 25,000.00

TOTAL ASSETS 25,000.00

LIABILITIES & EQUITY

Equity

Retained Earnings 24,708.64

Net Income 291.36

Total Equity 25,000.00

TOTAL LIABILITIES & EQUITY **25,000.00**

San Antonio Basin GSA
Expenses by Vendor Detail

December 2025

	Type	Date	Num	Account	Split	Amount
BERTOUX & COMPANY						
	Check	12/18/2025	3256	01Admininistrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>5,000.00</u>
Total BERTOUX & COMPANY						<u>5,000.00</u>
Brownstein Hyatt Farber Schreck						
	Check	12/18/2025	3257	05-Legal Counsel	Community Bank of SM -ACCT 9006	<u>61.00</u>
Total Brownstein Hyatt Farber Schreck						<u>61.00</u>
Carrie Troup, C.P.A.						
	Check	12/18/2025	3261	02-Accountant	Community Bank of SM -ACCT 9006	<u>750.00</u>
Total Carrie Troup, C.P.A.						<u>750.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	12/18/2025	3258	04-Monitoring	Community Bank of SM -ACCT 9006	<u>3,850.33</u>
	Check	12/18/2025	3259	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	<u>3,071.25</u>
Total GSI WATER SOLUTIONS, INC.						<u>6,921.58</u>
Los Alamos CSD						
	Check	12/18/2025	3260	01Admininistrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>200.00</u>
Total Los Alamos CSD						<u>200.00</u>
WALLACE GROUP						
	Check	12/18/2025	3262	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	<u>750.00</u>
Total WALLACE GROUP						<u>750.00</u>
TOTAL						<u>13,682.58</u>

San Antonio Basin GSA - Board Training

	Required Biannually	Required Annually	Required Annually	Required Biannually
	<u>Anti-Harassment Training</u>	<u>Form 700 - County of SB</u>	<u>Form 700 - FPPC</u>	<u>Public Service Ethics</u>
	Next Due	Next Due	Next Due	Next Due
Dan Chabot	September 13, 2027	April 1, 2026	April 1, 2026	June 26, 2026
Tom Durant	February 12, 2027	April 1, 2026	DONE	November 20, 2026
Bart Haycraft	NEED TO COMPLETE	April 1, 2026	DONE	NEED TO COMPLETE
Richard Kline	NEED TO COMPLETE	April 1, 2026	April 1, 2026	NEED TO COMPLETE
Barbara Landon	September 10, 2027	April 1, 2026	April 1, 2026	September 10, 2027
Patrice Mosby	February 20, 2026	April 1, 2026	April 1, 2026	February 20, 2026
Kenny Pata	February 4, 2026	April 1, 2026	April 1, 2026	February 4, 2026
Randy Sharer	November 15, 2027	April 1, 2026	April 1, 2026	NEED TO COMPLETE
James Stollberg	January 30, 2027	April 1, 2026	DONE	February 20, 2026
Brad Vidro	December 20, 2026	April 1, 2026	DONE	NEED TO COMPLETE
Chris Wrather	NEED TO COMPLETE	April 1, 2026	April 1, 2026	NEED TO COMPLETE

ETHICS & HARASSMENT TRAINING

Golden State Risk Management Target Solutions

<http://app.targetolutions.com/sanantoniosbasingsa>

Username : your email

Password: vector

*Contact Stephanie if you need to reset your password

FORM 700 - COUNTY OF SB

County of Santa Barbara

<https://www.southtechhosting.com/SantaBarbaraCounty/eDisclosure/>

Username: your email

*Password: Each Director has their own password

*Contact Stephanie if you need to reset your password

FORM 700 - FPPC

Fair Political Practices Commission

<https://form700.fppc.ca.gov>

Username: your email

*Password: Emailed to you directly from FPPC

*Contact Stephanie if you need to reset your password



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

February 9, 2026

Landowner Name

Address

City, State, Zip

**Subject: Ordinance 25-001 Requiring Meter Installation and Reporting of Groundwater Extraction
Flow Meter Installation(s) and Compliance Form(s) Due by April 1, 2026**

This is the fourth notice regarding the San Antonio Basin Groundwater Sustainability Agency's (SABGSA) adoption of a mandatory Well Meter Installation & Groundwater Extraction Reporting Program under Ordinance 25-001 and upcoming April 1, 2026 compliance deadline. The Ordinance requires all well owners/operators within the San Antonio Creek Valley Basin (Basin) to install a flow meter with a visual, volume-recording totalizer on their wells, submit documentation of compliance by April 1, 2026, and report monthly groundwater extraction readings to the SABGSA on a twice-a-year basis. De minimis extractors – defined as those who extract two acre-feet or less per year solely for domestic purposes – are exempt from metering and reporting requirements. Additionally, inactive or abandoned wells may qualify for exemption if all criteria outlined in the Ordinance are met.

You are receiving this letter because the San Antonio Basin Groundwater Sustainability Agency's (SABGSA) available records indicate that you have one or more well(s) located on property that you own or you have been designated as an "operator" of a well under SABGSA's well registration program. For reference, a list of wells on your property registered with the SABGSA (or for which you are the designated "operator") is enclosed along with the forms as outlined below, and a condensed list of Frequently Asked Question (FAQ) to assist you as you work toward compliance. A copy of the Ordinance, service provider resource guide, reporting forms, and full-length FAQ can be found at <https://sanantoniobasingsa.org/metering-program/>.

Flow Meter Requirements - Installation by April 1, 2026

Basin landowners/well operators have the flexibility to select the specific type of flow meter for their wells based on production capacity, budget, and other factors provided all requirements set forth in the Ordinance are met. Existing meters are subject to the same requirements. The flow meter must be:

- Equipped with a direct reading rate-of-flow indicator showing instantaneous flow in gallons per minute or a sweep hand indicator for which rate-of-flow can be determined by timing.
- Equipped with a visual, volume-recording totalizer recorded in gallons, cubic feet, or acre-feet.
- Calibrated within an accuracy level of $\pm 5\%$ by volume.
- Installed, operated, and maintained to the manufacturer's specifications, instructions, and recommendations.

SABGSA's Flow Meter Installation & Calibration Compliance Form – due April 1, 2026

Landowners are required to submit the SABGSA's Flow Meter Installation and Calibration Compliance Form, no later than April 1, 2026. A separate form must be completed for each flow meter installed. The form can also be found at: <https://sanantoniobasingsa.org/active-wells/>

SABGSA's Inactive Well: Intention of Future Use Form – due April 1, 2026

Operators of a well registered as inactive are required to submit the SABGSA's Inactive Well: Intention of Future Use Form, no later than April 1, 2026. The form can also be found at: <https://sanantoniobasingsa.org/inactive-wells/>

We appreciate your continued cooperation in helping to sustain our local groundwater resources. Please reach out with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie Bertoux".

Stephanie Bertoux, Executive Director
(805) 451-0841



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

Well Metering & Extraction Reporting Program Frequently Asked Questions (FAQ) – Condensed Version for Reference

The full-length FAQ document can be found at: <https://sanantoniobasingsa.org/resources-faqs/>

NOTE: De minimis extractors – defined as those who extract two acre-feet or less per year solely for domestic purposes – are exempt from the SABGSA's metering and reporting requirements.

FLOW METER SELECTION, INSTALLATION, AND CALIBRATION

What type of meter is required?

Basin landowners/well operators have the flexibility to select the specific type of flow meter for their wells based on production capacity, budget, and other factors provided all requirements set forth in the Ordinance are met. Existing meters are subject to the same requirements.

The flow meter must be:

- Equipped with a direct reading rate-of-flow indicator showing instantaneous flow in gallons per minute or a sweep hand indicator for which rate-of-flow can be determined by timing.
- Equipped with a visual, volume-recording totalizer recorded in gallons, cubic feet, or acre-feet.
- Calibrated within an accuracy level of $\pm 5\%$ by volume.
- Installed, operated, and maintained to the manufacturer's specifications, instructions, and recommendations.

Who can install the flow meter?

It is at the discretion of the landowner to select a qualified individual to install the flow meter per the manufacturer's specifications. The SABGSA recommends consulting a qualified professional to ensure appropriate meter selection, proper installation, and accurate ongoing measurement. A list of local service providers is posted on SABGSA's website as a resource at:

<https://sanantoniobasingsa.org/resources-faqs/>.

What is the deadline for flow meter installation and documentation required by SABGSA?

Landowners must install flow meters and submit SABGSA's Flow Meter Installation and Calibration Compliance Form, no later than April 1, 2026. Submission of the form via email is the preferred method. The form is enclosed and can also be found at: <https://sanantoniobasingsa.org/active-wells/>

What is an acceptable method for satisfying the SABGSA's routine calibration requirement?

Field accuracy testing and verification—performed as a non-invasive, on-site test comparing the installed flow meter's readings to those of a calibrated reference meter—is an acceptable method for satisfying the SABGSA's routine calibration requirement. Provided the flow meter's verified accuracy is within the $\pm 5\%$ standard, removal of the flow meter for laboratory or manufacturer testing is not required. Field accuracy testing and verification can often be performed as part of a pump efficiency test or as a stand-alone service. A list of local service providers is posted on SABGSA's website as a resource at: <https://sanantoniobasingsa.org/resources-faqs/> Landowners and well operators are encouraged to independently verify the information provided and confirm the services offered.



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

What is the timeline for routine flow meter calibration?

Flow meters should be routinely calibrated per the schedule outlined in the manufacturer's specifications. If no such schedule exists, the SABGSA requires routine calibration to be performed once every five years. If the verification error exceeds 5%, then the flow meter must be repaired, recalibrated, or replaced with a flow meter meeting the requirements outlined in Section 3C of the Ordinance.

For existing flow meters: If the manufacturer's specifications do not include a recommended calibration schedule, the most recent calibration (field accuracy testing and verification as described above) must have occurred between April 1, 2021 and April 1, 2026.

FLOW METER REPORTING

How often will flow meters need to be read and recorded?

Beginning April 1, 2026, flow meters are required to be read and recorded monthly between the 1st and 5th day of each month.

When are the monthly readings due to SABGSA and how do I report them?

Monthly flow meter readings must be reported twice per year on May 1st and November 1st each year using the SABGSA's Groundwater Extraction / Flow Meter Reporting Form. Submission of the form via email is the preferred method.

- **Reporting Period #1:**
 - Reporting Period #1 is for monthly readings taken between the 1st and 5th day of each month from April 2026 through September 2026.
 - Landowners must submit the SABGSA's Groundwater Extraction / Flow Meter Reporting Form for Reporting Period #1 no later than November 1, 2026.
- **Reporting Period #2:**
 - Reporting Period #2 is for monthly readings taken between the 1st and 5th day of each month from October 2026 through March 2027.
 - Landowners must submit the SABGSA's Groundwater Extraction / Flow Meter Reporting Form for Reporting Period #2 no later than May 1, 2027.

INACTIVE WELL REPORTING

What are the reporting requirements for inactive wells?

By April 1, 2026, and on each November 1st thereafter, the Operator of an inactive well must submit SABGSA's Inactive Well: Intention of Future Use Form. Submission of the form via email is the preferred method. Provided the well is registered with the SABGSA and remains inactive, installation of a flow meter is not required nor are landowners required to submit SABGSA's Meter Installation & Calibration Compliance Form.



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY FLOW METER INSTALLATION AND CALIBRATION COMPLIANCE FORM

Due to SABGSA by April 1, 2026

This form should be completed for EACH flow meter installed in the San Antonio Creek Valley Groundwater Basin. A fillable pdf version of this form can be downloaded at:
<https://sanantoniobasingsa.org/metering-program/>

Please return your form(s) to the San Antonio Basin Groundwater Sustainability Agency ("SABGSA") via email to admin@sanantoniobasingsa.org or by mail to P.O. Box 196, Solvang, CA 93464.

1. Landowner and Well Operator Information

Property Owner Information

Landowner Name: _____ Email: _____

Business Name: _____

Well Operator Information (if different than above)

Contact Name: _____ Email: _____

Business Name: _____

2. Well and Meter Location

Assessor's Parcel No. (APN): _____

Well Name/Numer (if applicable): _____

Geographical Coordinates for Well (decimal degree): [Instructions to find coordinates.](#)

Latitude: _____ Longitude: _____

3. Meter Information

Flow Meter Make and Model: _____

Flow Meter Serial Number: _____

Well Use: Agricultural Domestic Municipal Industrial Livestock Watering

Meter Units of Measure: Acre-feet Cubic-feet Gal Other: _____

Schedule for Routine Calibration (per Manufacturer's Specifications):

Annually Every 3 Years Every 5 Years Other: _____

4. Installation Information

Installation Date: _____ Date of Last Calibration: _____

5. Attestation and Signature of Property Owner or Property Owner's Legal Designee

I attest to and certify that each of the following statements are true and correct.

- The flow meter with totalizer is installed per the manufacturer's specifications.
- The flow meter is calibrated within an accuracy range of +/- 5%.
- Supporting documentation will be provided to SABGSA upon request.

Signature: _____ Date: _____



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA) INACTIVE WELL: INTENTION OF FUTURE USE FORM

Due to SABGSA by April 1, 2026

This form should be completed for EACH well that has been registered as inactive with the San Antonio Basin Groundwater Sustainability Agency. A fillable pdf version of this form can be downloaded at: <https://sanantoniobasingsa.org/metering-program/>

Please return your form(s) to the San Antonio Basin Groundwater Sustainability Agency ("SABGSA") by mail to P.O. Box 196, Solvang, CA 93464 or via email to admin@sanantoniobasingsa.org.

1. Landowner and Well Information

Property Owner Information

Landowner Name: _____ Email: _____

Well Operator Information (if different than above)

Contact Name: _____ Email: _____

2. Well Location

Assessor's Parcel No. (APN): _____

Geographical Coordinates for Well (decimal degree): [Instructions to find coordinates](#).

Latitude: _____ Longitude: _____

3. SABGSA Criteria for Inactive Well

Well Must Meet ALL Criteria below to be classified as Inactive.

- The well has NOT produced groundwater for a period of 1 year or more.
- The well is maintained in a condition that demonstrates Intention of Future Use. Please check the box only if a. through d. below is accurate:
 - a. The well does not have any defects that would impair water quality.
 - b. The well has been fitted with a water-tight cover (if the pump has been removed) to prevent the entrance of debris or contamination.
 - c. The well is clearly marked.
 - d. The area surrounding the well is clear of brush or debris.

4. Attestation and Signature of Property Owner or Property Owner's Legal Designee

I certify and attest that the information provided on this form is true to the best of my knowledge.

Signature

Date



TECHNICAL MEMORANDUM

San Antonio Creek Valley Groundwater Basin Quarterly Groundwater Level Monitoring – Fourth Quarter 2025

To: Ms. Stephanie Bertoux, Executive Director,
San Antonio Basin Groundwater Sustainability Agency

From: Michael McAlpin, PG and David O'Rourke, PG, CHg, PE, GSI Water Solutions, Inc.

Attachments:

- Tables:
 - Table 1. Fourth Quarter 2025 Groundwater Level Measurements – Depth to Water
 - Table 2. Fourth Quarter 2025 Groundwater Level Measurements – Groundwater Elevation
- Figures:
 - Figure 1. Wells Included in the San Antonio Creek Valley Groundwater Basin Groundwater Monitoring Network

Date: January 7, 2026

Introduction

On behalf of the San Antonio Basin Groundwater Sustainability Agency (SABGSA), GSI Water Solutions, Inc. (GSI) completed the fourth quarter 2025 (4Q2025) San Antonio Creek Valley Groundwater Basin (Basin) groundwater level monitoring event (monitoring event) on November 25th and 26th, 2025. Prior to each quarterly monitoring event, GSI contacts well owners/property managers to coordinate access to the wells and request that wells be shut off for at least 8 hours before the monitoring event to facilitate measurement of static groundwater levels. Well owners/property managers were notified on November 17th, 2025.

GSI successfully measured depth to groundwater in 37 of the 40 wells that have access agreements in place during the 4Q2025 monitoring event. Tables 1 and 2 provide the status of the current well access agreements, and Figure 1 displays the well locations. The following text and tables summarize the results of the 4Q2025 monitoring event.

4Q2025 Groundwater Level Monitoring Event Summary

The attached Tables 1 and 2 summarize the results of the 4Q2025 monitoring event for the wells in the Basin Groundwater Level Monitoring Network (Monitoring Network). The tables include the status of the current well access agreements, depth to groundwater measurements (Table 1), and calculated groundwater elevations (Table 2) for all wells that were able to be accessed during the monitoring event. Wells identified as a Representative Monitoring Site (RMS) in the Basin's Groundwater Sustainability Plan (GSP) are identified in Table 2 and denoted with their respective sustainable management criteria (i.e., minimum threshold and measurable objective). The following is a summary of observations from the 4Q2025 monitoring event:

- The three wells with an active well access agreement that did not have a groundwater level measurement collected during the 4Q2025 monitoring event were 2N1, 13C1, and Char 1.

- Premiere Coastal Vineyards (PCV) met with GSI at 2N1 during the 2Q2025 monitoring event to confirm the access port through which to deploy the water level sounding device. However, a cable had been deployed through the access port. Consequently, there was not enough clearance for the water level sounding probe to be deployed through the access port with the cable in place. During 3Q2025, on-site PCV staff attempted to remove the cable, but were unsuccessful due to the risk of damage to the well. PCV staff were unable to remedy the access port clearance limitation prior to the 4Q2025 monitoring event, and informed GSI that the cable will remain in the well. A water level measurement at well 2N1 was last recorded during the 1Q2024 monitoring event. If the access port clearance limitation is unable to be resolved, 2N1 may be removed from the Basin Monitoring Network.

Mesa Vineyard, 2N1, and Well 4 are all located on the PCV property, are completed to similar depths, are screened at similar depth intervals, and historically have similar water levels. None of these wells have been identified as a RMS. Maintenance of Mesa Vineyard and 2N1 has been recommended in preceding quarterly reporting to remove rusty material and oil from the wells' water column. The water level reading device becomes coated in either rust or oil when lowered into the well, occasionally blocking the sensor and preventing an accurate water level measurement. Well 4 is the newest well on the property, constructed in 2023. Removal of 2N1 from the Basin Monitoring Network would not result in a data gap. Water levels measured in Well 4 are representative of the area. Based on the same rationale, the SABGSA may consider removing Mesa Vineyard from the Basin Monitoring Network if the rusty material and oil is unable to be removed from the well.

- A groundwater level was not measured at well 13C1. During the 2Q2025 monitoring event, GSI observed a new wellhead had been installed on well 13C1. GSI was unsuccessful in attempts to contact Sran Vineyards during the 2Q2025 monitoring event to confirm the correct access port through which to deploy the groundwater level sounding device. GSI was also unsuccessful in attempts to coordinate with Sran Vineyards to determine the correct access port prior to the 3Q2025 monitoring event. A water level measurement at well 13C1 was last recorded during the 1Q2025 monitoring event. GSI will continue to attempt to contact Sran Vineyards to confirm the correct access port.
- A manual groundwater level measurement was not taken at well Char 1 due to the well owner not being home to allow GSI access to the well. Monitoring is expected to resume in 1Q2026.
- The pressure transducer (transducer) that records continuous water level measurements at well 16C4 was not functioning during the 4Q2025 monitoring event. GSI will troubleshoot the issue with the manufacturer and replace the transducer within the existing project budget if warranted.
- Wells without current well access agreements, including RMS wells, are being evaluated for replacement using existing Monitoring Network wells and potential candidate wells identified using the data collected from the SABGSA Well Registration Program.

Recommended Action Items

- Perform a RPE Survey for the wells in the Monitoring Network in accordance with the Sustainable Groundwater Management Act (SGMA) well elevation accuracy requirements.
- Assess whether vegetation trimming of access routes to all wells located in the Barka Slough area is warranted prior to the start of bird nesting season in February 2026. Trimming cannot be performed between February and August due to bird nesting season.

Table 2. Fourth Quarter 2025 Groundwater Level Measurements – Groundwater Elevation

State Well Number	Site Name	Well Type	Water Level Measurement Frequency/Type	Area	Total Depth (feet NAVD88)	Aquifer of Completion	MT Elevation (feet NAVD88)	GWE on 12/14/22 and 12/15/22 and 3/23/23	GWE on 3/15/23, 6/16/23 and 9/13/23	GWE on 6/20/23, 6/21/23 and 12/13/23	GWE on 9/12/23 and 12/12/23 and 2/28/24	GWE on 2/27/24 and 2/28/24	GWE on 6/4/24 and 6/5/24	GWE on 8/27/24 and 8/28/24	GWE on 11/26/24 and 11/27/24	GWE on 2/25/25 and 2/26/25	GWE on 6/3/25 and 6/4/25	GWE on 9/16/25 and 9/17/25	GWE on 11/25/25 and 11/26/25	Notes on 11/25/25 and 11/26/25			
009N034W34N0025	SAHC	Monitoring	Continuous/Transducer	West San Antonio Basin	363	Caragea Sand	358	--	381.14	380.91	381.00	381.28	381.48	381.82	382.28	382.80	383.56	384.29	--	386.43	387.02		
008N034W21A0025	SASA	Monitoring	Continuous/Transducer	West San Antonio Basin	245	Caragea Sand	--	--	264.48	265.44	266.99	266.42	265.56	266.22	268.27	267.34	266.35	266.27	265.98	265.98	264.79		
008N034W14L0025	SAGH	Monitoring	Continuous/Transducer	West San Antonio Basin	240	Paso Robles Formation	--	--	263.83	265.37	267.37	267.24	267.74	268.93	269.42	268.25	268.14	268.39	266.83	265.33	266.06		
008N034W23H0015	SAHG	Monitoring	Continuous/Transducer	West San Antonio Basin	246	Paso Robles Formation	--	--	282.81	295.87	295.62	293.01	290.39	293.52	294.06	293.78	290.91	--	287.46	287.57	287.93		
008N033W22G0015	SALS	Monitoring	Continuous/Transducer	Central San Antonio Basin	390	Paso Robles Formation	397	--	419.57	428.11	429.97	430.62	429.43	432.38	433.09	431.30	429.63	428.87	427.85	427.28	426.91		
008N032W19P0045	SALA	Monitoring	Continuous/Transducer	Central San Antonio Basin	506	Paso Robles Formation	--	--	545.91	568.41	568.58	564.05	560.25	570.52	569.58	564.36	561.22	558.77	557.58	555.48	555.26		
008N033W19K0025	SACR 1	Monitoring	Continuous/Transducer	West San Antonio Basin	-327	Caragea Sand	291	--	313.42	308.08	313.14	313.14	313.14	312.65	307.76	311.84	314.28	311.46	308.27	312.99			
008N033W19K0035	SACR 2	Monitoring	Quarterly/Discrete	West San Antonio Basin	-177	Caragea Sand	--	--	289.24	--	284.44	282.88	282.72	289.74	286.15	277.14	288.71	289.36	283.67	282.51	288.90		
008N033W19K0045	SACR 3	Monitoring	Continuous/Transducer	West San Antonio Basin	13	Paso Robles Formation	233	--	262.48	--	251.40	244.46	261.86	265.98	257.97	243.90	261.95	264.29	258.21	239.71	251.42		
008N033W19K0055	SACR 4	Monitoring	Quarterly/Discrete	West San Antonio Basin	143	Paso Robles Formation	--	--	265.67	--	271.29	269.95	269.44	270.24	270.31	268.56	268.64	268.78	267.59	264.70	266.63		
008N033W19K0065	SACR 5	Monitoring	Quarterly/Discrete	West San Antonio Basin	252	Paso Robles Formation	--	--	264.37	269.38	273.33	270.90	269.62	269.08	269.50	268.18	266.63	266.77	266.11	264.61	264.54		
008N032W19M0015	SACC 1	Monitoring	Continuous/Transducer	Central San Antonio Basin	-394	Paso Robles Formation	348	--	364.07	370.05	361.00	352.08	362.32	370.23	360.32	352.39	361.09	359.03	346.92	340.10	360.04		
008N032W19M0025	SACC 2	Monitoring	Quarterly/Discrete	Central San Antonio Basin	-134	Paso Robles Formation	--	--	369.84	374.97	372.14	365.49	370.51	376.91	373.19	366.66	366.84	370.09	366.40	359.99	366.03		
008N032W19M0035	SACC 3	Monitoring	Quarterly/Discrete	Central San Antonio Basin	56	Paso Robles Formation	--	--	371.56	376.40	371.84	365.31	371.56	378.36	370.08	366.40	367.43	366.95	363.85	361.26	367.70		
008N032W19M0045	SACC 4	Monitoring	Quarterly/Discrete	Central San Antonio Basin	261	Paso Robles Formation	--	--	409.01	412.41	410.47	407.54	408.12	411.38	410.53	408.23	407.57	408.65	407.26	405.06	407.12		
008N032W19M0055	SACC 5	Monitoring	Quarterly/Discrete	Central San Antonio Basin	466	Paso Robles Formation	--	--	478.88	479.07	479.14	479.58	480.26	480.42	481.00	481.13	481.24	481.54	481.50	481.28	481.23		
--	White Hawk 1	Irrigation	Quarterly/Discrete	Central San Antonio Basin	241	Caragea Sand	--	--	677.26	678.40	678.40	677.78	679.07	679.55	678.04	679.58	680.27	680.99	680.76	680.13	680.52		
--	White Hawk 4a	Irrigation	Quarterly/Discrete	Central San Antonio Basin	--	Caragea Sand	--	--	--	--	--	--	--	--	687.39	687.69	689.05	689.69	689.01	687.60	688.83		
--	Mesa Vineyard	Irrigation	Quarterly/Discrete	Central San Antonio Basin	-283	Caragea Sand	--	--	--	--	--	--	--	--	--	--	--	--	--	Oil in well casing.			
008N033W02N0015	2N1	Irrigation	Quarterly/Discrete	Central San Antonio Basin	-153	Caragea Sand	--	--	601.75	--	603.02	599.19	602.92	605.05	--	--	--	--	--	--	Inadequate clearance for sounder in access port.		
008N033W02R0015	2R1	Domestic	Quarterly/Discrete	Central San Antonio Basin	406	Caragea Sand	--	--	656.95	657.10	656.79	656.46	655.92	654.34	655.15	655.48	655.90	655.06	655.40	655.44			
--	Well 4	Irrigation	Quarterly/Discrete	Central San Antonio Basin	-283	Caragea Sand	--	--	--	--	--	--	--	--	--	596.57	596.78	597.06	--	594.91	595.33	595.87	596.01
008N033W10	4-Deer Field	Irrigation	Quarterly/Discrete	Central San Antonio Basin	149	Caragea Sand	--	--	612.25	615.27	613.33	610.47	611.38	614.11	613.84	605.45	611.42	612.40	611.24	608.30	611.55		
008N033W10D0015	4-Deer Highway	Irrigation	Quarterly/Discrete	Central San Antonio Basin	340	Caragea Sand	--	--	594.20	595.49	591.52	592.68	595.95	594.24	591.53	592.91	594.51	591.91	591.81	594.06			
--	Schaff Well	Monitoring	Quarterly/Discrete	Central San Antonio Basin	-71	Caragea Sand	--	--	381.45	381.26	381.21	380.53	380.35	380.38	380.10	379.50	379.24	378.98	378.69	370.09	378.45		
008N034W14L0015	14L1	Monitoring	Continuous/Transducer	West San Antonio Basin	-264	Caragea Sand	--	--	260.47	262.18	259.57	255.58	258.26	261.38	260.20	257.05	258.87	260.48	257.87	254.42	258.42		
008N034W17QD0015	17Q1	Monitoring	Quarterly/Discrete	West San Antonio Basin	222	Caragea Sand	--	--	261.69	261.28	261.28	260.20	259.79	262.04	261.80	260.68	260.20	260.43	260.20	265.78	259.29		
008N034W21A0015	21A1	Monitoring	Quarterly/Discrete	West San Antonio Basin	30	Caragea Sand	--	--	264.94	266.07	266.37	265.15	264.89	266.00	266.26	265.65	265.65	265.35	264.75	264.73			
008N034W17K0025	17K2	Monitoring	Quarterly/Discrete	West San Antonio Basin	200	Caragea Sand	--	--	256.90	256.92	257.00	256.99	256.99	256.97	--	257.05	257.04	256.99	256.99	256.92	256.83		
008N034W17E0015	17E1	Monitoring	Quarterly/Discrete	West San Antonio Basin	154	Caragea Sand	--	--	224.72	227.38	227.66	226.84	226.43	227.68	228.30	227.14	226.71	226.65	226.15	225.72	225.78		
008N034W16C0025	16C2	Monitoring	Continuous/Transducer	West San Antonio Basin	160	Caragea Sand	--	--	242.44	237.43	247.96	238.73	245.72	248.46	249.14	248.83	249.33	246.71	246.70	249.30	247.87		
008N034W16C0045	16C4	Monitoring	Continuous/Transducer	West San Antonio Basin	-231	Caragea Sand	--	--	254.69	251.69	255.20	251.96	256.29	258.20	258.56	258.17	257.32	257.17	255.75	258.13	257.84		
008N034W17H0015	17H1	Monitoring	Quarterly/Discrete	West San Antonio Basin	199	Caragea Sand	--	--	245.70	251.36	250.66	248.95	248.17	251.41	250.27	249.01	247.99	248.02	247.68	246.81	246.62		
008N034W16F0015	16F1	Monitoring	Quarterly/Discrete	West San Antonio Basin	219	Caragea Sand	--	--	235.00	235.38	235.42	237.30	239.08	242.44	244.00	244.56	241.61	245.33	245.97	245.73	244.25		
008N034W16G0035	16G3	Monitoring	Continuous/Transducer	West San Antonio Basin	239	Caragea Sand	244	--	245.63	245.12	245.01	245.08	244.83	244.78	244.94	245.12	245.20	245.31	245.52	245.66	245.65		
008N033W13C0015	13C1	Irrigation	Continuous/Transducer	Central San Antonio Basin	-293	Caragea Sand	565	--	589.35	591.37	591.81	592.36	592.76	592.17	592.00	592.65	--	--	--	--	No confirmation on correct access port on new wellhead.		
008N033W07	Stephen's Well	Irrigation	Quarterly/Discrete	West San Antonio Basin	83	Caragea Sand	--	--	334.13	--	331.82	292.55	294.86	330.67	330.67	324.89	--	330.67	--	324.89	324.89	Measured with airline.	
008N033W22K0025	22K2	Irrigation	Continuous/Transducer	Central San Antonio Basin	202	Paso Robles Formation	344	--	370.70	--	373.68	370.74	373.88	374.42	376.42	377.51	370.46	380.09	373.54	376.86			
008N033W13Q0015	13Q1	Irrigation	Quarterly/Discrete	Central San Antonio Basin	367	Paso Robles Formation	--	--	546.61	--	551.19	549.50	550.79	551.02	551.23	550.12	551.82	--	--	--	Oil in well casing.		
--	Char 1	Irrigation	Quarterly/Discrete	Central San Antonio Basin	428	Caragea Sand	--	--	--	--	--	--	--	--	--	658.97	661.28	660.12	656.64	--	--	Well owner was not home to allow access. Monitoring expected to resume 1Q2026.	
008N032W30D0015	30D1	Monitoring	--	Central San Antonio Basin	-355	Paso Robles Formation	345	--	388	--	--	--	--	--	--	--	--	--	--	--			
008N032W25P0015	25D1	Irrigation	--	East San Antonio Basin	65	Caragea Sand	634	--	661	--	--	--	--	--	--	--	--	--	--				
008N031W22P0015	22J1	Unknown	--	East San Antonio Basin	--	Caragea Sand	--	--	--	--	--	--	--	--	--	--	--	--					
008N031W22N0015	22N1	Unknown	--	East San Antonio Basin	1,026	Paso Robles Formation	--	--	--	--	--	--	--	--	--	--	--	--					
008N031W22M0015	22M1	Unknown	--	East San Antonio Basin	--	Caragea Sand	--	--	--	--	--	--	--	--	--	--	--	--					
008N034W24E0015	24E1	Monitoring	--	West San Antonio Basin	--	Caragea Sand	220	--	257	--	--	--	--	--	--	--	--	--					
008N033W24QD0025	20Q2	Irrigation	--	West San Antonio Basin	--	Paso Robles Formation	298	--	335	--	--	--	--	--	--	--	--	--					
--	VERNAS 1	Unknown	--	Central San Antonio Basin	--	--	--	--	--	--	--	--	--	--	--	--	--	--					
--	VERNAS 2	Unknown	--	Central San Antonio Basin	--	--	--	--	--	--	--	--	--	--	--	--	--	--					
--	HWW 101 CATTLE	Unknown	--	East San Antonio Basin	--	--	--	--	--	--	--	--	--	--	--	--	--	--					
008N032W27P0035	GUZMAN 2	Unknown	--	East San Antonio Basin	--	--	--	--	--	--	--	--	--	--	--	--	--	--					
008N032W30E0055	30E5	Unknown	--	Central San Antonio Basin	-458	Paso Robles Formation	--	--	--	--	--	--	--	--	--	--	--	--					
008N033W25B0055	25B5	Unknown	--	Central San Antonio Basin	426	Paso Robles Formation	--	--															

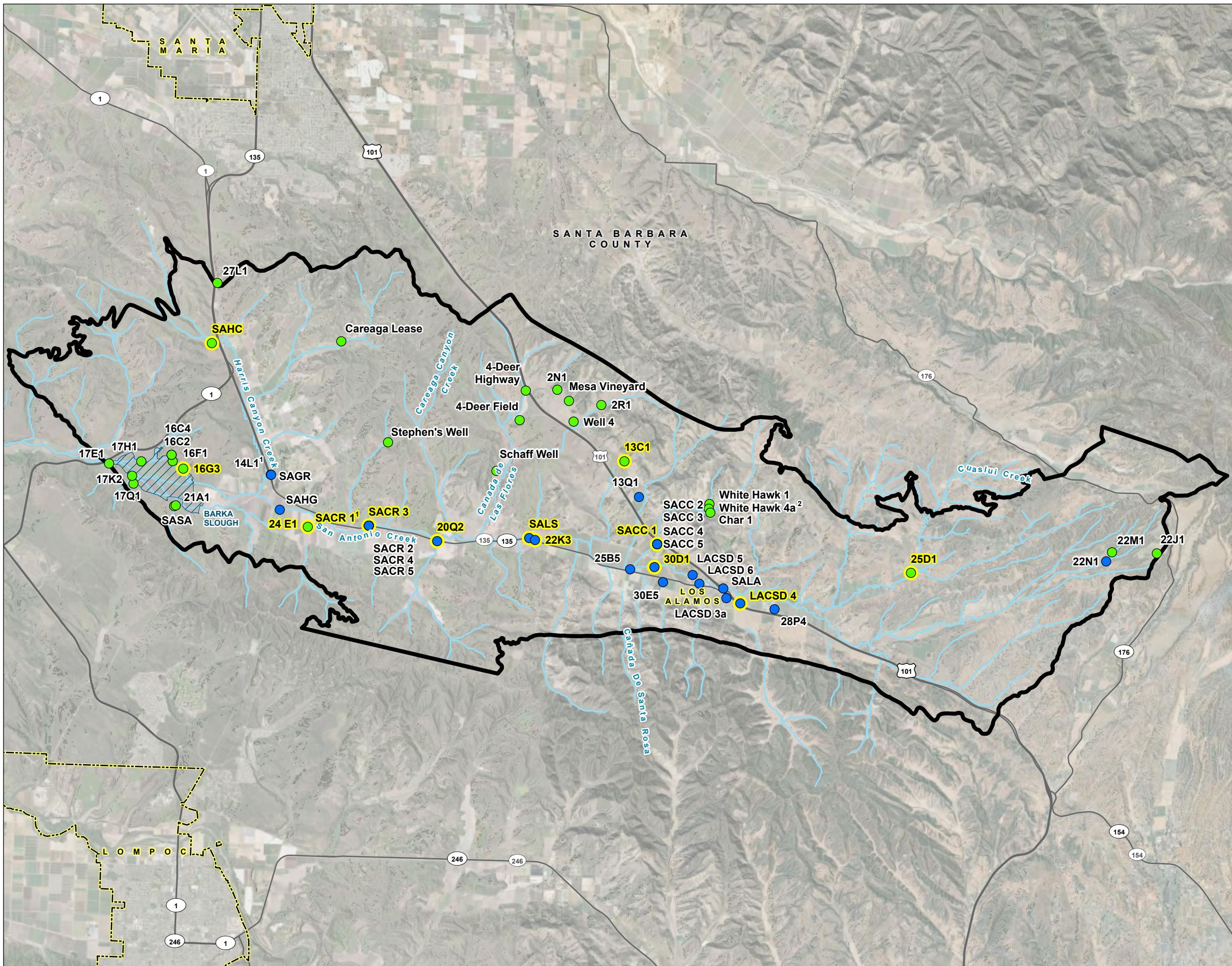


FIGURE 1
Wells Included in the
San Antonio Creek Valley
Groundwater Basin
Groundwater Level Monitoring
Network

San Antonio Creek Valley
 Groundwater Basin Quarterly
 Groundwater Level Monitoring

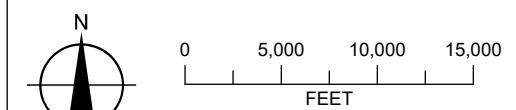
Fourth Quarter 2025

LEGEND

- Representative Well
- All Other Features
- San Antonio Creek Valley Groundwater Basin
- Barka Slough
- City Boundary
- ~~~~ Major Road
- ~~~~ San Antonio Creek or Tributary
- Wells (by screened aquifer)
- Screened Aquifer
- Paso Robles Formation
- Careaga Sand

NOTES

1. SACR 1 and 14L1 are screened in the Careaga Sand.
2. White Hawk 4 was destroyed in December 2023. Replacement well White Hawk 4a was constructed and completed in June 2024.



Date: December 29, 2025
 Data Sources: USGS, ESRI, DWR,
 Maxar Imagery (4/10/2024)



Scope of Work and Fee Estimate

To: Stephanie Bertoux, Executive Director,
San Antonio Basin Groundwater Sustainability Agency

From: Michael McAlpin and Dave O'Rourke, GSI Water Solutions, Inc.

Date: January 16, 2026

RE: Barka Slough Area Well Access Trails Vegetation Trimming and Oversight

GSI Water Solutions, Inc. (GSI), is pleased to present this scope of work and fee estimate for planning and providing oversight of vegetation trimming for the San Antonio Basin Groundwater Sustainability Agency (SABGSA). Vegetation trimming is proposed along the access trails to wells included in the San Antonio Creek Valley Groundwater Basin (Basin) Groundwater Level Monitoring Network (Monitoring Network) near Barka Slough (Slough). GSI has developed this proposal based on recommendations included in the Basin's fourth quarter of 2025 (4Q2025) Quarterly Groundwater Level Monitoring Technical Memorandum and at the request of Ms. Bertoux in an email dated January 9, 2026.

Vegetation along access trails to monitoring wells included in the Basin Monitoring Network, specifically on Vandenberg Space Force Base (VSFB) property near the Slough, becomes overgrown and needs to be trimmed to access the monitoring wells. Access trails to nine wells (see orange highlighted wells in attached Figure 1), totaling approximately 3,230 feet, are proposed for vegetation trimming. In general, vegetation to be trimmed consists of coyote bush, poison oak, and bull rush.

Scope of Work

SABGSA's legal counsel has determined this scope of work classifies as prevailing wage. GSI understands the contractors would contract directly with GSI. GSI's scope of work and cost estimate described herein for the vegetation trimming includes the request and retrieval of an updated cost estimate from Cut & Clean Landscaping (C&C), scheduling/coordinating fieldwork, and conducting oversight of the vegetation trimming. C&C was contracted to perform this scope of work for the previous five rounds of vegetation trimming (February 2023, September 2023, August 2024, January 2025, and September 2025). C&C is familiar with the scope of work and has active VSFB clearance to access and perform the work on VSFB property. These services would be performed at the specific direction of the SABGSA Executive Director in accordance with the terms of GSI's Master Services Agreement with the SABGSA. These services would be performed on a time and materials basis that will not exceed the authorized budget without written approval by the SABGSA Executive Director.

General Assumptions

- C&C's scope of work will be completed in one day.
- There will be no delay of work caused by unforeseen circumstances (e.g., access issues, inclement weather, or biological encounters).

Fee Estimate

GSI's proposed fee to complete the tasks on a time-and-materials basis is **\$10,000**. The proposed budget is based on GSI's 2026 fee schedule (attached). The rates included in the 2026 fee schedule are valid through the 2026 calendar year and are subject to change thereafter. This budget will not be exceeded without the SABGSA's prior approval.

Tasks	Labor Hours	Labor Cost	Outside Services	Direct Expenses	Total
Task 1 – Planning, Contractor Updated Scope of Work, and Scheduling	6	\$1,110	\$0	\$0	\$1,110
Task 2 - Vegetation Trimming and Oversight	12	\$1,890	\$6,876	\$124	\$8,890
Project Totals	18	\$3,000	\$6,876	\$124	\$10,000

Note:

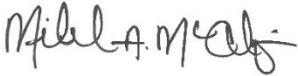
¹ Cut and Clean Landscape Services, Inc. quote attached. The price shown includes a 10 percent subcontractor markup.

Schedule

The scheduling of this work is dependent on contractor availability and will be scheduled prior to bird nesting season (approximately February 1, 2026).

We thank you for your consideration of this proposal and allowing GSI to continue to serve the interests of the SABGSA. Please contact us if you have any questions.

Sincerely,
GSI Water Solutions, Inc.


Michael McAlpin, PG
Senior Managing Hydrogeologist


Dave O'Rourke, PG, CHG, PE
Principal Hydrogeologist

Approval

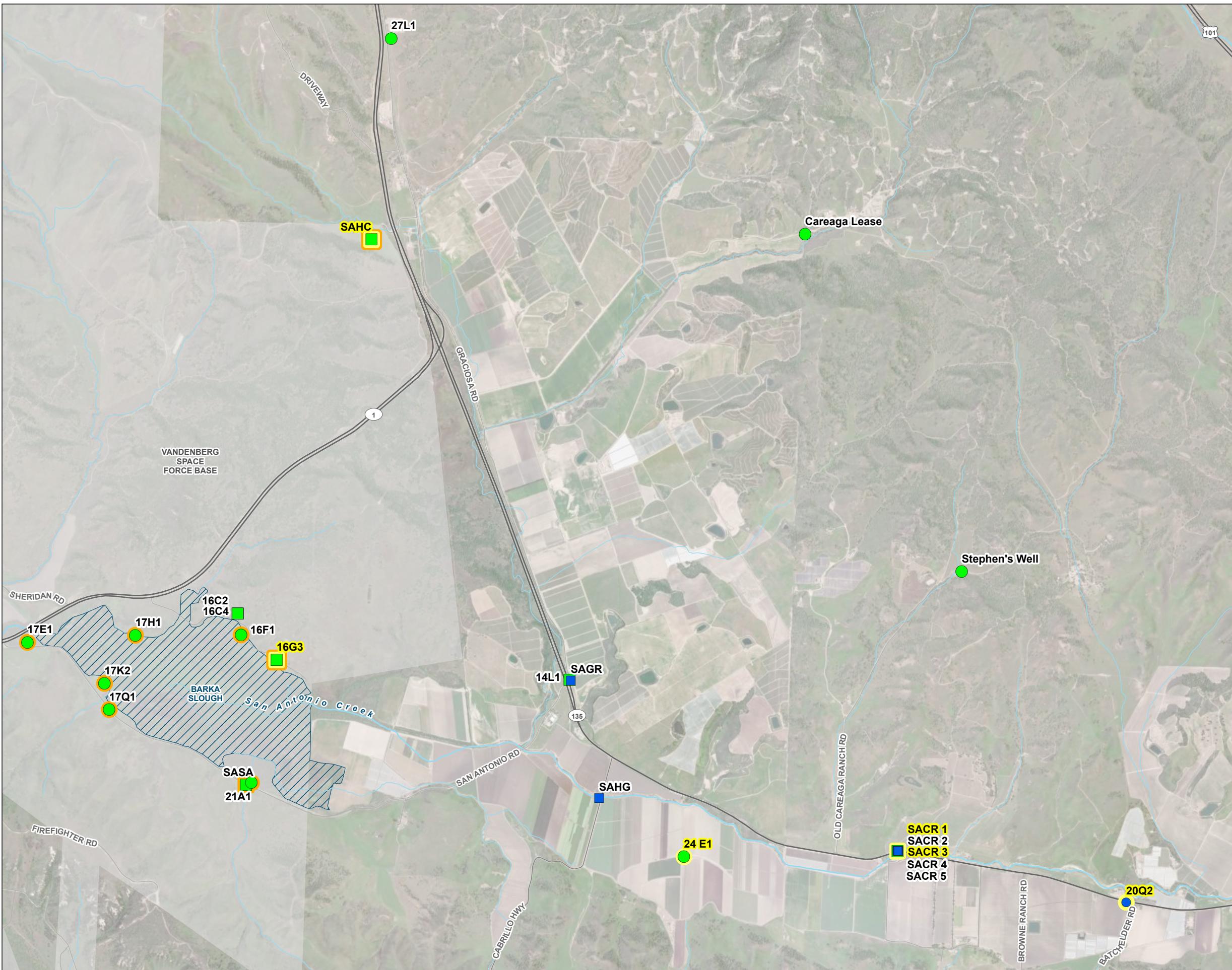
You may indicate your approval of this proposal by signing on the space provided below.

Approved by

Date

FIGURE 1

Wells Located in the Western Portion of the San Antonio Creek Valley Groundwater Basin



Date: June 26, 2025
Data Sources: BLM, ESRI, ODOT, USGS, Imagery (2022)



CUT & CLEAN LANDSCAPE
SERVICES, INC.

758 Calle Plano
Camarillo, CA. 93012

info@cutncleanlandscapes.com

Estimate

Date	Estimate #
1/16/2026	479

Name / Address

GSI Water Solutions Inc
Michael McAlpin
Vandenberg Space Force Base
Lompoc, CA 93436

Project

Description

Total

****SCOPE OF WORK****

-Grubbing pathways at 9 sites
-Create a pathway from San Antonio Creek Road East to Well Heads as shown by customer.
Location-San Antonio Road East - Barka Slough, Vandenberg Space Force Base

Laborers / Operator, Foreman

6,250.48

Notes - Any work stoppage orders from customer or Base personnel, will be billed at a 2 hour minimum of \$85.47 labor rate per crew member.

- Cut & Clean will not be responsible for any Biological Concerns. GSI representative will monitor any biological concerns

Accepted by:

Name & Date:

Total

\$6,250.48



2026 GSI Fee Schedule

Labor Category	Hourly Rate
Technical Professionals	
Principal II	\$300 – \$370
Principal I	\$275 – \$330
Senior Managing II	\$245 – \$315
Senior Managing I	\$220 – \$255
Managing II	\$190 – \$225
Managing I	\$180 – \$210
Senior Project II	\$170 – \$200
Senior Project I	\$160 – \$190
Project II	\$150 – \$180
Project I	\$140 – \$170
Staff II	\$130 – \$160
Staff I	\$120 – \$150
Other Services	
GIS/Graphics/Database	\$130 – \$185
Editor/Documents	\$130 – \$160
Administration	\$95 – \$130

The hourly rate for trial preparation and expert witness testimony is 1.5 times the standard billing rate shown above.

Expenses

- **Mileage:** IRS authorized rate/mile plus 10 percent markup
- **Direct expenses and outside services:** Cost plus 10 percent markup
- **Enterprise GIS:** \$100 per month for the duration of use

**Hourly rates are subject to annual increases on the contract anniversary date.*