



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency (“Agency” or “SABGSA”) Board of Directors (“Board”) will hold its regular **Board Meeting** at **6:00 P.M.** on **Tuesday, June 20, 2023** at the **Los Alamos Community Services District** located at **82 St. Joseph Street, Los Alamos, CA 93440**. Virtual options are available for public participation.¹

Join Zoom Meeting:

<https://us06web.zoom.us/j/83127401605?pwd=WHplQmZTR2hoY2NWa3J2MDczbnhtUT09>

Meeting ID: 831 2740 1605 Passcode: 203727

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, June 20, 2023

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. At the Board’s discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from May 16, 2023, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses.
- ii. The Board will receive a report regarding training.

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on activities performed by the Executive Director

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee

d. Board Member Updates

- Board members will provide any updates relevant to the SABGSA

¹ SABGSA will make reasonable efforts to make the meeting accessible virtually; however, if one of the virtual options are unavailable due to technological issues, you are invited to take advantage of the other options, including in-person attendance.

6. DISCUSSION AND ACTION ITEMS

a. SABGSA Budget for Fiscal Year 2023-24

The Board of Directors will discuss priorities for the San Antonio Basin Groundwater Sustainability Agency and the budget for fiscal year 2023-24. The Board may take action and/or direct staff on this item.

7. ADJOURN

NEXT MEETING: July 18, 2023, at 6pm



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
Tuesday, May 16, 2023

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by President Sharer at 6:00pm at the Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA. Members of the public had the option to participate virtually or in-person.

Board of Directors Present: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Randy Sharer, Chris Wrather

Alternates present, but not acting on behalf of a Director: None

Directors Absent: Juan Gomez, Kenny Pata

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comments received.

4. **CONSENT ITEMS**

- a. **Approve Minutes from April 18, 2023, SABGSA Board Meeting**

Motion by Director Chabot, second by Director Wrather to approve the minutes of the April 18, 2023 Board meeting, as presented.

Ayes: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Juan Gomez, Kenny Pata; **Abstain:** None.

- b. **Agency Finances, Budgeting, and Training**

Motion by Director Merrill, second by Director Durant to approve the financial report dated April 30, 2023, as presented.

Ayes: Dan Chabot, Tom Durant, Kevin Merrill, Patrice Mosby, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Juan Gomez, Kenny Pata; **Abstain:** None.

6. **INFORMATIONAL ITEMS**

- a. **Executive Director Updates**

- **Village Square Housing Development:** Executive Director Stephanie Bertoux reported that there was an inquiry regarding water usage for the proposed Village Square Housing Development. Director Gomez, General Manager for the Los Alamos Community Services District, provided a written report to the SABGSA titled LACSD-SABGSA Current Water Use 2023. This information is posted on LACSD's website at: http://www.losalamoscsd.com/LACSD-SABGSA_Current_Water_Use_2023.pdf
- **Department of Water Resources (DWR) AEM Surveys:** The DWR announced that the AEM surveys in the San Luis Obispo and Santa Barbara County area have been postponed until Fall 2023. The AEM surveys will resume in October or November, depending on wildfire season.

b. San Antonio Basin Water District Update

Executive Director Donna Glass reported that the San Antonio Basin Water District (SABWD) Board of Directors met on May 16, 2023.

- The preliminary draft budget for FY 2023-24 and proposed five-year budget was reviewed. The final draft will be presented for approval in July.
- The SABWD discussed and reviewed investment options and strategies and is moving forward with California CLASS. California Class is a Joint Powers Authority providing public agencies with an additional diversification option for their daily liquidity and strategic reserve investments.
- The SABWD has collected \$754,322 or 94% of the 2022-23 Assessments. The remaining balance is \$45,942 which will be submitted to SB County in July to be included on the landowners 2023-24 Property Taxes.
- The SABWD continues to assist the SABGSA with the Well Registration Program, as needed.

c. Advisory Committee Updates

- The Advisory Committee did not meet in May 2023.

d. Board Member Updates

- Director Sharer was appointed to the Board of Directors of the Santa Maria Valley Water Conservation District representing Division 7.

7. DISCUSSION AND ACTION ITEMS

a. Vandenberg Space Force Base Update

Ken Domako, Chief, Portfolio Optimization, provided the following updates:

- Floating Offshore Desalination Presentation: VSFB is working with SeaWell to develop a buoy to shore connection system. The proposed project conveys only freshwater to the shore, leaving the brine in the ocean, and includes three buoys one mile from shore with a water station approximately 125 feet above sea level. Each buoy is designed to deliver roughly 950 acre-feet of water per year. Site engineering is slated to begin in Q2 2023. The advantages to this system include: a small shoreside footprint for post treatment, easier to permit than a standard plant, 10% less energy consumption, factory built so it's less costly than a plant constructed onshore, the cost of water is competitive with largest desalination plants, flexible deployment to add buoys incrementally.
- Golf Course: The Enhanced Use Lease project has been cancelled. The USSF/VSFB is no longer pursuing the construction of the golf course.
- Barka Slough Study: The USGS continues to work on the Barka Slough Study. Once completed, the USGS is willing to present the findings to the SABGSA at a future board meeting.

b. SABGSA Well Registration Program Update

SABGSA Executive Director Stephanie Bertoux provided the following update on the Well Registration Program. Pursuant to Ordinance No. 22-001, well registration forms were due on March 31, 2023. To date, 75% of SABWD landowners have submitted well registration forms. The remaining 25% accounts for a total of 555.07 irrigated acres and 7,606.39 non-irrigated acres in the Basin. To date, 49% of landowners within the LACSD service area have submitted well registration forms. Of the 241 registered wells, 88 have meters installed.

At the April Board meeting, SABGSA Executive Director Stephanie Bertoux reviewed the procedural steps, recommended by SABGSA legal counsel, required to impose penalties for non-compliance. There was consensus among the Board that the SABGSA should take the necessary steps to enforce the well registration program. The Board directed the SABGSA Executive Director and Ad Hoc Committee to make a recommendation regarding the timing of the well registration program enforcement at the May board meeting. The Ad Hoc Committee recommended pursuing enforcement of the well registration requirement as part of the metering program. The Board agreed with the recommendation. The procedural steps, penalty, and timeline for well registration enforcement will be addressed as part of the Metering Policy.

c. SABGSA Budget Priorities for Fiscal Year 2023-24

SABGSA Executive Director Stephanie Bertoux reviewed the draft budget and priorities for fiscal year 2023-24. Expenditures totaled \$548,000 with the following breakdown by category. The final budget will be presented at the June Board meeting.

- Annual Expenses (includes GSP Annual Report): \$165,500 – 30%
- GSP Implementation / PMAs: \$137,500 – 25%
- Monitoring Network & Maintenance: \$90,000 – 17%
- On-Call Hydrogeological Services: \$55,000 – 10%
- GSP Corrective Action: \$50,000 – 9%
- Operational contingency: \$50,000 – 9%

8. NEXT MEETING: June 20, 2023, at 6pm at the Los Alamos Community Services District.

9. ADJOURN – 7:11pm

Please contact Stephanie Bertoux at admin@sanantoniobasinga.org with any questions.

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2022 through May 2023

92% of the year has elapsed	<u>Jul '22 - May 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	28,805.44	29,000.00	-194.56	99.33%
01 DWR Grant #2 Payments	60,885.18	63,000.00	-2,114.82	96.64%
4-Interest Income	15.04			
Total Income	<u>89,705.66</u>	<u>92,000.00</u>	<u>-2,294.34</u>	<u>97.51%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	50,571.97	91,000.00	-40,428.03	55.57%
02-Accountant	6,625.00	10,000.00	-3,375.00	66.25%
03-Comm Eng Grant Wrtnng NonGSP	34,995.00	35,000.00	-5.00	99.99%
04-Monitoring	54,703.51	63,145.00	-8,441.49	86.63%
05-Legal Counsel	53,253.73	80,000.00	-26,746.27	66.57%
06-Insurance	1,734.00	2,500.00	-766.00	69.36%
07-Audit Fees	1,280.00	3,500.00	-2,220.00	36.57%
09-GSP Related Costs-Annual Rep	49,988.90	75,000.00	-25,011.10	66.65%
10-GSP Implementation / PMAs	56,490.88	226,500.00	-170,009.12	24.94%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>309,642.99</u>	<u>611,645.00</u>	<u>-302,002.01</u>	<u>50.63%</u>
Total Expense	<u>309,642.99</u>	<u>611,645.00</u>	<u>-302,002.01</u>	<u>50.63%</u>
Net Ordinary Income	<u>-219,937.33</u>	<u>-519,645.00</u>	<u>299,707.67</u>	<u>42.33%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	287,000.00	762,300.00	-475,300.00	37.65%
Total Other Income	<u>287,000.00</u>	<u>762,300.00</u>	<u>-475,300.00</u>	<u>37.65%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	<u>287,000.00</u>	<u>519,645.00</u>	<u>-232,645.00</u>	<u>55.23%</u>
Net Income	<u><u>67,062.67</u></u>	<u><u>0.00</u></u>	<u><u>67,062.67</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of May 31, 2023

May 31, 23

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 69,625.12

Community Bank of SM MMKT-9014 25,032.06

Total Checking/Savings 94,657.18

Total Current Assets 94,657.18

TOTAL ASSETS 94,657.18

LIABILITIES & EQUITY

Equity

Retained Earnings 27,594.51

Net Income 67,062.67

Total Equity 94,657.18

TOTAL LIABILITIES & EQUITY 94,657.18

San Antonio Basin GSA Expenses by Vendor Detail

May 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	05/10/2023	3017	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
Total BERTOUX & COMPANY						<u>5,000.00</u>
Brownstein Hyatt Farber Schreck						
	Check	05/10/2023	3018	05-Legal Counsel	Community Bank of SM -ACCT 9006	2,238.00
Total Brownstein Hyatt Farber Schreck						<u>2,238.00</u>
Carrie Troup, C.P.A.						
	Check	05/10/2023	3022	02-Accountant	Community Bank of SM -ACCT 9006	675.00
Total Carrie Troup, C.P.A.						<u>675.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	05/10/2023	3019	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	750.50
	Check	05/10/2023	3020	04-Monitoring	Community Bank of SM -ACCT 9006	1,105.00
Total GSI WATER SOLUTIONS, INC.						<u>1,855.50</u>
Los Alamos CSD						
	Check	05/10/2023	3021	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						<u>200.00</u>
WALLACE GROUP						
	Check	05/10/2023	3023	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	1,818.80
Total WALLACE GROUP						<u>1,818.80</u>
TOTAL						<u><u>11,787.30</u></u>

BUDGET PRIORITIES

6/15/2023

GSP Implementation

Well Registration Program	\$0.00
Metering Policy & Plan Development	\$50,000.00
Flow Meter Installation Program	\$11,000
Stakeholder Engagement / Outreach	\$1,500
Investigate Enhanced DMS	\$0
Address GSP Data Gaps	\$75,000
Total	\$137,500.00

Annual Expenses

Administrative/Office Expenses	\$76,000
Accounting	\$7,500
Audit	\$4,000
Insurance	\$3,000
Legal Expenses	\$25,000
GSP Annual Report	\$50,000
Total	\$165,500

Monitoring & Maintenance

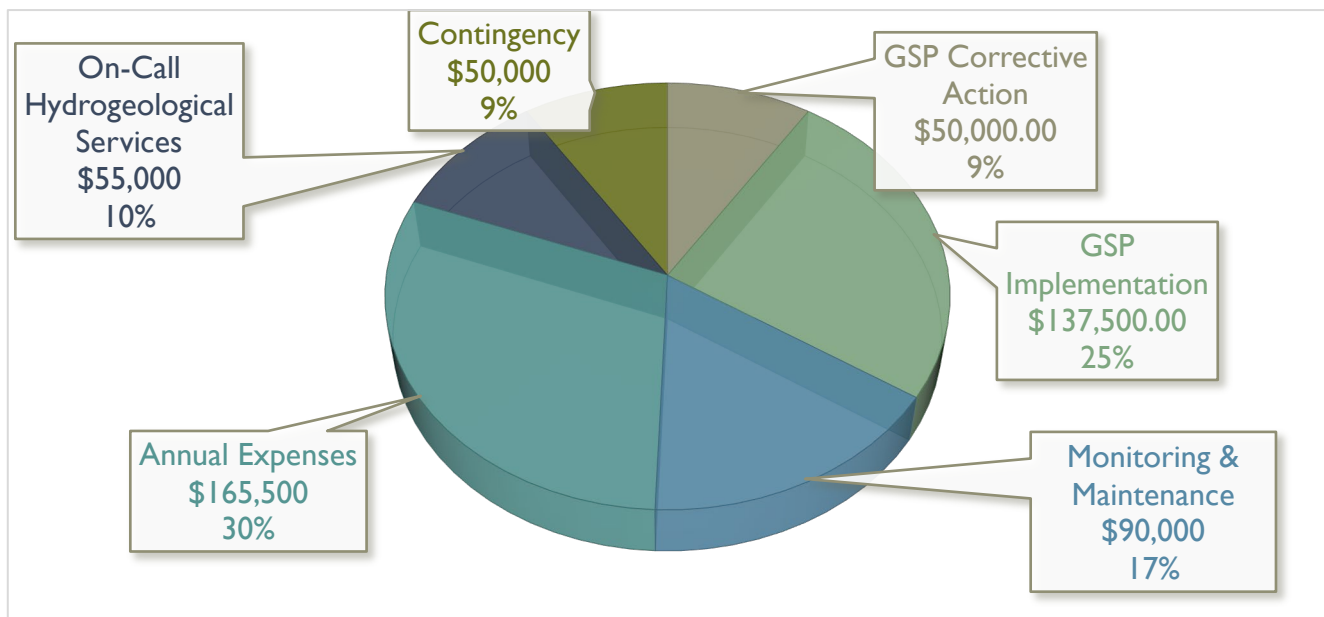
Quarterly GW Level Monitoring & F	\$50,000
Annual Maintenance	\$20,000
Contingency & Equipment	\$20,000
Total	\$90,000

GSP Corrective Action Total \$50,000.00

Hydrogeological Services \$55,000.00

Contingency \$50,000.00

PERCENTAGE OF BUDGET



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

BUDGET FOR FY 2023-24

615//2023

Budget for FY 2023-24 assumes \$0 in grant funding. 2022-23 YTD is through April 30, 2023.

INCOME	2022-23 YTD	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
01 DWR Grant #1	\$28,805.44	\$29,000.00	\$0.00	\$0.00	\$0.00
02 DWR Grant #2	\$60,885.18	\$63,000.00	\$0.00	\$0.00	\$0.00
Interest Earned	\$15.04	\$0.00	\$0.00	\$0.00	\$0.00
Operating Transfers from SABWD	\$287,000.00	\$762,300.00	\$548,000.00	\$555,000.00	\$600,000.00
Total Income	\$376,705.66	\$854,300.00	\$548,000.00	\$555,000.00	\$600,000.00
EXPENSES	2022-23 YTD	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
01 - Administrative/Office Exp					
Payroll	\$48,269.69	\$80,000.00	\$70,000.00	\$70,000.00	\$70,000.00
Website	\$244.74	\$5,000.00	\$3,000.00	\$0.00	\$0.00
Facilities Use and Support Services	\$1,800.00	\$5,000.00	\$2,400.00	\$2,400.00	\$2,400.00
Supplies	\$257.54	\$1,000.00	\$600.00	\$500.00	\$500.00
02 - Accountant	\$6,625.00	\$10,000.00	\$7,500.00	\$7,500.00	\$7,500.00
03 - Comm Eng/Grant Writing/Non-GSP	\$34,995.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00
04 - Monitoring					
Quarterly Monitoring & Reporting	\$34,705.88	\$63,145.00	\$50,000.00	\$50,000.00	\$50,000.00
Annual Maintenance	\$19,997.63	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00
Contingency for Field Issues & New Equipment	\$0.00	\$0.00	\$20,000.00	\$10,000.00	\$10,000.00
05 - Legal Counsel	\$53,253.73	\$80,000.00	\$75,000.00	\$50,000.00	\$50,000.00
06 - Insurance	\$1,734.00	\$2,500.00	\$3,000.00	\$3,000.00	\$3,000.00
07 - Audit Fees	\$1,280.00	\$3,500.00	\$4,000.00	\$4,000.00	\$4,000.00
08 - GSP Development Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
09 - GSP Related Costs					\$0.00
GSP Annual Report	\$49,988.90	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
GSP Corrective Action	\$0.00	\$25,000.00	\$50,000.00	\$0.00	\$0.00
10 - GSP Implementation / PMAs					
Address Data Gaps					
Barka Slough Stream Gage Installation	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
GDE & Barka Slough Survey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Streamflow Monitoring, Maintenance, & Calibration	\$0.00	\$30,000.00	\$0.00	\$15,000.00	\$15,000.00
Update Water Use Factors	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
USGS Model Review	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00
Well Surveys (Hydrogeologist)	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00
Well Surveys (Contractor)	\$0.00	\$35,000.00	\$40,000.00	\$0.00	\$0.00
Pumping Fee Program	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
On-Call Hydrogeological Consulting	\$43,670.20	\$75,000.00	\$55,000.00	\$55,000.00	\$55,000.00
Rate Study	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stakeholder Workshops	\$0.00	\$1,500.00	\$1,500.00	\$2,600.00	\$2,600.00
Sustainable Yield Allocation Program	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00
Water Use Efficiency Programs	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Water Credit & Marketing Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Well Census & Registration Program	\$12,820.68	\$25,000.00	\$0.00	\$0.00	\$0.00
Well Impact Study/Analysis	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Well Metering Program	\$0.00	\$25,000.00	\$11,000.00	\$75,000.00	\$75,000.00
11 - Executive Order - Written Verifications	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENSES	\$309,642.99	\$631,645.00	\$498,000.00	\$505,000.00	\$550,000.00
TOTAL	YTD ACTUALS	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Income Total	\$376,705.66	\$854,300.00	\$548,000.00	\$555,000.00	\$600,000.00
Expenses	\$309,642.99	\$631,645.00	\$498,000.00	\$505,000.00	\$550,000.00
Operational Contingency	\$0.00	\$122,330.00	\$50,000.00	\$50,000.00	\$50,000.00
DWR Contingency	\$0.00	\$120,325.00	\$0.00	\$0.00	\$0.00
Expenses Total	\$309,642.99	\$874,300.00	\$548,000.00	\$555,000.00	\$600,000.00
Remaining Balance (for May/June 2023 Invoices)	\$67,062.67				