



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY

NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the San Antonio Basin Groundwater Sustainability Agency ("Agency" or "SABGSA") Board of Directors ("Board") will hold its regular **Board Meeting** at **6:00 P.M. on Tuesday, March 15, 2022**, at the **Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440**. Virtual option available for public participation

Join Zoom Meeting:

<https://us06web.zoom.us/j/84155018924?pwd=TWdFL041UTVPMW5Mc1dP1E4T1Rjdz09>

Meeting ID: 841 5501 8924 Passcode: 473110

Dial: (669) 900 6833

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY (SABGSA)

BOARD OF DIRECTORS MEETING AGENDA

Tuesday, March 15, 2022

1. CALL TO ORDER and ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion, answer questions, or take any action on any items presented during public comments. In the Board's discretion, any issue raised during Public Comment may be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. The presiding Chair shall limit public comments to no more than three minutes.

4. CONSENT ITEMS

a. Approve Minutes from February 15, 2022, Regular Meeting

b. Agency Finances, Budget, and Training

- i. The Board will receive a report from the accountant regarding finances and expenses.
- ii. The Board will receive a report regarding training

5. INFORMATIONAL ITEMS

a. Executive Director Update

- Update on Well Registration and Metering Ad Hoc Committee
- Update from Ken Domako on Barka Slough Steam Gages

b. San Antonio Basin Water District Update

- Update on San Antonio Basin Water District activities

c. Advisory Committee Updates

- Update on Advisory Committee meeting held March 1, 2022

d. Board Member Updates

- Board members will provide any updates relevant to the GSA

**In compliance with the American with Disabilities Act, all possible accommodations will be made for individuals so they may attend and participate in the meetings.*

6. ACTION ITEMS

a. **2021 Groundwater Sustainability Plan (GSP) Annual Report**

GSI Water Solutions will present the [draft 2021 GSP Annual Report](#) and answer questions. The Board of Directors may provide specific direction on any revisions, if needed, or accept the report as presented and direct GSI Water Solutions to submit the report to the Department of Water Resources prior to the April 1, 2022, deadline.

b. **Change Order No. 1: Proposal for Quarterly Water Level Monitoring Reporting in the San Antonio Creek Valley Groundwater Basin (2022)**

The Board of Directors may take action on Change Order No. 1 from GSI Water Solutions for continuation of monitoring services for calendar year 2022. The scope of work and budget for the ongoing quarterly monitoring was approved by the SABGSA Board of Directors at a meeting on February 15, 2022, but this authorization did not include reporting. Change Order No. 1 provides the scope of work and budget for the related quarterly groundwater level monitoring reporting effort.

c. **SABGSA Budget Update for Fiscal Year 2021-22**

The Board of Directors will receive an update from the Executive Director on the status of the San Antonio Basin Groundwater Sustainability Agency's Fiscal Year 2021-22 budget. The Board may direct staff on this item.

NEXT MEETING: April 19, 2022, at 6pm at the Los Alamos Community Services District

8. ADJOURN

Please contact Stephanie Bertoux at admin@sanantoniobasingsa.org with any questions.



SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
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BOARD OF DIRECTORS MEETING

DRAFT MINUTES

Tuesday, February 15, 2022

1. **CALL TO ORDER and ROLL CALL** – The meeting was called to order by President Sharer at 6:00pm at the Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA. Members of the public had an option to participate in-person, via telephone, and via Zoom.

Board of Directors Present: Len Bileti, Tom Durant, Pat Huguenard (via phone), Alternate Richard Kline (Alternate for Dan Chabot), Patrice Mosby (Alternate for Kevin Merrill), Kenny Pata, Randy Sharer, Chris Wrather

Alternates present, but not acting on behalf of a Director: Jim Stollberg

Directors Absent: Dan Chabot, Kevin Merrill

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comments received.

4. **CONSENT ITEMS**

- a. **Approve Minutes from January 18, 2022, Regular Meeting**

Motion by Director Durant second by Director Bileti to approve the minutes of January 18, 2022, Regular Meeting with the following correction to item 6.e.: change MOU to MOA.

Ayes: Directors: Len Bileti, Tom Durant, Pat Huguenard, Alternate Richard Kline, Alternate Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot, Kevin Merrill; **Abstain:** None

- b. **Agency Finances, Budgeting and Training**

Motion by Director Kline second by Director Pata to approve the financial and training reports as presented.

Ayes: Directors: Len Bileti, Tom Durant, Pat Huguenard, Alternate Richard Kline, Alternate Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot, Kevin Merrill; **Abstain:** None

5. **INFORMATIONAL ITEMS**

- a. **Executive Director Updates**

No update provided.

- b. **San Antonio Basin Water District Update**

Donna Glass, SABWD Executive Director, reported that as of the end of January 2022, the District has collected 86% of the assessment levied for the 2021-22 fiscal year.

- c. **Advisory Committee Updates**

The Advisory Committee met on February 1, 2022, to begin discussions on the Well Metering and Registration Program and the Data Management System. This update will be discussed under item

6.d on the agenda. The next meeting is Advisory Committee meeting is scheduled for March 1, 2022.

d. Board Member Updates

Director Len Bileti reported that the Los Alamos Community Services District appointed General Manager Juan Ramon Gomez to replace Len Bileti on the San Antonio Basin Groundwater Sustainability Agency Board of Directors effective March 1, 2022.

6. ACTION ITEMS

a. Groundwater Sustainability Plan and Annual Report Update

GSI Water Solutions reported that the Groundwater Sustainability Plan was submitted to the Department of Water Resources on January 21, 2022.

SABGSA has received the first draft of the 2021 GSP Annual Report that is due to the Department of Water Resources by April 1, 2022. The Board of Directors would like to receive input from the Advisory Committee and directed Executive Director Stephanie Bertoux to place the item on the Advisory Committee's agenda for March 1, 2022, for discussion. GSI Water Solutions will present the draft 2021 GSP Annual Report to the Board of Directors at the March 15, 2022, meeting.

b. Proposal for Quarterly Water Level Monitoring and Reporting in the San Antonio Creek Valley Groundwater Basin for Calendar Year 2022

The Board of Directors reviewed and discussed a proposal from GSI Water Solutions for quarterly water level monitoring and reporting in the San Antonio Creek Valley Groundwater Basin for calendar year 2022. The proposal included four tasks: 1) Quarterly Water Level Monitoring, 2) Streamflow Monitoring, 3) Quarterly and Annual Reporting, and 4) Well Surveys. The Board of Directors would like to proceed with Task 1) Quarterly Water Level Monitoring at this time.

Motion by Director Wrather second by Director Durant to approve the proposal from GSI Water Solutions for Task 1) Quarterly Water Level Monitoring for a not to exceed amount of \$37,555.00.

Ayes: Directors: Len Bileti, Tom Durant, Pat Huguenard, Alternate Richard Kline, Alternate Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot, Kevin Merrill; **Abstain:** None

c. Barka Slough Stream Gage Installation and Monitoring

The Board of Directors reviewed and discussed a proposal from GSI Water Solutions for the installation and monitoring of two stream gages near the Barka Slough. Site 1 is located just upstream of Barka Slough on San Antonio Creek Road and Site 2 is located downstream of Barka Slough under the Highway 1 Bridge. No action was taken on this item.

d. Well Registration and Metering Program

At the January 18, 2022, SABGSA Board of Directors meeting, the Board asked the Advisory Committee to provide input and outline the initial steps for the development of the well registration and metering program. The Advisory Committee met on February 1, 2022, to discuss the initial steps and recommended that the SABGSA Board of Directors form an Ad Hoc Committee to address the initial exploration and establish a framework for the well registration and metering program. The Advisory Committee suggested that the Ad Hoc Committee could be comprised of 2-3 SABGSA Board Members, 2 Advisory Committee members, and the executive directors of both the SABGSA and the SABWD. Leta Spencer and Matt Scrudato volunteered to participate in the Ad Hoc Committee on behalf of the Advisory Committee. The Board of Directors accepted the recommendation and appointed three GSA Board members to serve on the Ad Hoc Committee: Kevin Merrill, Pat Huguenard, and Chris Wrather.

Motion by Director Sharer second by Director Bileti to form an Ad Hoc Committee to address the initial exploration and establish a framework for the well registration and metering program and

appoint the following members: Kevin Merrill, Pat Huguenard, Chris Wrather, Leta Spencer, Matt Scrudato, Donna Glass, and Stephanie Bertoux.

Ayes: Directors: Len Bileti, Tom Durant, Pat Huguenard, Alternate Richard Kline, Alternate Patrice Mosby, Kenny Pata, Randy Sharer, Chris Wrather

Nos: None; **Absent:** Dan Chabot, Kevin Merrill; **Abstain:** None

e. Data Management System

The Board of Directors briefly discussed the data management system (DMS). The Board directed Executive Director Stephanie Bertoux to examine the scope and structure of the current DMS used to develop the GSP and verify what is included as a deliverable from GSI Water Solutions as part of the GSP contract close-out process.

f. Vandenberg Dunes Golf Course Development

At the January 18, 2022, SABGSA Board meeting, the Larkin Group presented an update on plans for the Vandenberg Dunes Golf Course Development. The Board of Directors briefly discussed the presentation from the Larkin Group. No action was taken on this item.

7. NEXT MEETING: March 15, 2022, at Los Alamos Community Services District

8. ADJOURNMENT - 7:57pm

Please contact Stephanie Bertoux at admin@sanantoniobasingsa.org with any questions.



Water Solutions, Inc.

March 8, 2022

Stephanie Bertoux
Executive Director
San Antonio Basin Groundwater Sustainability Agency (SABGSA)
920 East Stowell Rd.
Santa Maria, CA 93454
admin@sanantoniobasingsa.org

Change Order No. 1: Proposal for Quarterly Water Level Monitoring Reporting in the San Antonio Creek Valley Groundwater Basin (2022)

Dear Ms. Bertoux,

GSI Water Solutions, Inc. (GSI), is pleased to present this revised proposal to provide continued quarterly groundwater level reporting in 2022 to support the ongoing groundwater monitoring effort in the San Antonio Creek Valley Groundwater Basin (Basin). GSI is providing this Change Order at your request based on correspondence between GSI and Ms. Bertoux during a virtual meeting on February 25, 2022. The scope of work and budget for the ongoing quarterly monitoring was approved by the SABGSA Board of Directors at a meeting on February 15, 2022, but this authorization did not include reporting. This Change Order provides the scope of work and budget for the related quarterly groundwater level monitoring reporting effort.

We appreciate this opportunity to continue to assist San Antonio Basin Groundwater Sustainability Agency (SABGSA) in managing the Basin's shared groundwater resources. Please do not hesitate to contact us with questions about our proposal.

Sincerely,
GSI Water Solutions, Inc.

A handwritten signature in black ink that reads "Michael McAlpin".

Michael McAlpin, PG
Consulting Hydrogeologist

A handwritten signature in blue ink that reads "Jeff Barry".

Jeff Barry
Principal Hydrogeologist

Scope of Work

Quarterly Reporting

At the conclusion of each quarter, GSI will send an email to SABGSA that presents an overview of that quarter's monitoring activities and a table of the results of the groundwater level monitoring. The intent of these reports is to regularly update the SABGSA on the status of the monitoring program. Additionally, the quarterly reports memorialize important changes in the monitoring program that may influence data collection and can be reviewed at a later date. The quarterly reports will be provided to SABGSA within two weeks after each monitoring event and provide the following information:

- Summary table listing measured depth to groundwater and groundwater elevation in each monitoring well
- Maps of the well locations in the monitoring network, including updates for the addition or removal of wells from the network.
- Summary of noteworthy observations or differences between monitoring events, including but not limited to well access, changes in reference points, equipment repairs/replacements, and challenges associated with data collection.
- Recommendations for future monitoring events.

Budget

The total estimated budget to complete the quarterly reporting for one year is **\$5,590**. The work will be performed on a time and materials basis for an amount that will not exceed the authorized budget unless approved by SABGSA. GSI proposes to perform this work in accordance with the 2022 quarterly water level monitoring contract.

You may indicate your approval of this change order by signing on the space provided below.

Approved by

Date